

2018-01-16 Meeting notes



EST Work Group Agenda / Minutes

Date: Jan. 16, 2018

Facilitator: Brian Pech

Note Taker: Brian Pech

Attendees

Present	Name	Affiliation
	Andy Stechishin	CANA Software & Services
	David Burgess	LabCorp
	Michael van der Zel	HL7 Netherlands
	Nat Wong	HL7 Australia
X	Brian Pech	Kaiser Permanente
X	Wayne Kubrick	HL7 International
X	Laura Mitter	HL7 International
X	David Johnson (DJ)	HL7 International
	Dave Hamill	HL7 International
X	Lorraine Constable	Constable Consulting

Agenda Topics

Agenda Outline	Meeting Minutes from Discussion
<ol style="list-style-type: none"> 1. Agenda review and approval (<i>Suggestions or additions to and acceptance of agenda</i>) 2. Minutes review and approval <ul style="list-style-type: none"> • Minutes of Jan. 2, 2018 3. WGM Agenda 4. Project Updates 5. Zulip Chat announcement 6. Website Updates 7. Disaster Recovery & Escalation Process 8. Next Meeting 9. Parking lot for upcoming meetings <ol style="list-style-type: none"> a. Review Combined project roadmap and prioritize 	<p>1) Motion to approve agenda - Lorraine/Laura - approved - 4-0-0</p> <p>2) Motion to approve minutes of Jan. 2, 2018 - Laura/DJ – approved - 3-1-0</p> <p>3) WGM - Look at DMP updates.</p> <p>4) Project Updates -</p> <p>Zulip updates- Chat.HL7.org - Wayne will be sending an announcement out to Co-chairs, who will be able to invite work group members to appropriate streams</p> <p>Confluence updates - Lorraine indicates she and Patrick walked Wayne through quick start guides, how to manage self-enrollment, how to structure workspaces themselves via a limited number of categories (Work Groups, projects, personal). Intention to walk through templates to be used at upcoming WGM with Wayne next week.</p> <p>The attendance template will be available for pilot use at the WGM.</p> <p>JIRA update - Lloyd Mackenzie has sent a requirements document to TSC and FMG for review.</p> <p>GitHub update - Next step is to look at projects that are creating HL7 standards but have not yet moved over to the HL7 Git directories. We want to try to get these projects corralled over to the HL7 Git space. EST should be tracking the GitHub use - requiring groups use their tooling liaisons to facilitate information flows</p> <p>Which groups does EST want tooling reports from? FHIR, CIMI, V2 tooling, CDA (target quarterly updates)</p> <p>EA update - DJ and Lorraine C met to look at EA website and it was the last piece of testing the website. Looking for user comments, look at project set up such as user permissions and directories. The EA environment is meant to be a modeling space not used as publishing tool.</p> <p>FCC updates - VOIP problems with Germany - Dave Hamill is looking into it.</p> <p>PSS templates - Need to rethink the work flow and approval process. Still under development.</p> <p>6) Website updates - Met with WhiteLabel Consultants for re-design of webpage for non-members. Education webpage updated and getting more changes in the future.</p> <p>7) Disaster Recovery - We need to make sure all the new web resources - Confluence and JIRA sites are incorporated into the overall Disaster Recovery and Backup plan. DJ indicates that since these are on AWS - HL7 is using the built-in AWS capabilities but it needs to be configured for HL7's needs.</p>

Supporting Documents

Outline Reference	Supporting Document

Action items

