1. Co-Chair Assessment

In an effort to better understand how to proceed with Work Group Meetings outside the US we would like to get further insight what makes a Work Group Meeting successful and what the opportunities and barriers are to ensure non-US Work Group Meetings are successful.

In your role as co-chair of a work group, please answer the following question: as you understand how the answers representing the working group. There is no limitation to seek feedback from your work-group if you so desire.

1. Background:

Name:

Work Group:

General geographic distribution of your typical work group participants:

2. Is global participation critical to the success of your Work Group Meeting?

Yes
3. What makes a Work Group Meeting successful (regardless of location)?

4. What is the value of a face-to-face Working Group Meeting above and beyond conference calls?

5. What are the benefits of having a Working Group Meeting outside the US?

- Establish links to national initiatives
- Unintended contacts and conversations
- There are no benefits for my working group, will not meet if outside the US
- Other

Please list other benefits:
6. Please rank from most important to the least important, criteria impacting your decision to attend a Working Group meeting?

In your Country of Origin:

Cost to fly to WGM location
Cost of hotel room at WGM location
Number of hours of flight to WGM location
"Nice or Interesting" city that WGM meeting is held in
Specific technical work items planned for that WGM meeting
Other:

Other (please specify)

7. Please rank from most important to the least important, criteria impacting your decision to attend a Working Group meeting?

In Asia/Pacific:

Least Important
Some What Important
Not Very Important
Important
Very Important
Highly Important
Extremely Important
8. Please rank from most important to the least important, criteria impacting your decision to attend a Working Group meeting?

**In Europe:**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Least Important</th>
<th>Some What Important</th>
<th>Not Very Important</th>
<th>Very Important</th>
<th>Highly Important</th>
<th>Extremely Important</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost to fly to WGM location</td>
<td></td>
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<tr>
<td>Cost of hotel room at WGM location</td>
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<tr>
<td>Number of hours of flight to WGM location</td>
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<tr>
<td>&quot;Nice or Interesting&quot; city that WGM meeting is held in</td>
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<tr>
<td>Permission from employer to attend meeting</td>
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<tr>
<td>Specific technical work items planned for that WGM meeting</td>
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</tbody>
</table>

Other (please specify)

Add Question Here  Split Page Here
9. Please rank from most important to the least important, criteria impacting your decision to attend a Working Group meeting?

In North America:

<table>
<thead>
<tr>
<th>Least Important</th>
<th>Some What Important</th>
<th>Not Very Important</th>
<th>Very Important</th>
<th>Highly Important</th>
<th>Extremely Important</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost of hotel room at WGM location</td>
<td>Number of hours of flight to WGM location</td>
<td>&quot;Nice or Interesting&quot; city that WGM meeting is held in</td>
<td>Permission from employer to attend meeting</td>
<td>Specific technical work items planned for that WGM meeting</td>
<td>Other (please specify)</td>
</tr>
</tbody>
</table>

Other: [Box for input]

Add Question Here  Split Page Here
10. Please rank from most important to the least important, criteria impacting your decision to attend a Working Group meeting?

In South America:

- Cost to fly to WGM location
- Cost of hotel room at WGM location
- Number of hours of flight to WGM location
- "Nice or Interesting" city that WGM meeting is held in
- Permission from employer to attend meeting
- Specific technical work items planned for that WGM meeting
- Other (please specify)
flight to
WGM
location
"Nice or
Interesting"
city that
WGM
meeting is
held in
Permission
from
employer
to attend
meeting
Specific
technical
work items
planned for
that WGM
meeting
Other:

Other (please specify)

11. How much are you willing or allowed to spend on an airline
ticket to a Working Group Meeting (in US dollars)?

In your
Country of
Origin
In
Asia/Pacific
In Europe
In North
America
12. How much are you willing or allowed to spend on a hotel room to an International Work Group Meeting (in US dollars)?

In your Country of Origin

In Asia/Pacific

In Europe

In North America

In South America

13. What, if anything, has been the impact of the Work Group Meetings outside the US? (Select one or more that apply.)

None

More conference calls to catch-up

Canceled meetings

Delay in project schedules

Reduced ongoing engagement beyond that meeting

Other

Other (please specify)

14. What did you experience were the main contributing factors to reduced attendance at non-US WGMs?

Marketing

Planning

Cost

Agenda
4. Co-Chair - Survey Questions p4

15. Specifically regarding the Kyoto WGM, why did your work group meeting get canceled?

- No meetings outside realm
- No co-chairs able to travel
- No quorum opportunity
- Insufficient agenda topics
- Other

Other (please specify)

16. Specifically regarding the Kyoto WGM, did you cover topics that you would otherwise would not?

- Yes
- No

If yes, what value was attained?

17. What is the balance of work getting done during conference
5. Co-Chair - Survey Questions p5

18. What type of work is done in different venues?

- WGM Conference Calls
- ListServ
- Wiki
- Administrative
- Reviews
- Discussion
- Motions/Decisions
- Other

19. What would the impact be if all meetings were via conference call only plus e-mail?

20. How can we increase participation in Work Group Meetings through non-conventional means?

- In the US or International
21. What are the pros/cons for each above option?