

2011-10-24 TSC Call Minutes

From HL7 TSC

TSC Agenda/Minutes

HL7 TSC Meeting Minutes Location: call 770-657-9270 using code 124466# GoToMeeting ID: 165-215-206 (https://www.gotomeeting.com/join/165215206)	Date: 2011-10-24 Time: 11:00 AM U.S. Eastern
Facilitator: Austin Kreisler	Note taker(s): Lynn Laakso

Attendee	Name	Affiliation
x	Calvin Beebe	HL7 SSD SD Co-Chair
x	Woody Beeler	HL7 FTSD Co-Chair
	Bob Dolin	HL7 Board Chair
x	Freida Hall	invited guest, HL7 T3SD SD Co-Chair-elect
x	Tony Julian	HL7 FTSD Co-Chair
x	Austin Kreisler	HL7 TSC Chair, DESD Co-Chair
x	Lynn Laakso	HL7 staff support
x	Patrick Loyd	HL7 T3SD Co-Chair
x	Ken McCaslin	HL7 T3SD Co-Chair
	Charlie Mead	HL7 ArB Chair
x	Ravi Natarajan	HL7 Affiliate Representative
	Ron Parker	HL7 ArB Alternate
x	John Quinn	HL7 CTO
x	Ed Tripp	HL7 DESD Co-Chair
	Pat Van Dyke	HL7 SSD SD Co-Chair
	Mead Walker	invited guest, HL7 DESD SD Co-Chair-elect

Quorum Requirements (Chair +5 with 2 SD Reps) Met: yes

Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Austin Kreisler
3. Approve Minutes
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
 - From last meeting:
 1. Austin will contact PSC to offer guidance on when a new project scope is warranted or scope change to an existing project scope is needed. This has been assigned PSC Tracker # 2098 (http://gforge.hl7.org/gf/project/psc/tracker/?action=TrackerItemEdit&tracker_item_id=2098&start=0) .
 2. Woody will follow up with Ted on where the Vocab WG is going to keep their documents on the Terminology Authority.
 3. Austin will draft something and send it back to Chuck that this GOM revision is welcomed but we also want to see our original proposal go forward to express the importance of the organizational continuity and as a safety net for the TSC - done; see TSCadmins listserv thread (<http://lists.hl7.org/read/messages?id=202936>)
 4. Schedule discussion on immediate past TSC Chair with GOC at upcoming TSC call
 - For next meeting: **due 10/31**
 1. Tracker #2060 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2060&start=0) Ken will create Strategic Dashboard criteria metrics recommendations for: Industry responsiveness and easier implementation
 2. Tracker #2059 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2059&start=0) Austin will create Strategic Dashboard criteria metrics for: Requirements traceability and cross-artifact consistency
 3. Tracker #2058 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2058&start=0) Woody will create Strategic Dashboard criteria metrics for: Product Quality
 4. Tracker #2057 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2057&start=0) Patrick will create Strategic Dashboard criteria metrics for: WGM Effectiveness
5. Approval items:
 - **Motion:** Approve Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/2092/8801/PSS-II_AP_OO-RadSurgPathOrderWF.doc) Integration (II) of DESD, cosponsored by Anatomic Pathology and Orders & Observations (OO), *Radiology/Surgery/Pathology Orders Workflow*, at PI # 821 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=821>) , TSC Tracker # 2092 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2092)
 - **Motion:** Approve Project Scope Statement (<http://gforge.hl7.org/gf/download/trackeritem/2093/8802/2011SeptPharmacyMedOrderR2.doc>) for Pharmacy of DESD and cosponsored by OO, of *MEDICATION ORDER EVENT RELEASE 2*, at Project Insight # 558 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=558>) , TSC Tracker # 2093 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2093) .
 - **Motion:** Approve Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/2094/8803/2011SeptPharmacy_MedDispSupply.doc) of *MEDICATION*

DISPENSE AND SUPPLY EVENT RELEASE 2, for Pharmacy of DESD and cosponsored by OO, at Project Insight # 817 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=817>) , TSC Tracker # 2094 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2094) .

6. Discussion topics:
7. Reports: (attach written reports below from Steering Divisions et al.)
 - SSD SD announces approval of updated Mission and Charter statement for Financial Management
8. Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

Supporting Documents

- See links

Minutes

Minutes/Conclusions Reached:

1. Introduction of visitors (including declaration of interests) – none identified
2. Agenda review and approval - Austin Kreisler – no changes identified
3. Approve Minutes of 2011-10-17 TSC Call Agenda – unanimously approved
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
 - From last meeting:
 1. Austin will contact PSC to offer guidance on when a new project scope is warranted or scope change to an existing project scope is needed. This has been assigned PSC Tracker # 2098 (http://gforge.hl7.org/gf/project/psc/tracker/?action=TrackerItemEdit&tracker_item_id=2098&start=0) .
 2. Woody will follow up with Ted on where the Vocab WG is going to keep their documents on the Terminology Authority. This will be done this week.
 3. Austin will draft something and send it back to Chuck that this GOM revision is welcomed but we also want to see our original proposal go forward to express the importance of the organizational continuity and as a safety net for the TSC - done; see TSCadmins listserv thread (<http://lists.hl7.org/read/messages?id=202936>)
 4. Schedule discussion on immediate past TSC Chair with GOC at upcoming TSC call – NIBs are due 31st so there may be a stampede of projects next week. Let's plan for November 7th. John noted that there was interest in moving a normative ballot to informative/DSTU. Ken echoes that interest, that Doug asked about it in terms of S&I Framework efforts.
 - For next meeting: **due 10/31**
 1. Tracker #2060 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2060&start=0) Ken will create Strategic Dashboard criteria metrics recommendations for: Industry responsiveness and easier implementation
 2. Tracker #2059 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2059&start=0) Austin will create Strategic Dashboard criteria metrics for: Requirements traceability and cross-artifact

consistency

3. Tracker #2058 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2058&start=0) Woody will create Strategic Dashboard criteria metrics for: Product Quality
4. Tracker #2057 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2057&start=0) Patrick will create Strategic Dashboard criteria metrics for: WGM Effectiveness

5. Approval items:

- **Motion:** Approve Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/2092/8801/PSS-II_AP_OO-RadSurgPathOrderWF.doc) Integration (II) of DESD, cosponsored by Anatomic Pathology and Orders & Observations (OO), *Radiology/Surgery/Pathology Orders Workflow*, at PI # 821 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=821>) , TSC Tracker # 2092 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2092)
 - Ravi asks if 2.x means there will be a series of IGs or if it will be tailored to a particular version of V2. Section 4.g on backwards compatibility lists 2.5.1 with pre-adoption from later versions. Standardization of date versions should adopt ISO date format standard.
 - **Vote:** unanimously approved.
- **Motion:** Approve Project Scope Statement (<http://gforge.hl7.org/gf/download/trackeritem/2093/8802/2011SeptPharmacyMedOrderR2.doc>) for Pharmacy of DESD and cosponsored by OO, of *MEDICATION ORDER EVENT RELEASE 2*, at Project Insight # 558 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=558>) , TSC Tracker # 2093 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2093) .
 - question arose with a release 2, how to identify what the previous version and its date of release in section 2, for revise current standard. Medication Order R1 for example is ANSI standard HL7 V3 RXMEDORDER, R1-2009. Freida will add to request for updates to Project Scope Statement. John asks where the project refers to other standards with which it should be collaborating. This should be in reference to NCPDP, and no reference in collaboration section 6 is provided. What is their engagement, would they be bringing requirements to the table? Discussion with Scott Robertson is in order. Dependency listed on availability of resources calls January ballot date into question, with the same resources on multiple projects.
 - **Vote:** Woody moves approval, second by John. Unanimously approved.
- **Motion:** Approve Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/2094/8803/2011SeptPharmacy_MedDispSupply.doc) of *MEDICATION DISPENSE AND SUPPLY EVENT RELEASE 2*, for Pharmacy of DESD and cosponsored by OO, at Project Insight # 817 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=817>) , TSC Tracker # 2094 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2094) .
 - R1 has not submitted a publication request. May be premature to approve a Release 2 project until they close the loop for release 1. While we applaud Pharmacy's efforts to clean up their project list and outstanding ballots they need to examine overload of resources across the projects. From Publishing's perspective Woody notes they've made great progress in the past few months. Woody suggests

we allow the project to go forward with the note that they must complete work on R1 before they can go forward with balloting an R2.

- **Vote:** Woody moves to approve with proviso they cannot formally ballot R2 until R1 is complete with reconciliation of outstanding negative and request to publish. Ken seconds. Unanimously approved. Ken notes that it effectively adds to their list of dependencies that the R1 is completed before R2 ballots.

6. Discussion topics:

7. Reports: (attach written reports below from Steering Divisions et al.)

- SSD SD announces approval of updated Mission and Charter statement for Financial Management
- ONC S&I project Ambulatory Lab IG, US Realm project. TSC question that it was being balloted as Normative but now wants to change to DSTU or Informative. Project was approved as Informative in TSC Tracker 1972 for 2011-07-11. Request to ballot out of cycle was normative per TSC Tracker 2001 on 2011-07-25. Inconsistency exists between ballot level and approved scope. Freida notes that Core Principles and Properties has set a precedent dropping from Normative to comment-only, then back to normative again. Woody notes that Publishing has in past accepted a downgrade. OO can modify the existing project scope to ballot DSTU and ultimately normative, and can modify the most recent ballot round to DSTU. Freida suggests checking with Karen to see how ANSI would view that in an audit. Ken will check with Karen and proceed with OO on scope revision for the ONC S&I LRI.

Next Steps

Actions *(Include Owner, Action Item, and due date)*

- Ken will check with Karen and proceed with OO on scope revision for the ONC S&I LRI.

Next Meeting/Preliminary Agenda Items

- Tracker #2060 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2060&start=0) Ken will create Strategic Dashboard criteria metrics recommendations for: Industry responsiveness and easier implementation
- Tracker #2059 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2059&start=0) Austin will create Strategic Dashboard criteria metrics for: Requirements traceability and cross-artifact consistency
- Tracker #2058 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2058&start=0) Woody will create Strategic Dashboard criteria metrics for: Product Quality
- Tracker #2057 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2057&start=0) Patrick will create Strategic Dashboard criteria metrics for: WGM Effectiveness
- Ken will report back on Karen's opinion on the ONC S&I LRI downgrade.

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