

# EST WGM Agenda 2017 May

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## EST WG Agenda for the May 2017 WGM in Madrid, Spain

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Day	Date	Quarter	Room	Event	Host	joining	Chair	Scribe	Notes
Sunday	May 7	AM	Q1						
			Q2						
		PM	Q3						
			Q4						
Monday	May 8	AM	Q1						
			Q2						
		PM	Q3						
			Q4						
Tuesday	May 9	AM	Q1						
			Q2						
		PM	Q3						
			Q4						
Wednesday	May 10	AM	Q1						
			Q2						
		PM	Q3						
			Q4						
Thursday	May 11	AM	Q1	Esquivias	Project updates, strategic planning, next WGM planning	EST		Jeff	Michael
			Q2						
		PM	Q3						
			Q4						
Friday	May 12	AM	Q1		Joining Templates	Templates	EST		
			Q2						
		PM	Q3						
			Q4						

## Agenda topics

- Strategic

- M&C review, so we get our golden star back
- WG Scope review
- Strategic Planning Review (see project!) / Roadmap?
- Review Workgroup name
- Projects / Tooling Liaisons
  - Tooling Liaison to give update on tool usage, and should update tooling inventory
  - Signing by HL7 of MSIs for HL7 hosted tools (e.g. EHR-S FM Profile Tool and MAX)
  - Open Source Usergroup?
  - CIMI PSS me Liaison
  - WGM Meeting e-sign in
- Next WGM
  - Rooms have been reserved for Tuesday Q2, Thursday Q1 and Thursday Q2
  - Telecon's & times

## Minutes

- Attendees
  - David Hamill, Wayne Kubick, Jeff Brown (chair), Paul Knapp, Steve Huffnagel, Matt Graham, Michael van der Zel (scribe)
- Strategic
  - M&C review
    - We don't have critical mass to do the work
    - Set requirements for tooling. E.g. tools should have education material. The WG is not responsible, but we should monitor.
    - Tooling strategic plan with roadmap to get funding
    - There is a tooling section in the latest PSS, but there has been no input there
    - We should have a maintained tooling inventory with all tools used, created irt projects, workgroups and initiatives, group tools together and give preference.
    - [] Create draft and let the esc review @MZ
    - We reviewed our workgroup name
- CIMI PSS PID#1316 EST needs to approve it.
  - Discussed the process and the EST Liaison role would be to make sure a list of tools used in CIMI and give periodic as needed update to EST.
  - Motion: EST agrees to be co-sponsor of PID#1316 to oversee the tooling related CIMI work Steve/Michael 5/0/0
- Liaison report back
  - Matt - v2 Message Workbench progress, no real support, there are still some people using it. Matt follows up with Ted.
- WGM meeting e-sign in @Wayne
  - Idea is to have something all workgroups can use instead of paper. Google docs is used by e.g. FHIR.
  - Attendees is part of the Agenda / Minutes.
  - Evaluate how we can do this in Confluence.
  - Objective it to have something in place in San Diego.
- Telecons and times
- End of meeting

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