2017-09-12 Meeting notes

EST Work Group Agenda / Minutes

Date: 9-12-2017

Facilitator: Dave Burgess

Note Taker: Brian Pech

Attendees

Present	Name	Affiliation
	Andy Stechishin	CANA Software & Services
X	David Burgess	LabCorp
	Jeff Brown	ASCO
	Michael van der Zel	HL7 Netherlands
	Nat Wong	HL7 Australia
X	Brian Pech	Kaiser Permanente
X	Wayne Kubrick	HL7 International
	Laura Mitter	HL7 International
	David Johnson (DJ)	HL7 International
X	Dave Hamill	HL7 International
X	Thom Fox	xifin

Agenda Topics

Agenda Outline	Agenda Item	Meeting Minutes from Discussion

1) Project updates
 	
2) Web meeting options - FCC does not work for everyone at HL7
		1) EST projects:
		
		    1) Annual Review of Tooling Strategy - Yearly review of tooling strategy against HL7 strategic plan - David B will update strategy document from 2015 and send to EST list. Updated Project Insight to reflect new dates in 2018.
		
		    2) Extension of DSTU site comment ability to include informative ballots and normative ballots still on hold. Wayne suggests this capability will be enabled over on JIRA when available in the future. Brett Marquard has proposed a comment tracking capability for CCDA over on JIRA, suggestion to ask him about that capability extending to other groups.
		
		    3) David Burgess will contact DJ about moving these projects over to JIRA.
		
		2) Web meeting project - There are various members of HL7 who can not use Free Conference Call because their corporate policies block it's capability vis-a-vis screen sharing. FCC can be used for audio calling only if that is all that is available per their corporate policies. The existing Intercall audio service costs HL7 money and results in people using two modalities at the same time - audio and screensharing for some.
		
		FCC offers local numbers around North America and other countries.
		
		Co-chairs need to keep the Call Center announcements up to date - better than currently.
		
		Possible candidate screening sharing services - Bitrix24.com and Ryver.com.
		
		Bitrix is free for only 12 users so that won't work for HL7.
		
		Need to take up evaluation of Chat capability again. HIpChat , Ryver, Zulip
		
		FCC roll out - Wayne Kubick will send an email asking work groups to opted in to using FCC by contacting Dave Hammill and requesting access.
		
		3) Quick overview of tooling slides Wayne will be presenting to the Board.
		
		Adjourned at 12:20.

Supporting Documents

Outline Reference	Supporting Document

Action items