2014-05-07 TSC WGM Minutes

From HL7 TSC

TSC Wednesday lunch meeting for 2014May WGM

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TSC WGM Agenda/Minutes

<table>
<thead>
<tr>
<th>Attendee</th>
<th>Name</th>
<th>Affiliation</th>
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<tr>
<td></td>
<td>Calvin Beebe</td>
<td>HL7 SSD SD Co-Chair</td>
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<td>Woody Beeler</td>
<td>HL7 FTSD Co-Chair</td>
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<td>regrets</td>
<td>Giorgio Cangioli</td>
<td>HL7 Affiliate Representative</td>
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<td></td>
<td>Lorraine Constable</td>
<td>HL7 ARB Vice Chair</td>
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<td>Jean Duteau</td>
<td>HL7 Affiliate Representative</td>
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<td></td>
<td>Freida Hall</td>
<td>HL7 TSS SD Co-Chair</td>
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<td></td>
<td>Stan Huff</td>
<td>HL7 Board Chair (member ex officio w/ vote)</td>
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<td>Chuck Jaffe</td>
<td>HL7 CEO (member ex officio w/o vote)</td>
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<td>Tony Julian</td>
<td>HL7 ARB Chair</td>
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<td>Paul Knapp</td>
<td>HL7 FTSD Co-Chair</td>
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<td></td>
<td>Austin Kreisler</td>
<td>HL7 Ad-hoc member</td>
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<td>Lynn Laakso (scribe, non-voting)</td>
<td>HL7 HQ</td>
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<td>Don Mon</td>
<td>HL7 Board Vice-Chair (member ex officio w/ vote)</td>
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<td>Melva Peters</td>
<td>HL7 DESD Co-Chair</td>
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<td>John Quinn</td>
<td>HL7 CTO (TSC member ex officio w/vote)</td>
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<td>regrets</td>
<td>Andy Stechishin</td>
<td>HL7 T3SD Co-Chair</td>
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<td>Pat Van Dyke</td>
<td>HL7 SSD SD Co-Chair</td>
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Quorum Requirements (Co-chair +5 with 2 SD Reps) Met: (yes)

Agenda Topics
1. WGM Planning - agenda setting next two WGMs - agenda links
   ■ Schedule:
     (May) Review TSC Three-Year Plan
2. DSTU Update publication request (http://gforge.hl7.org/gf/download/trackeritem/3223/11914/%48%4c %37%5f%65%75%62%52%65%71%5f%65%73%74%5f%46%49%52%5f%44%53%54%55%5f%55 %70%64%61%74%65%32%30%31%34%4d%61%79%30%35%2e%64%6f%63%78) for HL7 Fast Healthcare Interoperability Resources Specification (FHIR™), Release 1 at Project Insight # 891 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit& ProjectNumber=746) and TSC Tracker 3223 (http://gforge.hl7.org/gf/project/tsc/tracker /?action=TrackerItemEdit&tracker_item_id=3223&start=0)
3. Formation of TSC Nominations Committee (SD cochairs and representatives elected in 2013) and meeting schedule.
4. Publication deadline extension request for Vocabulary's CTS2 at Project Insight # 324 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit& ProjectNumber=324) and TSC Tracker 3243 (http://gforge.hl7.org/gf/project/tsc/tracker /?action=TrackerItemEdit&tracker_item_id=3243&start=0)

Minutes/Conclusions Reached:

Ken convenes 12:45 PM

1. Agenda review - Jean asks to add review of Child Health WGH
   ■ Stan's stance on IP; discussion on the FHIR inclusion in the IP protections. The board has reviewed and the exception of that product is excluded by prior agreement. Jean notes that it was a good strategy to have that message come from Stan.
   ■ The 90 days is different on normative ballot when "passed" includes the timeline needed for recirculation ballot if needed. Austin adds that the 90 days starts with publication. Woody notes that the RIM is different as it needs to be available right away for ongoing work. RIM R7 will be officially released in July and become normative in September so delay would be a problem.

2. WGM Planning - agenda setting next two WGMs - agenda links
   ■ 2014-09-13_TSC_WGM_Agenda
   ■ 2015-01-13_TSC_WGM_Agenda
   ■ Schedule:
     (May) Review TSC Three-Year Plan - review on a call
3. DSTU Update publication request (http://gforge.hl7.org/gf/download/trackeritem/3223/11914/%48%4c %37%5f%50%75%62%52%65%71%75%65%73%74%5f%46%49%52%5f%44%53%54%55%5f%55 %70%64%61%74%65%32%30%31%34%4d%61%79%30%35%2e%64%6f%63%78) for HL7 Fast Healthcare Interoperability Resources Specification (FHIR™), Release 1 at Project Insight # 891 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit& ProjectNumber=746) and TSC Tracker 3223 (http://gforge.hl7.org/gf/project/tsc/tracker /?action=TrackerItemEdit&tracker_item_id=3223&start=0)
   ■ Security changes and additional text and guidance are in this request notes Paul.
   ■ **Motion**: Woody moves and Jean seconds approval of the request.
   ■ Jean notes that Security and ITS looked at the security changes and guidance. Paul recounts discussion on a link to an external blog was reviewed for whether such a link has authoritative institutional validity in a standard. Woody adds that Publishing has cautioned against them in the
past but there do exist such links in other standards. These more typically occur in the work defining why the specification was developed. The disclaimer should include that the specification is not dependent on the external links. Paul suggests that if you can bring it inside with author credit you should do that but if you can’t you might leave a link but it can become broken. Woody notes that Publishing even creates a report of external links in the V3 spec and if it's broken or changed it must not affect the validity of the spec. Pointing to this blog entry notes that HL7 has a security issue but doesn’t guarantee that they'll update it to indicate that the problem was fixed. Austin notes that the blog entry he is familiar with was directed at CDA not FHIR.

- **Discussion on the version number going from 0.80 to a new numbering style of 0.0.81 for example.**
  - The version number on the publication is Release 1 DSTU Release 1.1; This is more about the versioning of the artifact.
  - The yellow box at the review site should read "This is the DSTU Release 1.1 of FHIR." Discussion on artifact version number versus release number in publication ensued.
  - It should be recognized at the very top of the page e.g. www.hl7.org/implement/standards/fhir where it says "DSTU version" should be the publication release e.g. DSTU Release 1 or 1.1
  - amendment to approv pub request with expression of the publication name requested as the web version document title in the publication itself
  - **Vote:** unanimously approved
  - New TSC issue to assign review use of external links to Publishing committee

4. **Formation of TSC Nominations Committee (SD cochairs and representatives elected in 2013) and meeting schedule.**
   - Term ending in 2015 includes: Giorgio, JohnR, Woody, Calvin, Freida, and Austin. Austin offers to chair the nominations committee and is accepted.

5. **Calvin leaves**

6. **Publication deadline extension request for Vocabulary's CTS2 at Project Insight # 324**
   (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=324) and TSC Tracker 3243 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=3243&start=0)
   - Email from Russ reviewed. Jean moves and Austin seconds approval of the extension through the end of the September WGM. Unanimously approved.

7. **Child Health WGH issue:**
   - Child Health scheduled a session and didn't post an agenda and there were members that didn’t know they were meeting and had not attended the WGM
   - They published their agenda May 6 at 5 PM.
   - They still want to resurrect themselves but are not being successful. Paul suggests the Steering Division cochairs help them out on getting ready for the next WGM. Melva reports she spoke to them at the last WGM. JohnR has been attending any published sessions he is aware of. JohnR reports they have reviewed their DMP and M&C and are making progress. They will continue trying to help. Austin asks what their WGH is - they are yellow.
   - Lorraine notes that FTA feedback has been very clear that lack of agendas makes it difficult to navigate.
   - Lynn shows the three composite measures of WGM preparation that were established at the WGM in January and the TSC decides to review them on an upcoming call. Pat notes that the implementation of the measure was deferred to the launch of the new WGM room scheduling app. Ken reports that they have made the field optional, not a mandatory requirement.
   - Lynn created a calendar of deadlines on http://hl7sc.org

   /wiki/index.php?title=2014-05-05_TSC_WGM_Agenda Woody notes the calendar needs
harmonization dates updates.
- Melva notes the cochair handbook information wiki page has not been advertised.
- Woody offers to add it to the How-to list as 'how to be a wg cochair'.

Adjourned 1:36 PM

**Actions (Include Owner, Action Item, and due date)**
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**Next Meeting/Preliminary Agenda Items**
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- This page was last modified on June 9, 2014, at 13:45.
- This page has been accessed 110 times.