# 2012-09-11 TSC WGM Minutes

From HL7 TSC

## TSC Tuesday luncheon meeting for 2012Sep WGM

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## TSC WGM Agenda/Minutes

**HL7 TSC Meeting Minutes**

**Location:** Constellation E  
**Date:** 2012-09-11  
**Time:** 12:30 - 1:30 PM EDT

**Facilitator:** Austin Kreisler  
**Note taker(s):** Lynn Laakso

<table>
<thead>
<tr>
<th>Attendee</th>
<th>Name</th>
<th>Affiliation</th>
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<tr>
<td>x</td>
<td>Calvin Beebe</td>
<td>HL7 SSD SD Co-Chair</td>
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<td>x</td>
<td>Woody Beeler</td>
<td>HL7 FTSD Co-Chair</td>
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<tr>
<td>regrets</td>
<td>Giorgio Cangioli</td>
<td>HL7 Affiliate Representative</td>
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<td>Bob Dolin</td>
<td>HL7 Board Vice Chair (member <em>ex officio</em> w/o vote)</td>
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<tr>
<td>x</td>
<td>Freida Hall</td>
<td>HL7 TSS SD Co-Chair</td>
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<td>Chuck Jaffe</td>
<td>HL7 CEO (member <em>ex officio</em> w/o vote)</td>
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<td>x</td>
<td>Tony Julian</td>
<td>HL7 FTSD Co-Chair</td>
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<td>x</td>
<td>Austin Kreisler (Chair)</td>
<td>HL7 TSC Chair, Ad-hoc member</td>
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<td>x</td>
<td>Lynn Laakso (scribe, non-voting)</td>
<td>HL7 HQ</td>
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<td>Patrick Loyd</td>
<td>HL7 T3SD Co-Chair</td>
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<td>Charlie Mead</td>
<td>HL7 ArB Chair</td>
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<td>Don Mon</td>
<td>HL7 Board Chair (member <em>ex officio</em> w/ vote)</td>
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<td>regrets</td>
<td>Ravi Natarajan</td>
<td>HL7 Affiliate Representative</td>
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<td>Ron Parker</td>
<td>HL7 ArB Alternate</td>
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<td>Melva Peters</td>
<td>HL7 DESD Co-chair-elect</td>
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<td>John Quinn</td>
<td>HL7 CTO (TSC member <em>ex officio</em> w/vote)</td>
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<td>Ed Tripp</td>
<td>HL7 DESD Co-Chair</td>
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<td>Pat Van Dyke</td>
<td>HL7 SSD SD Co-Chair</td>
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<tr>
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<td>Mead Walker</td>
<td>HL7 DESD Co-Chair</td>
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<td>David Classen</td>
<td>invited guest, Child Health WG cochair</td>
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Gaye Dolin  invited guest, Child Health WG cochair
Andrew Spooner  invited guest, Child Health WG cochair
Michael Russell invited guest, CCOW WG cochair

Quorum Requirements (Co-chair +5 with 2 SD Reps) Met: yes

Tuesday lunch

- ArB membership confirmation continued
- Topics raised by Steering Divisions
- WGM Planning - agenda setting next two WGMs - agenda links
  - 2013-01-12 TSC WGM Agenda 2013 Jan WGM, Phoenix AZ USA
  - 2013-05-04 TSC WGM Agenda 2013 May WGM, Atlanta, GA USA
- Discuss continued allocation of room space to work groups that fail to publish minutes
- Administrative document Schedule:
  - (January) Review TSC Mission and Charter, Decision Making Practices
  - (January) Review TSC Decision Making Practices
  - (May) Review TSC Three-Year Plan
  - (May) Review TSC Communications Plan
  - (September) Review TSC SWOT

Supporting Documents

Minutes/Conclusions Reached:

Call to order 12:44 PM EDT

- ArB membership confirmation continued from Saturday's discussion. They recommend Wendell Ocasio be removed as he cannot assure participation. John agrees with the recommendation. John moves and Charlie seconds the change to membership. Vote: unanimously approved. Patrick's attendance has also been problematic but he's resigning two co-chair positions. Austin reports he was appointed an interim cochair to Structured Documents as well. He will have one more cycle to demonstrate participation and they will review again in January.
- Topics raised by Steering Divisions
  - Ron reports that he received names from all the Steering Divisions for the FMG. Patrick was nominated from two Steering Divisions.
  - Tony and Calvin arrive.
  - Ed reports that DESD had pushback on the harmonization metric. Process is not as open as needs to be and dominated by those with expertise so no contribution to process. Cochairs were encouraged to get their facilitators up to speed to better participate in the process. Discussion ensued. Mead notes that cochairs didn't get the notification that Harmonization was occurring. Methods for notification and advance deadline for notification need improvement - send notice to cochairs and harmonization lists. Members holding cochair positions through their affiliate memberships that are not voting members are currently unable to submit votes electronically. Action Item: Woody needs to send Harmonization announcements to cochairs as well as MnM in addition to harmonization lists. Facilitator training tutorials must be offered and as a free tutorial. Freida suggests
them as a webinar. Action item: Austin will take the issue to Education.

- Woody reports that RIMBAA wishes to change their name and in review of the approval process it was revealed that the Steering Division is the approver of a name change of a Work Group along with the Mission and Charter, and would there be more review? Ed moves that we propose change to GOM 09.02.02 to say that "An SD decision (strike to deny the proposal) may be appealed to the TSC within thirty days of the SD decision." Woody seconds. Discussion ensued. **Vote:** unanimously approved. Action Item: Freida will take this suggestion to the GOC.

- WGH of the new WG Mobile Health in SSD SD appeared Red and it did get their attention.

- WGM Planning - agenda setting next two WGMs - agenda links
  - 2013-01-12 TSC WGM Agenda 2013 Jan WGM, Phoenix AZ USA
  - 2013-05-04 TSC WGM Agenda 2013 May WGM, Atlanta, GA USA
  - Please let us know if there are agenda items of particular interest.

- Discuss continued allocation of room space to work groups that fail to publish minutes - CCOW not in attendance and Child Health representative Gaye Dolin spoke with Austin.
  - CCOW had sponsorship from a company bought by Microsoft that spun it off to a venture between Microsoft and GE. There are no participants at this time. Their latest standard will be around for another three years. If no one starts showing up we may have to shut them down. John asks if there is a suitable umbrella organization to roll them into? There are implementations of CCOW in several big vendors. Company is colibria? Calvin can try to contact rep. Shutting down the WG requires new WG to form for reaffirmation. Maybe InM would be willing to take it on. Action Items: Tony will address with InM on absorbing CCOW.
  - Child Health in the same boat, with sponsors no longer funding participants. Gaye is working on revitalizing participation but otherwise they are defunct. We'll evaluate them next cycle again to see if they should be dissolved. MU presentation yesterday noted work to be done on the peds standards gap analyses and should ask the presenter to send participants or run for co-chair.

- Add to January agenda

- Administrative document Schedule:
  - (September) Review TSC SWOT
  - Free IP is a threat, and an opportunity; the existing Threat to unlicensed use of HL7 IP is being addressed by the Board with the new IP policy. In the presence of open source software, the current business model and revenue generation from licenses is no longer viable.
  - Opportunities - clearly designate our product line and product identification notes Calvin
  - Threats: Profiler/Enforcer healthcare Interop standards still a threat? Threat for TSC is that if people don't have confidence in how the standards are managed then the TSC is at risk. How standards are managed in steering divisions and so on as a confidence measure and relevancy benchmark is an option.
  - Strength says Ed is in clear focus on delineated governance and management activities. Charlie notes that we're good at methodology and not as good at the other two as they're seeing in the development of the BAM.
  - FHIR: emergence of new and contemporary technology including semantic web ontologies may be indicated as an opportunity.
  - Ron says TSC is very open and transparent.
  - Woody moves approval of amendments, Calvin seconds. **Vote:** Unanimously approved.

Adjourned at 1:33 PM EDT
**Actions (Include Owner, Action Item, and due date)**

- Woody needs to send Harmonization announcements to cochairs as well as MnM in addition to harmonization lists.
- Austin will take the issue of Facilitator training tutorials as webinars to Education.
- Freida will take this suggestion of changes to GOM 09.02.02 to the GOC.
- Calvin can try to contact rep from Colibria on CCOW WG participation interest.
- Tony will address with InM on absorbing CCOW.

**Next Meeting/Preliminary Agenda Items**

- 2012-09-24_TSC_Call_Agenda.


- This page was last modified on October 1, 2012, at 19:43.