2013-12-16 TSC Call Minutes

From HL7 TSC

TSC Agenda/Minutes

Meeting Info/Attendees

<table>
<thead>
<tr>
<th>HL7 TSC Meeting Minutes</th>
<th>Date: 2013-12-16</th>
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<tbody>
<tr>
<td>Location: call 770-657-9270 using code 985371#</td>
<td>Time: 11:00 AM U.S. Eastern</td>
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<td>GoToMeeting ID: 273-848-837 (<a href="https://www.gotomeeting.com/join/273848837">https://www.gotomeeting.com/join/273848837</a>)</td>
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Facilitator: Austin Kreisler

Note taker(s): Lynn Laakso

Quorum = chair + 5 including 2 SD represented

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<thead>
<tr>
<th>Chair/CTO</th>
<th>ArB</th>
<th>International Affiliate Rep</th>
<th>Ad-Hoc</th>
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<tr>
<td>x Austin Kreisler</td>
<td>regrets</td>
<td>Tony Julian</td>
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<td>x John Quinn</td>
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<td>Lorraine Constable</td>
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<tr>
<th>Domain Experts</th>
<th>Foundation and Technology</th>
<th>Structure and Semantic Design</th>
<th>Technical and Support Services</th>
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<tr>
<td>x Melva Peters</td>
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<td>Woody Beeler regrets</td>
<td>Calvin Beebe</td>
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<td>x Mead Walker</td>
<td>x</td>
<td>Paul Knapp delayed</td>
<td>Pat van Dyke</td>
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ex officio

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<tr>
<th>Invited Guests</th>
<th>Observers</th>
<th>HL7 Staff</th>
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<tr>
<td>x Don Mon (HL7 Chair) w/vote</td>
<td>x</td>
<td>John Roberts</td>
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<td>Bob Dolin (Vice Chair) vote</td>
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<td>Chuck Jaffe (CEO) vote</td>
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Agenda

Housekeeping

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Austin Kreisler
3. Approve Minutes of 2013-12-09 TSC Call Agenda
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
   - Andy, with Freida, Ken McCaslin, and John Roberts will work on IG definition and conformance and
inviting Rob Snelick;

- Calvin and Lorraine, aided by Jean will work on DAM desirable consistency value proposition, and conformance definition.
- TRAC to recommend updated WGH metrics
- TRAC governance point on project scope deadline

Governance

1. Approval items:
2. Discussion topics:
   - Ballot quality assessment (continued)
     - Propose sending this over to TRAC for consideration as a governance point/work group health metric/strategic initiatives dashboard metric
     - HL7 Strategic Initiatives are up for ballot this cycle, should the TSC review and submit comments?

Management

1. From approval by e-vote this past week passed 7/0/0 with Ad-hoc, Affiliate, ArB, DESD, FTSD, SSD SD and T3SD voting
   - DSTU Publication request
     - DSTU Publication request (http://gforge.hl7.org/gf/download/trackeritem/2807/11224
%48%4c%37%5f%50%75%62%6c%69%63%61%74%69%6f%6e%5f%52%65%71%75
%65%73%74%5f%48%51%4d%46%20%52%32%5f%32%30%31%33%20%31%31%20
%32%31%2e%64%6f%63%78) for HL7 Version 3 Standard: Representation of the Health Quality Measure Format (eMeasure) DSTU, Release 2 for Structured Documents WG of SSD SD for 24 months at Project Insight # 508 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=508) and TSC Tracker 2807 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2807).
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%48%4c%37%5f%50%75%62%6c%69%63%61%74%69%6f%6e%5f%52%65%71%75
%65%73%74%5f%4c%61%62%4f%72%64%65%72%44%41%4d%2e%64%6f%63%78) for HL7 Version 3 Domain Analysis Model: Laboratory Orders, Release 1, for OO of SSD SD for 24 months at Project Insight # 587 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=587) and TSC Tracker 2810 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2810).
   - For approval by e-vote this week
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%282011238/%48%4c%37%5f%50%75%62%6c%69%63%61%74%69%6f%6e%5f%52%65
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%3e%64%6f%63%78) for HL7 Implementation Guide for CDA® Release 2: HIV/AIDS Services Report, Release 1 - US Realm for SDWG of SSD SD at Project Insight # 969 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=969) and TSC Tracker 2820 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2820).
2. Discussion topics:
   - V2.8XML technical correction/ errata
   - Work Group Health harmonization participation 'after the fact'
   - Coming up in the new year - probable formation of a TSC task force on Help Desk and Conformance testing - talk to Ken if you are interested in leading or participating in that task force

3. Reports: (attach written reports below from Steering Divisions et al.)
   - ArB BAM-lite progress and BAM task force
   - Product Line Architecture program
   - FGB/FMG updates (FGB did not meet last week
   - TRAC
   - US Realm Task Force
   - UDI Task Force
   - SAIF Architecture Program

4. Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

5. MANY THANKS to Austin for his leadership as chair! (this is the last call Austin will chair)

Minutes

Minutes/Conclusions Reached:

1. Introduction of visitors (including declaration of interests) Brian can add insight on the V2.x issue
2. Agenda review and approval - Austin Kreisler - approved by general consent
3. Approve Minutes of 2013-12-09 TSC Call Agenda unanimously approved
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
   - Andy, with Freida, Ken McCaslin, and John Roberts will work on IG definition and conformance and inviting Rob Snelick; no update today - Andy will aim for readiness by the WGM (move to WGM agenda)
   - Calvin and Lorraine, aided by Jean will work on DAM desirable consistency value proposition, and conformance definition. Lorraine is swamped, but cannot verify with Calvin and Jean.
   - TRAC to recommend updated WGH metrics - Pat is not on the call
   - TRAC governance point on project scope deadline - Pat is not on the call

Governance

1. Discussion topics:
   - Ballot quality assessment (continued) - Austin had sent a spreadsheet with graphs on ballot quality with subjective vs objective reviews.
     - Propose sending this over to TRAC for consideration as a governance point/work group health metric/strategic initiatives dashboard metric - confirmed
   - HL7 Strategic Initiatives are up for ballot this cycle, should the TSC review and submit comments? Request volunteers to review and then send comments to Lynn and Ken; we can review in three weeks and compile a response. They haven't changed significantly so we can apply what we've learned in trying to devise metrics on these initiatives in comments. Ken asks for a three-week email discussion for comment collection and review on the 6th. ACTION ITEM: Lynn will send this out.
Management

1. From approval by e-vote this past week passed 7/0/0 with Ad-hoc, Affiliate, ArB, DESD, FTSD, SSD SD and T3SD voting
   - DSTU Publication request (http://gforge.hl7.org/gf/download/trackeritem/2807/11224/%48%4c%37%5f%50%75%62%6c%69%63%61%74%69%6f%6e%5f%52%65%71%75%65%73%74%5f%48%51%44%20%52%32%5f%33%31%33%20%31%31%20%32%31%2e%64%6f%63%78) for HL7 Version 3 Standard: Representation of the Health Quality Measure Format (eMeasure) DSTU, Release 2 for Structured Documents WG of SSD SD for 24 months at Project Insight # 508 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=508) and TSC Tracker 2807 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2807).
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   - Though we are not meeting the 23rd or 30th we may still be circulating e-votes.

Pat joins

2. Discussion topics:
   - V2.8 XML technical correction/ errata
     - Frank found some technical issues related to V2.8 XML schema; suggestion is to move 2.8 forward and then add a technical correction. Duplication in tags occurring due to segment groups. Paul suggests we publish the broken schema but also note what is broken about it, so that those that need to use it before the correction is published may fix it themselves if they need. Motion: Lorraine/Paul move to accept this proposal. Vote: Unanimously approved.
   - Work Group Health harmonization participation 'after the fact'
     - WG belatedly realized they had to review and notify their review results of harmonization. They want WGH "credit". General feeling is that they have learned a lesson and won't allow it to happen again. The possibility of using TSC time to review such exceptions is not a precedent the TSC wishes to set, and the action misses the intent of the metric. "Credit" will...
not be granted, though acknowledgement and thanks for taking the time to look at the harmonization package are in order. ACTION ITEM: Austin will send them an email.

- Coming up in the new year - probable formation of a TSC task force on Help Desk and Conformance testing - talk to Ken if you are interested in leading or participating in that task force. Need to recruit members from WGs impacted by conformance testing/help desk, e.g. SDWG, OO, PHER, and PA.

3. Reports: (attach written reports below from Steering Divisions et al.)
   - ArB BAM-lite progress and BAM task force - no update
   - Product Line Architecture program had a call last week to determine next area of focus: creating notional product families and parsing existing products across them to see how they lay out.
   - FGB/FMG updates - FGB has not met for a couple weeks.
     Woody arrives
     - For FMG: Lorraine notes that OO passed their last big block and reconciliation is pretty much done. Resource updates in OO are done and on track for all updates from ballot to be done by Christmas. On track to publish on time presuming negative withdrawals etc are timely. ES/Tooling are working out PSSes for technical support/publishing for FHIR.
     - Austin asks if FMG will seek TSC approval for submission of ballot package as they are the primary sponsor, and seeking withdrawals. Reconciliations spreadsheets must move from Google docs back to ballot desktop, some withdrawals need additional review on significant changes once applied. Format is not as important in the export from Google docs as the correct information on the dispositions as stated in the GOM. The content must also be 'frozen' in the disposition in the reconciliation package that is uploaded.
     - Issues with requesting withdrawal without posting recon package, or posting multiple recon packages, and to whom the authority of conducting the withdrawal request falls discussed. Brian asks if this is time-limited. Lorraine describes the anomalies of the FMG structure.

   **Motion:** Woody moves TSC grant authority to FMG to approve the ballot package for FHIR until we have an alternate structure for ownership of the FHIR ballot sponsorship or the TSC chooses to withdraw delegation. John Q seconds. **Vote:** Freida abstains, passes 7/0/1.

   - TRAC - did not meet last week.
   - US Realm Task Force meeting this week but Austin not chairing.
   - UDI Task Force meets hopefully for its last time on 12/19. He sent out a request for examples to confirm their usage. The results will go to a special pattern harmonization call with MnM or review at the WGM. Formatting and structure of the pattern documentation may need tweaking.
   - SAIF Architecture Program meets tomorrow to discuss wrap up and closure. They will contact involved WGs for review of lessons learned.

4. **MANY THANKS** to Austin for his leadership as chair! (this is the last call Austin will chair) Thanks effusively provided by acclamation!!

5. HQMF modularization to plug in conceptual model or expression language or metadata externally defined. Paul notes that ITS WG is being asked to cosponsor. Should the US Realm TF review? HQMF is UV Realm. Externally developed content review by US Realm TF or ArB, might include ITS or MnM depending on the anticipated effect discussed. They will be invited to US Realm Task Force to discuss.

Adjourned 12:05 PM

Next Steps
**Actions (Include Owner, Action Item, and due date)**

- Lynn will send a link to the Strategic Initiatives ballot for comment collection and review on the 6th.
- Austin will send the WG requesting an exception on Harmonization participation an email with the decline of their request.

**Next Meeting/Preliminary Agenda Items**

- 2014-01-06 TSC Call Agenda.
- Review of remaining 5-year old projects
- Review Strategic Initiatives ballot comments from TSC

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Category: 2013 TSC Minutes

- This page was last modified on January 13, 2014, at 21:39.