2012-04-09 TSC Call Minutes

From HL7 TSC

TSC Agenda/Minutes

Meeting Info/Attendees

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<th>HL7 TSC Meeting Minutes</th>
<th>Date: 2012-04-09</th>
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<tr>
<td>Location: call 770-657-9270 using code 985371#</td>
<td>Time: 11:00 AM U.S. Eastern</td>
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<tr>
<td>GoToMeeting ID: 165-215-206 (<a href="https://www.gotomeeting.com/join/165215206">https://www.gotomeeting.com/join/165215206</a>)</td>
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| Facilitator: Austin Kreisler | Note taker(s): Lynn Laakso |

<table>
<thead>
<tr>
<th>Chair/CTO</th>
<th>ArB</th>
<th>International Affiliate Rep</th>
<th>Ad-Hoc</th>
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<tbody>
<tr>
<td>Austin Kreisler</td>
<td>Charlie Mead</td>
<td>Ravi Natarajan</td>
<td>Helen Stevens</td>
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<td>John Quinn</td>
<td>Ron Parker</td>
<td>Giorgio Cangioli</td>
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<tr>
<th>Domain Experts</th>
<th>Foundation and Technology</th>
<th>Structure and Semantic Design</th>
<th>Technical and Support Services</th>
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<tr>
<td>Ed Tripp</td>
<td>Woody Beeler</td>
<td>Calvin Beebe</td>
<td>Freida Hall</td>
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<td>Mead Walker</td>
<td>Tony Julian</td>
<td>Pat van Dyke</td>
<td>Patrick Loyd</td>
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<tr>
<th>ex officio</th>
<th>Invited Guests</th>
<th>Observers</th>
<th>HL7 Staff</th>
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<tbody>
<tr>
<td>Don Mon (HL7 Chair)</td>
<td>tba</td>
<td>Brett Marquard</td>
<td>Lynn Laakso</td>
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<td>Bob Dolin (Vice Chair)</td>
<td>tba</td>
<td>obs2</td>
<td>Don Lloyd</td>
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<tr>
<td>Chuck Jaffe (CEO)</td>
<td>tba</td>
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Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Austin Kreisler
3. Approve Minutes of 2012-04-02 TSC Call Agenda
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
5. Approval items:
   - Approve Out of Cycle Ballot request (http://gforge.hl7.org/gf/download/trackeritem

Approve Out of Cycle Ballot request (http://gforge.hl7.org/gf/download/trackeritem/2239/9252/OOC_EHR_HIE_metadata_forcomment201204.doc) for EHR WG of SSD SD for HL7 EHR-System Functional Profile for Health Information Exchange Metadata, Release 1 - US Realm, at Project Insight # 819 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=819), TSC Tracker # 2239 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2239&start=0). Note: GOM 13.03.02 requires two weeks notice before the review period so comment review cannot begin before 2012-04-23, and last for 30 days per GOM 13.03.03.

Motion withdrawn for extension of DSTU for Care Provision: Allergy and Intolerances topic DSTU at Project Insight # 174 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=174), and TSC Tracker 2195 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2195&start=0). We have received a withdrawal request to be circulated to co-chairs for consideration next week.

Discussion topics:

- Co-chair nominations: missing co-chair nominations from DESD (CIC), FTSD (Security, SOA, Templates), T3SD (PIC)

Reports: (attach written reports below from Steering Divisions et al.)

- Activities with other SDOs call last week: seeking cross-SDO coordination examples from Affiliates (not just HL7.org)

WGM Planning -

- Review WGM agendas

Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)
Minutes

Minutes/Conclusions Reached:
Call to order 11:04 AM EDT

1. Introduction of visitors (including declaration of interests) Brett Marquard of SDWG observing in support of the OOC request.
2. Agenda review and approval - Austin Kreisler approved by general consent
3. Approve Minutes of 2012-04-02 TSC Call Agenda; with thanks to Tony, unanimously approved.
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494)
5. Approval items:
   - Approve Out of Cycle Ballot request (http://gforge.hl7.org/gf/download/trackeritem/2235/9250/20120402_SDWG_Consolidation_Out_of_CycleBallot.doc) for SDWG of SSD SD for HL7 Implementation Guides for CDA® Release 2: IHE Health Story Consolidation, Release 1.1 (US Realm), at Project Insight # 728 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=728), TSC Tracker # 2235 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2235&start=0). This meets the formality asked for by the TSC as of last week's discussion on when an out of cycle ballot request. Discussion ensued as to whether the clock must be re-set for the 30 day announcement. The initial announcement 30 day period is sufficient and ballot can open as soon as they're ready. **Vote:** unanimously approved. Brett leaves the call. Ed and Woody join.
   - Approve Out of Cycle Ballot request (http://gforge.hl7.org/gf/download/trackeritem/2239/9252/OOC_EHR_HIE_metadata_forcomment201204.doc) for EHR WG of SSD SD for HL7 EHR-System Functional Profile for Health Information Exchange Metadata, Release 1 - US Realm, at Project Insight # 819 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=819), TSC Tracker # 2239 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2239&start=0). **Note:** GOM 13.03.02 requires two weeks notice before the review period so comment review cannot begin before 2012-04-23, and last for 30 days per GOM 13.03.03. Pat describes the ballot request. PSS approved last fall, withdrawn from January cycle. Immaturity of EHR-S FM R2 caused them to back off informative ballot to comment-only. GOM requirements were reviewed. If they wish to open with less than two weeks' announcement they must pursue a peer review instead. Open date would have to begin two weeks from announcement, not before 4/23/2012. **Vote:**
With this modification, the amended request was unanimously approved.

- Motion withdrawn for extension of DSTU for Care Provision: Allergy and Intolerances topic DSTU at Project Insight # 174 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=174), and TSC Tracker 2195 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2195&start=0). We have received a withdrawal request to be circulated to cochairs for consideration next week. New project was circulated last week on DESD list, still using this project's Project Insight ID; new project ID assigned is now 881.

Withdrawing project requires formal motion by Work Group to be on their next scheduled agenda. Lynn will close this issue.

6. Discussion topics:

- Co-chair nominations: missing co-chair nominations from DESD (CIC), FTSD (Security, SOA, Templates), T3SD (PIC)

  - Austin suggests the Steering Division chairs have an email exchange with the current cochairs of those Work Groups to determine if they're having trouble finding volunteers to co-chair or if it was neglect to submit nominations but candidates exist. Austin asks the SD co-chairs to report back if there's something the TSC needs to do to help. Woody asks if we can send targeted emails to the groups having elections or the cochairs of the groups with elections upcoming. Austin suggests a standing cochair recruitment committee. Ed feels that it's more due to neglect, and notes that RCRIM has dropped back from four cochairs to three as the demand has dropped but the last election had the appearance of no candidates but actually they were not filling that cochair seat. Woody notes if the Steering Divisions had a list then they could bring it up on their Monday night meetings. ACTION ITEM: Lynn will get a list by Steering Division on elections pending for the next WGM for SD agendas. Freida notes that PIC is actively seeking another candidate and trying to find someone as the prior cochair is no longer able to participate. Please contact Sandy Stuart if you know of anyone.

- Discussion on pending request from Patient Care for publication of partial ballot material. See publication request (http://gforge.hl7.org/gf/download/trackeritem/2231/9234/Inform_HL7_PubRqst_2DCMfromSept2010ballotinNE2012.docx) for PC of DESD for HL7 Version 3 Detailed Clinical Models, Release 1 (body weight and body height), at Project Insight # 320 (http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=320), TSC Tracker # 2231 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=2231&start=0). Austin describes the situation with PC wishing to publish two of the five DCMs on the ballot in piecemeal. Don notes that they are doing this in response to a ballot comment that they were asked to split them out. With items like CMETs or Domain Topics where some pass and some other items do not, we previously allowed Work Groups to publish the material that passed ballot. Woody notes that CMETs were well defined, but DCMs are not a known quantity and the specification of content of a DCM is unknown. Also there is another group that has formed to address detailed clinical models so is it appropriate to publish HL7 material? Austin notes that as an informative ballot, the package passed ballot requirements to publish. Withdrawals may have been obtained based on the assertion that they would break this out. Another issue is, how do we know when the rest of the ballot publication is completed? They don't intend to withdraw the other three, just publish them at a later time. Mead agrees that the benefit doesn't match the cost. Woody agrees while it's not a good idea, it's important to note that breaking them apart is indeed a response to ballot comment.
However the structure and composition of them needs some definition at the level of granularity specified such as body height. Perhaps they need to publish the five documents as a package. John asks if the leadership should discuss what is the DCM and what is the relationship of the work going on in other groups. Calvin asks that they need to publish the five DCMs or change their scope. Essentially the publication package is not ready (all five). Austin asks the Steering Division chairs (Ed and Mead) to take that message back to the work group. Mead will draft a response.

7. Reports: (attach written reports below from Steering Divisions et al.)  
   - Activities with other SDOs call last week: seeking cross-SDO coordination examples from Affiliates (not just HL7.org). No International Representatives on the call. Austin had an action item as the Vancouver session will focus on actual people working on cross-SDO projects, working the balloting and moving through the processes. Question was raised if we could recruit participants from projects coming out of the Affiliates. ACTION ITEM: Austin will email them directly to ask for examples on cross-SDO coordination examples from Affiliates.

8. WGM Planning -  
   - Review WGM agendas - 2012-05-12 TSC WGM Agenda briefly reviewed, and suggestions for agenda welcomed.

Adjourned 11:49 AM EDT

Next Steps

**Actions (Include Owner, Action Item, and due date)**

- Lynn will get a list by Steering Division on elections pending for the next WGM for SD agendas.
- Austin asks the Steering Division chairs (Ed and Mead) to take the message that the publication package is not ready (all five), back to the work group. Mead will draft a response.
- Austin will email TSC international reps directly to ask for examples on cross-SDO coordination examples from Affiliates.

**Next Meeting/Preliminary Agenda Items**

- 2012-04-16 TSC Call Agenda.

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Category: 2012 TSC Minutes

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