Foundations and Technology Steering Division

9/21/2009

Present

Name	e-mail
Woody Beeler	woody@beelers.com
Ioana Singureanu	Ioana.Singureanu@gmail.com
Ted Klein	Ted@tklein.com
Heather Grain	Heather@lginformatics.com
Craig Stancel	Stancel.craig@mayo.edu
Mead Walker	dmead@comvast.net
Grahame Grieve	grahame@kestral.com.au
Sandy Stuart	Sandra.stuart@kp.org
Dale nelson	Dale.nelston@ii4sm.com
Mark Shaferman	Mark.shafarman@earthlink.net
Beverly knight	b.knight@infoway.ca
Paul Knapp	pknapp@continovation.com
Juha Mykkaren	Juha.mykkaner!@uku.fi
Lloyd McKenzie	Lloyd@!lmckenzie.com
Mike davis	Mike.davis@va.gov
Bernd Blobel	Bernd.blobel@klinik.uni-regensberg.de
Frank Oemig	HL7@oemig.de
Jane Gilbert	Jane.gilbert.work@gmail.com
Jason Rock	Jason.Roick@globalsubmit.com
John McKim	John. McKim@cta.com
Tom Valez	Tom.valez@cta.com

Chair: Woody Beeler
Scribe: Heather Grain

Minutes of the previous meeting:

The minutes of the previous meeting were accepted.

Moved	Beverley Knight
Seconded	Bernd Blobel

The Agenda was accepted

Retreat Items

Discussion about versioning and what we require for conformance. We need to document the requirements.

The issue of adoption of non backwards compatible standards eg: data types 2. We need processes and A discussion topic for the steering division

ACTION: create a thread on the wiki on behalf of the division and document the cases, and recommend processes or highlight risks or impacts of this process as this will not be a single case. G.G, Jason, Mead and Lloyd will start the thread and it will be discussed in conference call later on.

Ballot DSTU 'Rules"

The process of working through the CTS2 document we have identified a number of issues in our processes.

The CTS2 example has several additional issues:
- MOU with OMG and HL7 includes the development of a functional model in the DSTU as a requirements specification. OMG will use this to put out an RFP from which implementation models and specifications can be developed. They need this document published quickly to be used as the basis of the requirements specification.

Comment Resolution of the DSTU
- With review of the rules, the comments were reviewed and considered in order to improve the standard. If it is considered for release as a DSTU it may be recommended as such.
- Despite this reconciliation was undertaken formally.
- The current DSTU rules the comments do not have to be disposed.
- There was a vote at a normal Vocabulary teleconference call (with a quorum). The recommendation was to recommend publication. This would be close enough for OMG to undertake their internal paperwork.

The request to publish as a DSTU. The disposition details were not available and though it is the intent, it was not clear that it was intended to proceed immediately to a normative document.

ACTION: A proposal to TSC to approach GOM to resolve the ambiguity in the GOM on DSTU.

Process problem:
> At HL7 we are short on volunteers, what should be the process when we have a small group of project workers and need to bring their activities into the larger community for active review.
> The time of the calls fell at the same time as ArB and this limited the attendees.
> A vote of the resolutions associated with the ballot comments will be taken at this meeting and will continue if necessary with conference calls of the Vocabulary committee.
> The goal of publication to a date outside the control of HL7 has not assisted this process and should be considered a risk in future project plans.
> It is now intended to have the aligned model prepared by the end of the first week of October. Do we publish now and make a substantive change, which this would be. The original has gone to OMG and it is a requirement that the ballot be completed appropriately, and the MIF changes be incorporated and this go to the TSC.
> The architecture of the SAEFE specifications are different to the processes we've used before and the functional model level speciation is not always complete. They may be in the PIM or in the bottom level specification level. Based upon the SAEFE requirements this doesn't belong in here, it belongs in this other specification.
> If detailed specifications never make it to OMG why are we doing it at all. They will go out and [put out theirs and then we will harmonise at the level of the PIM at a subsequent time.

The objective of CTS2 is to build a normative standard, and the DSTU process has significantly informed that process to the point. OMG RFP would indicate that RFP respondents would be expected to adapt their response to the normative standard as it emerge and that HL7 undertake immediately to undertake a normative specification to address the negative comments received to date.

Is it possible that the project to ballot a normative CTS2 SFM can be kicked off immediately targeting an initial membership ballot for the May ballot cycle. The DSTU period will be 6 months from now which would allow it to go to ballot as a normative version in May.

There is significant concern about OMG publishing a document that is not, and is unlikely to be published by HL7 as it is.

Foundations and Technology recommended:
- The document as released by OMG not go forward as the document for DSTU.
- The normative edition work proceed immediately to influence the clause in the RFP
- That the RFP be modified to accept the published HL7 version (when processes are complete)
- Processes include
  - Vocabulary will complete of the reconciliation process at this meeting and if necessary through the regular vocabulary meetings (full quorum)
  - Vocabulary update of the document include the alignment processes
  - Vocabulary make all changes required and prepare the document for publication
  - Declare a 6 month DSTU status for this document when published
  - The finalised document go through to the TSC for release
  - Discuss with OMG the release of a technical update based upon what is actually published by HL7.

Motion: This committee moves that no committees will bring forward documents to the OMG for RFP until approved by the TSC.
Moved: Grahame Grieve
Seconded: Bernd Blobel
Vote: For 8, Abstain 0, Against 0

Motion: That Foundations and Technology request the TCO notify OMG that the document they currently have is not a published HL7 document nor will it be. The updated document is expected to be approved mid October and that it then be made available to OMG. The expectation of HL7 is that the RFP will be retracted / reissued.
That a formal apology be made on behalf of the steering division we apologies for providing the document to you in advance of document completion.

Moved: Grahame Grieve
Seconded   Sandy Stuart
Vote: Abstain 1, Against 0, Vote 8.

Vocabulary Work Group are advised to make the updates and dispose comments completely as a matter of urgency.

Work Group – review and update.

All working groups in the division were requested to review all projects and confirm the status of all projects and to ensure that their charter, SWOT statements and 3 year plans are up to date..

Meetings

Foundations and Technology will scheduling of meetings every fortnight (every other week). 1 co-chair from each working grpup is required for each meeting. Each working group to determine who will attend on their behalf, and processes for ensuring that a co-chair is always present at this meeting.

Security Work Group Scope statements

New proposal from Security will be progressed through discussion of the scope statement on conference call and votes through email.

Standards Knowledge Management Tool – Glossary

This is an activity of the Joint Initiative Council – originating in ISO aiming to develop both an global health informatics glossary and term/definition management system, and a document registry and management system.

The TSC is the appropriate to consider the document register, and vocabulary / publication will pursue the glossary loading process.

The web site is at http://www.cred.ca/skmt_glossary and anyone may access this site, you have to register but there are no costs or restrictions.

Harmonisation

There will be a harmonisation meeting in November on the dates previously announced.