2013-10-14 TSC Call Minutes

From HL7 TSC

TSC Agenda/Minutes

Meeting Info/Attendees

<table>
<thead>
<tr>
<th>HL7 TSC Meeting Minutes</th>
<th>Date: 2013-10-14</th>
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<tbody>
<tr>
<td>Location: call 770-657-9270 using code 985371#</td>
<td>Time: 11:00 AM U.S. Eastern</td>
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<tr>
<td>GoToMeeting ID: 273-848-837 (<a href="https://www.gotomeeting.com/join/273848837">https://www.gotomeeting.com/join/273848837</a>)</td>
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<tr>
<td>Facilitator: Austin Kreisler</td>
<td>Note taker(s): Lynn Laakso</td>
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<tr>
<th>Quorum = chair + 5 including 2 SD represented</th>
<th>yes/no</th>
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<tbody>
<tr>
<td>Chair/CTO</td>
<td>ArB</td>
</tr>
<tr>
<td>x Austin Kreisler</td>
<td>regrets Tony Julian .</td>
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<tr>
<td>x John Quinn</td>
<td>x</td>
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<tr>
<td>Domain Experts</td>
<td>Foundation and Technology</td>
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<tr>
<td>x Melva Peters</td>
<td>x</td>
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<tr>
<td>x Mead Walker</td>
<td>regrets Tony Julian .</td>
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<tr>
<td>ex officio</td>
<td>Invited Guests</td>
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<tr>
<td>. Don Mon (HL7 Chair) w/vote</td>
<td>x</td>
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<td>. Bob Dolin (Vice Chair) vote</td>
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<td>. Chuck Jaffe (CEO) vote</td>
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Agenda

Housekeeping

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Austin Kreisler
3. Approve Minutes of
   - 2013-09-16 TSC Call Agenda
   - 2013-10-07 TSC Call Agenda
   - 2013-09-25_TSC_WGM_Agenda - Wednesday Luncheon Meeting
   - 2013-09-23_TSC_WGM_Agenda - Monday Co-Chairs Meeting
   - 2013-09-22_TSC_WGM_Agenda - Sunday Evening Meeting
   - 2012-09-22 TSC Activities with Other SDOs Sunday Q4
   - 2013-09-21 TSC WGM Agenda, Saturday Meeting

Governance

1. Discussion topics:
   - Project Scope Statement (http://gforge.hl7.org/gf/project/trackeritem/2767/11058)
/HL7-PSS%20GSRN%20Implementation%20Guidance%20for%20HL7V2.doc) for GSRN Implementation Guidance for HL7V2 for InM WG of FTSD cosponsored by PA WG of SSD SD and Vocab of FTSD at Project Insight #979 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=979) and TSC Tracker 2767 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2767). What are the cross-paradigm plans?

- FGB composition: challenge with getting quorum, needing one or two more members

**Management**

1. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
   - Andy, with Freida, Ken McCaslin, and John Roberts will work on IG definition and conformance and inviting Rob (from 2013-09-21_TSC_WGM_Agenda)
   - Calvin and Lorraine, aided by Jean will work on DAM desirable consistency value proposition, and conformance definition. They may wish to ask for aid by AMS.
2. Approval from e-vote last week: 7/0/0 with 2 Ad hoc, Affiliate, DESD FTSD, SSD SD and T3SD voting...
3. Approval requests for discussion:
4. Approvals by e-vote for this coming week:
5. Discussion topics:
   - Review of ongoing projects; specificity of project scope vs ballot artifact; vitality triggers by time-based (aging) or event-based (NIB)
6. Reports: (attach written reports below from Steering Divisions et al.)
   - ArB BAM-lite progress and BAM task force
   - FGB/FMG updates?
   - TRAC
   - US Realm Task Force
7. TSC Project Review (http://www.hl7.org/Special/committees/tsc/projects.cfm) (next milestone dates, etc) continued
8. Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

Minutes

Minutes/Conclusions Reached:

1. Introduction of visitors (including declaration of interests) Kathleen on the phone briefly in the event questions arise on the Security Labeling Service project. John Roberts also present.
2. Agenda review and approval - Austin Kreisler - approved by general consent
3. Approve Minutes of
   - 2013-09-16 TSC Call Agenda
   - 2013-10-07 TSC Call Agenda
   - 2013-09-25_TSC_WGM_Agenda - Wednesday Luncheon Meeting
   - 2013-09-23_TSC_WGM_Agenda - Monday Co-Chairs Meeting
   - 2013-09-22_TSC_WGM_Agenda - Sunday Evening Meeting
   - 2012-09-22 TSC Activities with Other SDOs Sunday Q4
   - 2013-09-21 TSC WGM Agenda, Saturday Meeting
   - Ken suggested on the 9/16 TSC Call the reference to Ken needs to clarify between McCaslin and Kawamoto. He then moves approval of all with Melva seconding. Unanimously approved.

Governance

1. Discussion topics:
   - Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/2767/11058
   /HL7-PSS%20GSRN%20Implementation%20Guidance%20for%20HL7v2.doc) for GSRN Implementation Guidance for HL7v2 for InM WG of FTSD cosponsored by PA WG of SSD SD and Vocab of FTSD at Project Insight #979 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=979) and TSC Tracker 2767 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2767) . What are the cross-paradigm plans?
     - Implementation of GS1 identifier for V2, also another project circulating for the FDA's UDI from OO for 2.x (also V3 noted Lorraine). Need to ensure requirements for FHIR as well. Need to avoid different representations of this external standard between product families. AP working with CLSI on specimen identifiers and these might also be harmonized.
     - Woody and Mead join
   - No joint copyright material is indicated, but this may be candidate for JIC. If Christian brings it forward as a JIC project at the JIC meeting in Sydney in two weeks it may indeed, notes John. He will check with him.
   - Woody notes different data type specifications between UDI as a nest of things, but the transmission format is not the issue. Austin notes it needs to be treated as an identifier in the same fashion in all three paradigms. The technical implementation will depend on the particular standard chosen to implement.
   - Lorraine notes there is a level of granularity on each project for the conceptual level approach to the product families, and the next level of granularity with consistent approach to different GS1 identifiers. There is cross-project dependency as well as individual scopes of the projects.
   - Do we send out for TSC e-vote? ACTION ITEM: Austin will contact sponsor WG chairs and project facilitators to consider the broader context within HL7 and coordination with UDI from OO. Item Tabled to next week, but those at the Sydney ISO will not be on next week's call but can participate in e-vote. If substantial further discussion is needed then discuss in two weeks. Those at Sydney for IHIC will miss the week after.
   - FGB composition: challenge with getting quorum, needing one or two more members
   - FGB discussion last week focused on needing clinical representation
Management

1. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
   - Andy, with Freida, Ken McCaslin, and John Roberts will work on IG definition and conformance and inviting Rob (from 2013-09-21_TSC_WGM_Agenda)
   - Calvin and Lorraine, aided by Jean will work on DAM desirable consistency value proposition, and conformance definition. They may wish to ask for aid by AMS.

2. Approval from e-vote last week: 7/0/0 with 2 Ad hoc, Affiliate, DESD FTSD, SSD SD and T3SD voting...

3. Approval requests for discussion:
   - notes that in addition to the projects there are a number for the US Realm task force

4. Approvals by e-vote for this coming week:

5. Discussion topics:

   - A number of other projects were forwarded to the US Realm Task Force from SSD SD for CDS. Questions raised on whether they needed to go to project approval with conflicting advice from staff and Austin. XML Implementation for vMR should probably belong to ITS as primary sponsor. They will be discussed on Wednesday's US Realm TF call. We will do the best we can without ONC's ability to participate.
Review of ongoing projects; specificity of project scope vs ballot artifact; vitality triggers by time-based (aging) or event-based (NIB)
- While we can’t do a thorough review of each project through the SDs on a regular basis, we should review older projects on the books >4-5 years. Should we ask PS to examine those projects and review with the WGs? Calvin suggests we create a process that a project >5 years must have its scope reviewed/renewed? What are the criteria for such a review? Lorraine compares Composite Order to the vMR umbrella project. Austin suggests we review at three years as is used for the three year plan. Calvin suggests we start with 5 years and then start tightening it up. ACTION ITEM: Lynn or Dave will get an initial list for consideration. It’s a simple rule to have the projects reviewed after 5 years if we choose to adopt it.

6. Reports: (attach written reports below from Steering Divisions et al.)
- ArB BAM-lite progress and BAM task force - Lorraine reports they met and assigned sections, first drafts due Oct 22nd and composite document anticipated at end of month.
- FGB/FMG updates? Already discussed FGB, and Ron will have some questions for next week’s TSC discussion. Lorraine notes FMG is pushing forward quickly and domain WGs have to try to keep up. Working towards stability on reconciliation for code freeze for January connectathon. Woody notes that the methodology wiki progress is not proceeding as rapidly. Lorraine notes they discussed in the joint meeting producing companions for the governance documentation, to discuss the ‘suits’ perspective around FHIR. Lorraine further notes that Grahame will be joining ES next Monday to review publishing perspectives from FHIR. Melva notes that US Govt resource unavailability is a problem for pharmacy completing their reconciliation. May have to find comments that they don’t understand to be ‘not persuasive’.
- TRAC - no Pat today, but meeting this week.
- US Realm Task Force discussed above, meeting Weds evening. Lorraine notes that the sniff test process establishment for ArB will likely be requesting support from others to perform review as needed.

7. TSC Project Review (http://www.hl7.org/Special/committees/tsc/projects.cfm) (next milestone dates, etc) continued
- WGM Room assignment project now resuming with new HL7 staff member. (944) May or may not have something to review and beta-test at the January meeting. Lots of competition for the new person’s time (Pete Swanson)
- Replicating issues with normative and informative using DSTU comments architecture have not yet been addressed with Pete.
- SAIF Pilot Coordination should be discussed noon tomorrow on SAIF AP call. Next milestone date is old, which is appropriate because it has not been updated.

Adjourned 12:00 PM.

Next Steps

Actions (Include Owner, Action Item, and due date)

- Austin will contact sponsor WG chairs and project facilitators to consider the broader context within HL7 and coordination with UDI from OO.
- Woody will suggest the amended FGB M&C be brought along with recommendations for the new positions.
- Lynn or Dave will get an initial list of projects >5 years old for consideration.

Next Meeting/Preliminary Agenda Items

- 2013-10-21 TSC Call Agenda.

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