NON-MEMBER PARTICIPATION IN HL7 INTERNATIONAL BALLOTS

February 27, 2023

The HL7 Essential Requirements (02.04.02) describes the way Non-Members can take part in many HL7 ballots.

Before you begin, please create a profile on the HL7.org website. Your userid will be your email address. From that address, please email ballotmanager@hl7.org to set up your non-member participation.

For Normative ballots, once you have requested non-member participation in a ballot and paid any applicable fee, you will automatically be included in any subsequent ballots until that item achieves its final stage for that ballot type.
A small administrative fee is assessed for most ballots, usually $400 for single ballots although pricing can vary for comment-only ballots or multiple ballots. The Director of Technical Publications (ballot manager) will review any applicable fees with prospective non-member balloters.

If you do request participation in a ballot, please be aware that it can take 2 to 3 business days to process your request and enable your ballot desktop user ID. In addition, the deadline for non-member participation requests is the same as the consensus group signup close date announced for any given ballot cycle: this is usually the day before ballots open for voting. This deadline is identified on the Ballot Desktop and in the Ballot Calendar available on the HL7 web site. Requests received after this deadline will not be processed. Anyone having difficulties signing up for non-member participation can call the HL7 office (+1 734-677-7777) during regular office hours (8 AM to 5 PM M-F Eastern) or email support@hl7.org.

Important Note: non-members should be aware that by participating in an HL7 ballot, the non-member is implicitly agreeing to adhere to all ballot instructions and respond by the ballot closing date. In addition, the non-member is implicitly agreeing to adhere to the tenets of the HL7 intellectual property policies, which can be found on the HL7 web site at http://www.hl7.org/legal/ippolicy.cfm.