



## ANNOUNCEMENT OF CDA BALLOT OPENINGS FOR MAY 2008

**March 28, 2008**

Health Level Seven will ballot the candidate standards/documents described in this document before the May 2008 HL7 Working Group Meeting. Comments received in response to these ballots will be discussed at this Working Group Meeting, which convenes May 4 – 9, 2008 in Phoenix, Arizona. The standards/draft standards for trial use and other ballotable documents are based on or associated with the following standards classifications:

- Clinical Document Architecture, Release 2

A section detailing these candidate standards follows below.

**IMPORTANT NOTE:** Due to the ratification of the new HL7 Governance and Operations Manual (GOM), the rules under which balloting takes place have changed slightly. These changes can be summarized as follows:

- While committee ballots are no longer recognized under the GOM, those ballots previously identified at committee level (i.e.-those balloted in previous ballot cycles) will continue on this track until they achieve approval and are ready to advance to a normative ballot.
- All ballots previously announced as new Committee ballots will be converted to the appropriate form of Review (i.e.-Informative or DSTU) or Normative ballot.
- Membership ballots will be referred to as Normative ballots from this point forward.
- The new quorum and approval levels identified in the GOM will apply to all ballot pools. They are as follows:
  - Informative Ballots – No quorum requirement; 60% affirmative votes for approval.
  - DSTU Ballots – No quorum requirement; 60% affirmative votes for approval.
  - Normative Ballots – Minimum 10 HL7 members in ballot pool; 60% returning votes for quorum; 75% affirmative votes for approval.
  - Committee ballots grandfathered in will be run under the same requirements as Review ballots and, in addition, under the same Review ballot reconciliation guidelines.

Due to these changes, the ballot levels and Unique Ballot IDs for multiple ballots have been updated since the initial Formation of Ballot Pools announcement went out. These changes are summarized in Appendix B – Summary of Changes.

**ADDITIONAL NOTES:** Each ballot document has a unique Ballot ID that can be found following its descriptive text. In addition, updated ballot comment spreadsheets will be available on the balloting website at the time the ballots open.

The membership is reminded that ANSI rules dictate that all individuals who were in a membership ballot pool **MUST** be included in the initial ballot pool when the same document goes out for a subsequent membership ballot. Thus, if a document is going out for a 2<sup>nd</sup>

membership level ballot, all individuals who were in the ballot pool for the 1<sup>st</sup> membership ballot are automatically subscribed as members of the ballot pool for the subsequent membership ballot. Please use the Ballot Desktop (URL below) for joining ballot pools, voting, or removing yourself from a ballot pool.

### **Ballot Open/Close Dates**

All ballot pools in this document will open and close for voting on the following dates. If there is an exception for a specific pool, alternate dates will be listed.

*Ballot open date: March 28, 2008*

*Ballot close date: April 28, 2008*

### **Ballot Pool Signup**

Pool sign up has been available from a point two weeks preceding the date of this document's release and will be available from this point until two weeks before Ballot Pool close. To sign up, point your browser to <http://www.hl7.org/ctl.cfm?action=ballots.home>.

**Important Note:** Beginning with this cycle, **ballot pool signup will close two (2) weeks** before the Ballot Pool close.

### **Ballot Pool Help**

All ballot dates are inclusive: votes cannot be cast before the beginning date or after the ending date of a ballot pool. Please note that all times are tracked in the Eastern Time Zone (US). If you have any problems with the ballot desktop, joining, or voting, please contact the HL7 Director of Technical Services at [webmaster@HL7.org](mailto:webmaster@HL7.org) before the closing of the ballot.

## **Clinical Document Architecture, Release 2**

The **Imaging Integration** and **Structured Documents Work Groups** announce the formation of a ballot group for the following document:

*Alternate Ballot open date: March 28, 2008*

*Ballot close date remains the same*

- ***HL7 Standard for CDA Release 2: Imaging Integration; Basic Imaging Reports in CDA and DICOM, Release 1 (1<sup>st</sup> Informative ballot)***

This Implementation Guide was developed jointly by HL7 Imaging Integration SIG and DICOM and is compatible with the DICOM Structured Reporting and the DICOM transformation guide for converting from Structured Reports to CDA. Unique Ballot ID: CDAR2\_II\_BIMGRPTS\_R1\_I1\_2008MAY

The **Structured Documents Work Group** announces the formation of ballot groups for the following documents:

*Alternate Ballot open date: March 28, 2008*

*Ballot close date remains the same*

- ***HL7 Implementation Guide for CDA Release 2: Operative Notes, Release 1 (1<sup>st</sup> DSTU ballot)***

The Operative Note is a document that is required when a surgical procedure has occurred. The Note describes the surgery in detail. This DSTU will be compatible with the other CDA4CDT Implementation Guides for H&P and Consult and will reuse existing CDA templates from CCD and the other IGs as appropriate. Unique Ballot ID: CDAR2\_OPRTVNOTE\_R1\_D1\_2008MAY

*Alternate Ballot open date: March 28, 2008*

*Ballot close date remains the same*

- ***HL7 Implementation Guide for CDA Release 2: Plan-to-plan Personal Health Record (PHR) Data Transfer, Release 1 (1<sup>st</sup> Informative Ballot)***

The goal of the Plan-to-Plan Personal Health Record (PHR) Data Transfer Project is to create an HL7 implementation guide that will provide for PHR portability between Health Plans. The project is limited in scope to the payor stakeholder community in the U.S. Realm. However it could be expanded or adapted to include other PHR stakeholders, data transfer beyond the PHR, and the international affiliates.

Unique Ballot ID: CDAR2\_IG\_P2PPHRDATATRANS\_R1\_I1\_2008MAY

### **Balloting Procedure**

HL7 members and others who are materially affected by the proposed standard and wish to participate in these ballots must join the respective ballot groups. This can be accomplished by going to <http://www.hl7.org/ctl.cfm?action=ballots.home>. Alternately, you can call the HL7 office at (734) 677-7777 and request that the Ballot Group Declaration Form be faxed or mailed to you.

HL7 will conduct these ballots according to its procedure for electronic balloting. Individuals who sign up for the ballot group will not receive a paper copy of the document or a paper ballot. Instead, they will be notified by e-mail when the ballot package is available. They will download the document from the HL7 web server and will enter their votes and comments using the HL7 web server.

If a member of the ballot group does not have access to the technology being used, or if the person can demonstrate that using the electronic process creates a substantial hardship, he/she may request a paper copy of the ballot package and/or vote using a paper ballot. Because of the extra expense and time delays associated with paper ballots, HL7 does not intend to provide the alternative of using paper to members who have access to the technologies and have no substantial hardship associated with their use.

Comments resulting from this ballot will be discussed at the upcoming HL7 Working Group Meeting, which convenes May 4 – 9, 2008 in Phoenix, Arizona.

## Appendix A – Listing of Ballots by Ballot Level

### Informative Ballots

- ***HL7 Standard for CDA Release 2: Imaging Integration; Basic Imaging Reports in CDA and DICOM, Release 1 (1<sup>st</sup> Informative ballot)***  
Unique Ballot ID: CDAR2\_II\_BIMGRPTS\_R1\_I1\_2008MAY
- ***HL7 Implementation Guide for CDA Release 2: Plan-to-plan Personal Health Record (PHR) Data Transfer, Release 1 (1<sup>st</sup> Informative Ballot)***  
Unique Ballot ID: CDAR2\_IG\_P2PPHRDATATRANS\_R1\_I1\_2008MAY

### Draft Standard for Trial Use Ballots

- ***HL7 Implementation Guide for CDA Release 2: Operative Notes, Release 1 (1<sup>st</sup> DSTU ballot)***  
Unique Ballot ID: CDAR2\_OPRTVNOTE\_R1\_D1\_2008MAY

## Appendix B – Summary of Changes

### Documents Withdrawn from Balloting this Cycle

- HL7 Implementation Guide for CDA Release 2 - Level 3: Personal Healthcare Monitoring Reports, Release 1 (1st DSTU ballot) has been withdrawn this cycle.