



ANNOUNCEMENT OF HL7 DEVELOPMENT FRAMEWORK BALLOT OPENING FOR MAY 2008

March 26, 2008

Health Level Seven will ballot the candidate standard/document described in this document before the May 2008 HL7 Working Group Meeting. Comments received in response to this ballot will be discussed at this Working Group Meeting, which convenes May 4 – 9, 2008 in Phoenix, Arizona. This draft standard for trial use is based on or associated with the following standard classification:

- Version 3 Messaging

A section is devoted to this item below.

IMPORTANT NOTE: Due to the ratification of the new HL7 Governance and Operations Manual (GOM), the rules under which balloting takes place have changed slightly. These changes can be summarized as follows:

- The new quorum and approval levels identified in the GOM will apply to all ballot pools. They are as follows:
 - Informative Ballots – No quorum requirement; 60% affirmative votes for approval.
 - DSTU Ballots – No quorum requirement; 60% affirmative votes for approval.
 - Normative Ballots – Minimum 10 HL7 members in ballot pool; 60% returning votes for quorum; 75% affirmative votes for approval.
 - Committee ballots grandfathered in will be run under the same requirements as Review ballots and, in addition, under the same Review ballot reconciliation guidelines.

ADDITIONAL NOTES: Each ballot document has a unique Ballot ID that can be found following its descriptive text. In addition, updated ballot comment spreadsheets will be available on the balloting website at the time the ballots open.

Ballot Open/Close Dates

The ballot pool described in this document will open and close for voting on the following dates:

Ballot open date: March 26, 2008

Ballot close date: April 28, 2008

Ballot Pool Signup

Pool sign up has been available from a point two weeks preceding the date of this document's release and will be available from this point until two weeks before Ballot Pool close. To sign up, point your browser to <http://www.hl7.org/ctl.cfm?action=ballots.home>.

Important Note: Beginning with this cycle, **ballot pool signup will close two (2) weeks** before the Ballot Pool close.

Ballot Pool Help

All ballot dates are inclusive: votes cannot be cast before the beginning date or after the ending date of a ballot pool. Please note that all times are tracked in the Eastern Time Zone (US). If you have any problems with the ballot desktop, joining, or voting, please contact the HL7 Director of Technical Services at webmaster@HL7.org before the closing of the ballot.

Version 3 Messaging

The **Modeling & Methodology Work Group** announces the formation of ballot groups for the following documents:

- ***HL7 Development Framework, Release 1 (2nd DSTU ballot)***
The Health Level 7 (HL7) Development Framework Methodology Specification is a product of the HL7 Development Framework (HDF) project. The purpose of the HDF Project is to analyze, design, and document the processes, policies, and artifacts associated with development of HL7 standards. This document details the process of the HL7 standard development methodology. The HDF is a framework of modeling and administrative processes, policies, and deliverables used by HL7 to produce specifications for enabling interoperability among computerized healthcare information systems. This ballot includes the following changes: Project Lifecycle, Project Approval, and Specification Design and improved publication layout.
Unique Ballot ID: HDF_R1_D2_2008MAY

Balloting Procedure

HL7 members and others who are materially affected by the proposed standard and wish to participate in these ballots must join the respective ballot groups. This can be accomplished by going to <http://www.hl7.org/ctl.cfm?action=ballots.home>. Alternately, you can call the HL7 office at (734) 677-7777 and request that the Ballot Group Declaration Form be faxed or mailed to you.

HL7 will conduct these ballots according to its procedure for electronic balloting. Individuals who sign up for the ballot group will not receive a paper copy of the document or a paper ballot. Instead, they will be notified by e-mail when the ballot package is available. They will download the document from the HL7 web server and will enter their votes and comments using the HL7 web server.

If a member of the ballot group does not have access to the technology being used, or if the person can demonstrate that using the electronic process creates a substantial hardship, he/she may request a paper copy of the ballot package and/or vote using a paper ballot. Because of the extra expense and time delays associated with paper ballots, HL7 does not intend to provide the alternative of using paper to members who have access to the technologies and have no substantial hardship associated with their use.

Comments resulting from this ballot will be discussed at the upcoming HL7 Working Group Meeting, which convenes May 4 – 9, 2008 in Phoenix, Arizona.

Appendix A – Listing of Ballots by Ballot Level

Draft Standard for Trial Use Ballots

- ***HL7 Development Framework, Release 1 (2nd DSTU ballot)***
Unique Ballot ID: HDF_R1_D2_2008MAY