2014-04-28 TSC Call Minutes

From HL7 TSC

TSC Agenda/Minutes

Meeting Info/Attendees

<table>
<thead>
<tr>
<th>HL7 TSC Meeting Minutes</th>
<th>Date: 2014-04-28</th>
<th>Time: 11:00 AM U.S. Eastern</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location: call 770-657-9270 using code 985371#</td>
<td>NEW GoToMeeting ID: 426-505-829 (<a href="https://global.gotomeeting.com/join/426505829">https://global.gotomeeting.com/join/426505829</a>)</td>
<td>Facilitator: Ken McCaslin</td>
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<td>NEW GoToMeeting ID: 426-505-829 (<a href="https://global.gotomeeting.com/join/426505829">https://global.gotomeeting.com/join/426505829</a>)</td>
<td>Note taker(s): Lynn Laakso</td>
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<table>
<thead>
<tr>
<th>Chair/CTO</th>
<th>ArB</th>
<th>International Affiliate Rep</th>
<th>Ad-Hoc</th>
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<tbody>
<tr>
<td>Ken McCaslin</td>
<td>Tony Julian</td>
<td>Jean Duteau</td>
<td>Austin Kreisler</td>
</tr>
<tr>
<td>John Quinn</td>
<td>x Lorraine Constable</td>
<td>x Giorgio Cangioli</td>
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<thead>
<tr>
<th>Domain Experts</th>
<th>Foundation and Technology</th>
<th>Structure and Semantic Design</th>
<th>Technical and Support Services</th>
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<tbody>
<tr>
<td>Melva Peters</td>
<td>x Woody Beeler</td>
<td>regrets Calvin Beebe</td>
<td>x Freida Hall</td>
</tr>
<tr>
<td>John Roberts</td>
<td>x Paul Knapp</td>
<td>x Pat van Dyke</td>
<td>x Andy Stechishin</td>
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<tr>
<th>ex officio</th>
<th>Invited Guests</th>
<th>Observers</th>
<th>HL7 Staff</th>
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<tbody>
<tr>
<td>Stan Huff (HL7 Chair) w/vote</td>
<td>.</td>
<td>.</td>
<td>obs1</td>
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<tr>
<td>Don Mon (Vice Chair) vote</td>
<td>.</td>
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<td>obs2</td>
</tr>
<tr>
<td>Chuck Jaffe (CEO) vote</td>
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Agenda

Housekeeping

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval -
3. Approve Minutes of 2014-04-21 TSC Call Agenda
4. Review 2014-05-03_TSC_WGM_Agenda

Governance

1. Discussion topics:
Management

1. Healthcare Terminology Authority (HTA) presentation (Heather)
2. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
   - Develop formal definitions of backwards compatibility and dot-releases in the GOM (John and Ken to discuss)
   - WGM follow up on IP restrictions (for post-Board meeting at WGM)
     - Ken will follow up on whether to make available the reconciliation spreadsheet when it only contains snippets of the standard
     - Ken and John will need to discuss IP protection of V3 development content - not discrete documents e.g. IGs.
     - Ken and John to go back to the board with Woody's recognition of development material restrictions as a threat to the ability of the organization to do its collaborative work
   - Feedback from the US Realm Task Force of their review of the modified Affiliate Project Approval Process and how best to include the modifications into the US Realm Task Force role (US Realm TF has not yet addressed)
   - Andy to address with Tooling WG where we provide tools that we must also address the security measures in those tools and transforms. Other ideas were to include in the PSS and/or in the publication documents to state that as an implementer you must evaluate your own security risks. (John and Ken to discuss)
3. Approval items:
   - Project Approval request (http://gforge.hl7.org/gf/download/trackeritem/3028/11523
     - US Realm TF sent back to the WG with changes recommended for clarification of interaction with Education, ES, and externally, X12 to progress back through SD approval. Updates have not yet been approved by the TSC.
   - Project Approval request (http://gforge.hl7.org/gf/download/trackeritem/3027/11522
     /CQI_CDS_Health_Quality_Information_Models_Harmonization_Phase2-20140131_clean.doc) for Harmonization of Health Quality Information Models for CQI of DESD cosponsored by Clinical Decision Support (CDS) and Structured Documents (SD) of SSD SD at Project Insight #1045 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1045) and TSC Tracker 3027 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=3027)
     - US Realm TF sent back to the WG with changes recommended to remove FHIR references to progress back through SD approval. This is in the ballot but has not yet been approved by the TSC.
   - Project Approval request (http://gforge.hl7.org/gf/download/trackeritem/3188/11751
     /Nutrition%20PSS%20-%20FHIR.docx) for Develop FHIR resources for Nutrition Care Process for OO of SSD SD at Project Insight #1081 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1081) and TSC Tracker 3188
4. Discussion topics:
5. Reports: (attach written reports below from Steering Divisions et al.)
   - Homework ([link](http://hl7tsc.org/wiki/index.php?title=2014-05-03_TSC_WGM_Agenda#Homework)) for Saturday meeting
   - 365 registrants prior to on-site registration
6. Open Issues List ([link](http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313))

**Minutes**

**Minutes/Conclusions Reached:**
Ken convenes 11:04AM

1. Introduction of visitors (including declaration of interests) none on the call
2. Agenda review and approval - approved by general consent without DIM discussion
3. Approve Minutes of 2014-04-21 TSC Call Agenda approved by general consent
4. Review 2014-05-03_TSC_WGM_Agenda
   - Ken reviews the homework assignments. Woody clarifies the FHIR DSTU item is just a touch base on the state of the publication.

**Governance**

1. Discussion topics:
   - DIM discussion - next step on conformance criteria to a DAM (Lorraine) not this week

**Management**

1. Healthcare Terminology Authority (HTA) presentation (Heather) - schedule for the WGM on Wednesday lunch - Ken will check with her
2. Approval items:
   - Project Approval request ([link](http://gforge.hl7.org/gf/download/trackeritem/3028/11523) /HL7PSS%20v2014%20How%20to%20Guide%20for%20Attachments-1.doc) for Development of How to Guide for Implementing Attachments for Attachments WG of DESD at Project Insight #1071 ([link](http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1071) and TSC Tracker 3028 ([link](http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=3028))
   - US Realm TF sent back to the WG with changes recommended for clarification of interaction with Education, ES, and externally, X12 to progress back through SD approval. Updates have not yet been approved by the TSC.
   - Project Approval request ([link](http://gforge.hl7.org/gf/download/trackeritem/3027/11522) /CQI_CDS_Harmonization_Phase2-20140131_clean.doc) for Harmonization of Health Quality Information Models for CQI of DESD cosponsored by Clinical Decision Support (CDS) and Structured Documents (SD) of SSD SD at Project Insight #1045 ([link](http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1045) and TSC Tracker 3027 ([link](http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=3027))
US Realm TF sent back to the WG with changes recommended to remove FHIR references to progress back through SD approval. This is in the ballot but has not yet been approved by the TSC. Austin notes that it may be a draft for comment ballot. Melva has not seen the PSSes again lately, the last e-vote poll closed March 3 on the first version. Melva will follow up with the WGs on their project approvals. She asks for referrals from the US Realm TF when further project approvals are required.

- JohnR and Freida join
- Project Approval request (http://gforge.hl7.org/gf/download/trackeritem/3188/11751/Nutrition%20PSS%20-%20FHIR.docx) for Develop FHIR resources for Nutrition Care Process for OO of SSD SD at Project Insight #1081 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1081) and TSC Tracker 3188 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=3188)
  - This project was approved by the Steering Division as well as FMG. Lorraine moves and Pat seconds approval. Unanimously approved.

3. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –

- Develop formal definitions of backwards compatibility and dot-releases in the GOM (JohnQ and Ken to discuss at the WGM)
- WGM follow up on IP restrictions (for post-Board meeting at WGM) - Ken has a final draft of the IP restrictions and the Board has discussion. He intends to present a statement that work in immediate preparation for ballot and up to 90 days after publication is protected IP. This specifically includes those documents post-ballot with reconciliation applied prior to publication. Board will further review at the WGM to obtain a formal motion. Discussion ensued. After the co-chairs meeting Ken will defer questions to the Steering Division meetings. Ken will have a draft for review on Saturday of his presentation.
  - Ken will follow up on whether to make available the reconciliation spreadsheet when it only contains snippets of the standard. General feeling was that reconciled content is protected though the spreadsheet would not have to be.
  - Ken and John will need to discuss IP protection of V3 development content - not discrete documents e.g. IGs.
  - Ken and John to go back to the board with Woody's recognition of development material restrictions as a threat to the ability of the organization to do its collaborative work
- Feedback from the US Realm Task Force of their review of the modified Affiliate Project Approval Process and how best to include the modifications into the US Realm Task Force role (US Realm TF has not yet addressed) Ken notes that at the WGM he will transition leadership of the TSC Task Force to the US Realm representative to the International Council, Ed Hammond.
- Andy to address with Tooling WG where we provide tools that we must also address the security measures in those tools and transforms. Other ideas were to include in the PSS and/or in the publication documents to state that as an implementer you must evaluate your own security risks. (John and Ken to discuss)

4. Discussion topics:
5. Reports: (attach written reports below from Steering Divisions et al.)
  - Homework (http://hl7tsc.org/wiki/index.php?title=2014-05-03_TSC_WGM_Agenda#Homework) for Saturday meeting
  - 365 registrants prior to on-site registration

Next Steps
<table>
<thead>
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<th>Actions (Include Owner, Action Item, and due date)</th>
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<tr>
<th>Next Meeting/Preliminary Agenda Items</th>
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<tr>
<td>■ 2014-05-03 TSC WGM Agenda.</td>
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