

CERTIFICATION TEST POLICY

Overview

The Certification Test Policy is set by Health Level Seven® International (HL7) and as such, HL7 reserves the right to change this policy without notice.

Testing is offered at each Educational Summit (March, July, November) and Working Group Meeting (January, May, September). Attendance at the event is not required; one may register to take the test only.

If your organization is interested in arranging for training and/or certification testing at its facility please contact: Mary Ann Boyle, at Maryann@HL7.org or phone: (734) 677-7777.

*****Please note that test policies for HL7 affiliates may vary.***

Who

- Participants are not required to be members of HL7.
- Although there are no prerequisites to testing, the knowledge required to prepare for the exam can be obtained by participation in the HL7 Working Group Meetings, by attending the HL7 Education Summits, by field work dealing with HL7 interfaces, or by self-study of the applicable material. A combination of the aforementioned is recommended to prepare for the test.

When / Where

- Participants may test at Educational Summits (3 times yearly).
- Participants may test at Working Group Meetings (3 times yearly).
- Employers may arrange for testing of their employees at their place of business, subject to the guidelines and restrictions below.
- Testing is not available at HL7 headquarters.

Testing at a Place of Business

Employers may contract with HL7 for certification testing, in conjunction with onsite training or separately, subject to the availability of an authorized test proctor. A five (5) student minimum is required or the equivalent cost of same will apply.

The following fees shall apply:

1. Testing fee per person at current member/non-member rates
2. Proctor fee of \$500
3. Proctor's associated travel costs

Prepayment by the employer is required 10 days prior to the test date. No refunds will be given; however, substitutions may be made up until the day of the test.

Test Results

Test results shall be maintained by HL7 at the HL7 Headquarters in Ann Arbor, MI. Participants will be notified by e-mail and regular mail of their results (Pass/Fail, and Score).

NOTE: *In order to protect the integrity of the certification test, participants will NOT be allowed to review their test.*