2013-10-07 TSC Call Minutes

From HL7 TSC

TSC Agenda/Minutes

Meeting Info/Attendees

Standing Conference Calls

TSC will hold a Conference Call at 11AM Eastern time, each Monday except during scheduled face-to-face Working Group Meetings unless otherwise noted at TSC_Minutes_and_Agendas.

Conference Call: Uses HL7 Conference Call Service (http://www.hl7.org/concalls/index.cfm?action=home.welcome)

Dial 770-657-9270 and enter pass code 985371#

GoToMeeting at https://global.gotomeeting.com/join/273848837

GoToMeeting ID: 273-848-837 as of 2013-02-11 (was 165-215-206)

HL7 TSC Meeting Minutes

| Location: call 770-657-9270 using code 985371# | Date: 2013-10-07 |
| GoToMeeting ID: 273-848-837 (https://www.gotomeeting.com/join/273848837) | Time: 11:00 AM U.S. Eastern |

Facilitator: Austin Kreisler

Note taker(s): Lynn Laakso

Quorum = chair + 5 including 2 SD represented

Chair/CTO | ArB | International Affiliate Rep | Ad-Hoc
---|---|---|---
X Austin Kreisler | X Ron Parker | X Jean Duteau | regrets Ken McCaslin
X John Quinn | X Lorraine Constable |  | X Giorgio Cangioli

Domain Experts | Foundation and Technology | Structure and Semantic Design | Technical and Support Services
---|---|---|
X Melva Peters | X Woody Beeler | X Calvin Beebe | X Freida Hall
X Mead Walker | X Tony Julian | X Pat van Dyke | X Andy Stechishin

Ex officio | Invited Guests | Observers | HL7 Staff
---|---|---|---
Don Mon (HL7 Chair) w/vote | X John Roberts | X Brian Pech | X Lynn Laakso
Bob Dolin (Vice Chair) vote |  |  | obs2
Chuck Jaffe (CEO) vote |  |  |  

Agenda

Housekeeping

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Austin Kreisler
3. Approve Minutes of 2013-09-16 TSC Call Agenda
   - 2013-09-25_TSC_WGM_Agenda - Wednesday Luncheon Meeting
   - 2013-09-23_TSC_WGM_Agenda - Monday Co-Chairs Meeting
   - 2013-09-22_TSC_WGM_Agenda - Sunday Evening Meeting
   - 2012-09-22 TSC Activities with Other SDOs Sunday Q4
   - 2013-09-21 TSC WGM Agenda, Saturday Meeting
   - WGM Minutes

Governance

1. Approval items:
2. Discussion topics:
   - Device identifier (UDI) presentation review from Monday night
   - ArB and FTSD dual representation
   - ArB Content Review guidance

Management

1. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
   - US Realm Task Force to give feedback on Wednesday’s DAF presentation on where to go next, etc. (Freida)
   - Andy, with Freida, Ken McCaslin, and John Roberts will work on IG definition and conformance and inviting Rob (from 2013-09-21_TSC_WGM_Agenda)
   - Calvin and Lorraine, aided by Jean will work on DAM desirable consistency value proposition, and conformance definition. They may wish to ask for aid by AMS.
2. Approval items from e-vote last week: approved 7/0/0 with Ad-Hoc, 2 Affiliate, ArB, DESD, FTSD, T3SD voting.
   - Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/2742/10923/%48%4c%37%2d%43%51%49%20%57%68%69%74%65%20%50%61%70%65%72%20%2d%20%57%47%20%41%70%72%6f%76%65%20%50%72%6f%6a%20%53%63%6f%70%65%20%2d%20%50%48%41%52%4d%57%47%20%43%6f%6d%6f%6e%74%73%20%61%6e%64%20%43%51%49%20%52%65%73%70%6f%6e%73%65%73%20%2d%20%39%2d%39%2d%31%33%20%2e%64%6f%63) approval of White Paper: A Framework for Standards to Report Quality Measures, for CQI of DESD at Project Insight 1039 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1039) and TSC Tracker 2742 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2742&start=0)
   - DSTU Publication Request (http://gforge.hl7.org/gf/download/trackeritem/2753/10984/%48%4c

4. Discussion topics:
   - Continued discussion on Mid-tier governance/management group health (see 2013-09-22_TSC_WGM_Agenda)
   - postponed from WGM:
     - BAM topic -
       - Enacting Steering Division review of projects; specificity of project scope vs ballot artifact
       - vitality triggers by time-based (aging) or event-based (NIB)
     - TSC Project Review (http://www.hl7.org/Special/committees/tsc/projects.cfm) (next milestone dates, etc)

5. Reports: (attach written reports below from Steering Divisions et al.)
   - Arb BAM-lite progress and BAM task force
   - FGB/FMG updates?
   - TRAC
   - US Realm Task Force

6. Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&

Call Open Reports: For vote Issues (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=876) and TSC Tracker 2753 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2753&start=0)

- Normative ballot notification (http://gforge.hl7.org/gf/download/trackeritem/2754/10988/2012SEP_PSS_CDS_GDelFioL_ContextAwareR2_revised.doc) for CDS of SSD SD: HL7 Version 3 Standard: Context-Aware Knowledge Retrieval Application (Infobutton); Knowledge Request, Release 2 at Project Insight 876 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=876) and TSC Tracker 2754 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2754&start=0)


- Project approval Request (http://gforge.hl7.org/gf/download/trackeritem/2756/10990/PSS_EHR_MU_FP_of_EHR-S_FM_R2%2020130923.docx) for Meaningful Use EHR System Functional Profile (of HL7/ISO 10781 EHR System Functional Model Release 2) by EHR WG of SSD SD cosponsored by Mobile Health WG at Project Insight 1008 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1008) and TSC Tracker 2756 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2756&start=0)
Minutes

Minutes/Conclusions Reached:
convened at 11:02 AM

1. Introduction of visitors (including declaration of interests) Brian Pech observing, John Roberts also on the call
2. Agenda review and approval - Austin Kreisler - approved by general consent
3. Approve Minutes - defer for one more week

Governance

1. Discussion topics:
   - Device identifier (UDI) presentation review from Monday night
     - Presentation from Monday night cochairs dinner/meeting has been shown to several other WGs. A 2.x related project for implementing UDI in a standard has surfaced. A cross-paradigm approach is more desirable. Pat agrees that EHR doesn’t want to create a profile in isolation. FHIR will be addressing the device resource, notes Lorraine. Woody notes some flaws in the UDI approach discussed in MnM especially in dealing with OIDs. Lorraine notes OO touches several product families but Austin adds that we have an existing standard addressing this in SPL. Giorgio asks about UDI realm? It was presented by FDA but is a GS1 standard. John adds it has yet to be introduced in IHTSDO and ISO. So we need to address this GS1 identifier across our standards. Melva notes that Pharmacy also was identified as cosponsors on this project. All Steering Divisions need to be aware of possibility of multiple projects arising.
   - ArB and FTSD dual representation
     - Tony is SD cochair and ArB chair. Woody notes they solicited candidates in Cambridge but none have come forward. FTSD has the power to name an interim replacement for the remainder of the term (end of 2014). FTSD will send an announcement to seek nominations for candidates. If no candidates will come forward the TSC also has the ability to name an ad-hoc member.
   - ArB Content Review guidance
     - Briefly discussed in Cambridge, as part of US Realm Task Force, to resurrect function in ArB to review content coming into HL7 from external sources. Austin proposed the ArB start doing this with any material arriving already substantially complete. Lorraine suggests someone on ArB do a sniff test and assess the skills and roles needed for assessment. Austin further suggests that a product director might do this task. But for now, the ArB should do an initial triage and determine where else in the organization needs to help out and not be a bottleneck. New attachments standard circulating now is one candidate. Discussion ensued on potential PSS updates to capture how much of the content is already developed. Freida will take the suggestion to PS on the 2014 PSS template updates. Melva asks also if the external stakeholder section can be beefed up. Perhaps stakeholder categories, external collaboration and the level of completion can somehow be amalgamated. External development funded is called "hosted projects" in PS.
Lorraine notes that the gap in the process is making the ArB aware of items that come up for the sniff test. Austin proposed that if a project comes forward with >50% completion we hold approval until ArB has reviewed. Clinical Notes project might be a good test of maintaining a lightweight "sniff test" approach to review. Lorraine also suggests the Steering Divisions pick up on these and forward them as they are detected.

PSS suggestion from Tony - if it is an implementation guide, list the HL7 standards upon which this IG is based...

Management

1. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
   - US Realm Task Force to give feedback on Wednesday's DAF presentation on where to go next, etc. (Freida)
   - URTF has not yet met. Freida sent the DAF folks some information while still at the WGM.
   - Andy, with Freida, Ken McCaslin, and John Roberts will work on IG definition and conformance and inviting Rob (from 2013-09-21_TSC_WGM_Agenda)
     - Freida reports they have collected some information and will set up a Doodle poll to schedule a meeting.
   - Calvin and Lorraine, aided by Jean will work on DAM desirable consistency value proposition, and conformance definition. They may wish to ask for aid by AMS.
   - Lorraine reports there is no progress on this.

2. Approval items from e-vote last week: approved 7/0/0 with Ad-Hoc, 2 Affiliate, ArB, DESD, FTSD, T3SD voting.
   - Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/2742/10923/%48%4c%37%2d%43%51%49%20%57%68%69%74%65%20%50%61%70%65%72%20%2d%20%57%47%20%41%70%70%72%6f%76%65%64%20%50%72%6f%6a%20%53%63%6f%70%65%20%2d%20%50%48%41%52%4d%57%47%20%43%65%64%66%6f%64%20%54%68%69%74%65%20%39%2d%31%33%20%2e%64%6f%63) approval of White Paper: A Framework for Standards to Report Quality Measures, for CQI of DESD at Project Insight 1039 (http://www.hl7.org/standards/committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1039) and TSC Tracker 2742 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2742&start=0)
   - DSTU Publication Request (http://gforge.hl7.org/gf/download/trackeritem/2753/10984/%48%4c%37%5f%50%75%62%6c%69%63%61%74%69%66%6f%65%71%75%65%73%74%5f%56%32%35%31%5f%49%47%5f%56%52%42%46%44%52%5f%52%31%5f%44%31%5f%32%30%31%32%4a%41%4e%20%4f%49%4f%4e%41%4c%2e%64%6f%63%78) for PHR of DESD: HL7 Version 2.5.1 Implementation Guide: Birth & Fetal Death Reporting, R1, US Realm requesting publication as DSTU for 24 months (ballot title: HL7 Version 2.5.1 Implementation Guide: Reporting Birth & Fetal Death Information from the EHR to Vital Records, R1) at Project Insight 816 (http://www.hl7.org/standards/committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=816) and TSC Tracker 2753 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2753&start=0)
Release 2 at Project Insight 875 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=875) and TSC Tracker 2754 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2754&start=0)


- Project approval Request (http://gforge.hl7.org/gf/download/trackeritem/2756/10990/PSS_EHR_MU_FP_of_EHR-S_FM_R2%2020130923.docx) for Meaningful Use EHR System Functional Profile (of HL7/ISO 10781 EHR System Functional Model Release 2) by EHR WG of SSD cosponsored by Mobile Health WG at Project Insight 1008 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=1008) and TSC Tracker 2756 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2756&start=0)


4. Discussion topics:
   - Continued discussion on Mid-tier governance/management group health (see 2013-09-22_TSC_WGM_Agenda)
     - How to represent when an SD is not actively working with a WG as compared to a known problem. Suggestion to maintain it for this cycle and revisit it next cycle.
   - postponed from WGM:
     - BAM topic -
       - Enacting Steering Division review of ongoing projects; specificity of project scope vs ballot artifact
       - If you've got a project hanging around forever with numerous ballots under the project risks adding to the scope of the project without formally modifying the PSS.
       - Where do we conduct a review of existing projects for on-track and in-scope? Keeping milestones up to date is different than review of projects.
       - Woody asks where we have time to do that sort of policing? Lorraine notes it might be a training issue for WG co-chairs. Melva believes it needs to be on the duty of a project facilitator. Mead thinks WG cochairs would be responsible. Lorraine feels it may be a responsibility of cochairs but they can delegate that out. What if we create a WG Health metric on project review? We have something like it in PBS Metrics but doesn't address project scope creep. History of past efforts, SD Project Facilitator, project review and cleanup, etc reviewed by Freida. We may need to continue thinking about this.
       - vitality triggers by time-based (aging) or event-based (NIB) - this is tied to when these project reviews might happen. A project being five years old may need to be routinely reviewed.
   - TSC Project Review (http://www.hl7.org/Special/committees/tsc/projects.cfm) (next milestone dates, etc)
     - SAIF #751 - we have action items on the SAIF AP quarter, and need to sit down and
address long term. Change to 2014Jan next milestone date.
- SAIF IG #763 has old next milestone date, and hasn't produced anything so leave it flagged as missing its milestone. Lorraine notes there may be some artifacts coming out of our TSC action items. Austin notes that Lloyd as Project Facilitator is not really participating any longer. The geospatial effort to implement SAIF noted by Lorraine has been enlightening as well.
- continue review next week

Adjourned 11:58 AM

Roll over to next week:

1. Reports: (attach written reports below from Steering Divisions et al.)
   - ArB BAM-lite progress and BAM task force - meeting this week.
   - FGB/FMG updates?
   - TRAC not meeting this week
   - US Realm Task Force is meeting this week
2. Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

### Next Steps

**Actions (Include Owner, Action Item, and due date)**

- FTSD will send an announcement to seek nominations for cochair interim candidates.
- Andy, with Freida, Ken McCaslin, and John Roberts will work on IG definition and conformance and inviting Rob (from 2013-09-21_TSC_WGM_Agenda)
- Calvin and Lorraine, aided by Jean will work on DAM desirable consistency value proposition, and conformance definition. They may wish to ask for aid by AMS.
- Freida will take the suggestions to PS on the 2014 PSS template updates.

**Next Meeting/Preliminary Agenda Items**

- 2013-10-14 TSC Call Agenda.
- Minutes approval

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Category: 2013 TSC Minutes

- This page was last modified on October 14, 2013, at 17:28.