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| hl7uslogo |  | HL7 Working Group MeetingChicago, Illinois, USAInternational Council Meeting Sunday, Sept 14th, 2014 |

## Attendees

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| Affiliate / Role | Name | Attendance Record |
| Co-Chair, Secretary | Helen Stevens | Attending |
| Co-Chair, HQ Liaison | Bernd Blobel | Attending |
| Co-Chair, Affiliate Liaison | Michael van Campen | Attending |
| HL7 Board of Directors IC Representatives | Diego Kaminker | Attending |
| Helen Stevens | Attending |
| Incoming HL7 Board of Directors IC Representative | Frank Oemig | Attending |
| Members of the Council |  |  |
| HL7 Argentina | Diego Kaminker for Fernando Campos | Attending |
| HL7 Australia | Patricia Williams | Attending |
| HL7 Austria | Stefan Sabutsch | Attending |
| HL7 Brazil  | Marivan Abrahão | Attending |
| HL7 Canada | Melva Peters | Attending |
| HL7 Czech Republic | Libor Seidl | Attending |
| HL7 Finland | Juha Mykkanen | Attending |
| HL7 France | Nicolas Canu | Attending |
| HL7 Germany  | Christof Gessner | Attending |
| HL7 India  | Lavanian Dorairaj | Attending |
| HL7 Italy | Stefano Lotti | Attending |
| HL7 Japan | Ken Toyodo for Michio Kimura | Attending |
| Hl7 Korea | Ken Toyodo for Byoung-Kee Yi | Attending |
| HL7 The Netherlands | Phillip Scott for Robert Stegwee | Attending |
| HL7 New Zealand  | Philip Scott for David Hay | Attending |
| HL7 Norway | Line Saele | Attending |
| HL7 Spain  | Jaime Delgado for Francisco Perez | Attending |
| HL7 Switzerland | Beat Heggli for Marco Demarmels | Attending |
| HL7 UK | Philip Scott | Attending |
| HL7 USA  | Ed Hammond | Attending |

## Minutes

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| Opening Session | Helen Stevens |
| * Opening Announcements & Call to Order
* Welcome new affiliates and new Affiliate Chairs
 | Michael van Campen |
| * Introductions Round Table
* Confirm Proxies & Quorum

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| **Proxy Held By:** | **For:** | **Affiliate:** |
| Bert Kabbes | Robert Stegwee | HL7 Netherlands |
| Beat Heggli | Marco Demarmels | HL7 Switzerland |
| Phillip Scott | Robert Stegwee | HL7 The Netherlands |
| Philip Scott | David Hay | HL7 New Zealand  |
| Ken Toyodo | Michio Kimura | HL7 Japan |
| Ken Toyodo | Byoung-Kee Yi | Hl7 Korea |
| Diego Kaminker | Fernando Campos | HL7 Argentina |

* Statement of Quorum:
* Current Membership = 36 Members
* Quorum for Decisions (40%=15), Directions (33%=12), Financial Decisions (51%=19)

(Note change in quorum levels) | Helen Stevens |
| * Secretary Report
* Review Agenda
* Action Item Review
* Approval of Minutes from San Antonio WGM May 2014
* <http://www.hl7.org/Special/committees/international/minutes.cfm>
* Statements of e-Vote Motions approved International
 | Helen Stevens |
| * HL7 International Board Report & Welcome
 | Stan Huff |
| * CEO Report to the IC
 | Chuck Jaffee |
| * CTO Report specific to Affiliates
* TSC Report

John Quinn discussion: None* Joint Initiative Council Activities

Ken McCaslin discussion: None | John Quinn Ken McKaslin |
| * HL7 Education Workgroup Report

Discussion:Melva (HL7 Canada): May 2015 in Paris, looking for ideas on tutorials that may be important in Europe, please contact Melva. | Diego Kaminker  |
| * Paris WGM Update

Discussion:Mark (HL7): Q3 Wednesday this week in Conference Room B.Mark (HL7: Looking to ensure that all work groups are all operational; in the past, some work groups have not met based on reduced US participation; all Affiliates to help.Michael (Netherlands): Could work with other SDOs such as IHE and ISO, such as Pharmacy groups. | Helen StevensMark McDougal |
| Break:  |  |
| * Membership and Strategic Resource Committee Report

Motion: To recommend to the HL7 board to add X as a member of the Membership and Strategic Resource Committee. Discussion:* Question to IC from Virginia: Open to survey to Affiliates to gather ideas / share experiences to support the MSRC?Philip (HL7 UK): Can be provided, at a high level, at the Round the World session.
* Helen (co-chair): Current international members who stand on the ctte are Melva and Diego (Diego is stepping down). Interest from Jean Duteau (Canada).Consider motion for Thursday IC meeting.
* Bernd (HL7 Germany): Observation: Internationalization of HL7 is not entirely reflected in the presentation.
* Lavanian (HL7 India): Many corporate members who have dropped off since IP was made free. Can try to work with vendors who have HL7 running to try to get them to be HL7 members; any advice?Virginia: Has been discussed by the committee; enforcement is an issue; looking at business value to be a member of HL7, which is not an easy process; this is emerging over the next 6-9 months.Helen (co-chair) That business value has to be applicable to the Affiliate.
* Catherine (HL7 Greece): Provided some insights about discussions from the open source community that welcomed free IP decision.Virginia: Repositioned HL7 in this community.
* Charlie (UK): Would be interested in standing for the committee.
* Phillip (HL7 UK): Tooling is a major gap from those outside the HL7 community; could use a focus on this by the committee.
* Defer the motion to Thursday add an international representative to the committee, but interested folks are: Jean (Canada), Charlie (UK), Catherine (Greece) and possibly Lavanin (India).
 | Melva Peters |
| * UK Clinically-led Definition of Health Record Structure and Content

Discussion:* Catherine (Greece): Important to HL7; what is the involvement of HL7 UK and European affiliates? Philip (UK): Depends on how the clinical standards apply in Europe. At present, scope is limited to UK, but there is an eye to Europe, therefore no specific plans for other European Affiliates; HL7 UK is involved, as is IHE and others.
* Catherine (Greece): Eurorec: how does this fit with HL7 interoperability testing / IHE interoperability testing. Philip (UK): Unclear, even from Eurorec resources, as they have a focus on usability vs. interoperability.
* Mark (US): Recent initiative that compared epsos with CCDA patient summary and HL7 initiative to create a Patient Summary, to ballot in 2015 – how can / should we align? What models and vocabulary are UK using? Philip (UK): Project is proof on concept and not leading to deployment, with a focus on process; not resulting in a definitive UK standard; should collaborate regardless.
* Stephen (Austraila): A general outpatient summary, or something more specific? Philip (UK): Generic.
 | Scott Phillip |
| * SHARE Project
* Sharing Problems, Sharing Solutions, Sharing Learnings

Discussion:* Christof (HL7 Germany): Some of the Affiliates do this already; perhaps some of these sharing tools can be made more accessible. Focus on existing platforms vs. new platforms.Helen (co-chair): Consolidation would be good and something not to re
* Michael (co-chair): Support Christof’s comment and which could provide links to Affilaite materials.Will any of the items be “vetted” by anyone? Some of the submissions be self-serving. This is an area where HL7 has not typically provided (e.g. vendor showcase), so need to be careful on the content.Helen (co-chair): Understood and will form part of the rollout.
* Philip (HL7 UK): Support Christof’s comment and provide a single shop window with links.
* Catherine (HL7 Greece): Supporting of process / initiative. Need to be clear on incentives to put in content through some mechanism.
* Libor (HL7 Czech Republic): Many universities and other institutions have this capability; but there is a lot of work to operationalize this.Helen (co-chair): Acknowledged.
* Melva (HL7 Canada): Could connect with Education committee that is also looking at a library management approach that should be discussed in conjunction with this initiative.
* Helen (co-chair): Will allocate more time on Thursday. Show of hands: good idea predominance.
 | Helen Stevens |
| * Succession Planning – International Council leadership
 | Michael van Campen |
| * Thursday Agenda Topics
* HQ Liaison & Financial Report (Bernd)
* Budget 2014 Proposals (Bernd)

Motion to approve allocation of $2,000 USD to support the 2015 IHIC Conference in Prague as requested by Libor Seidl, Chair of HL7 Czech Republic. * Conference Reports (various)
* Policy Advisory Committee Update (Hans)
* Support for suspended affiliate (Bernd)
* Support for HL7 India in supporting countries in same area
* IHIC Planning
* HL7 Affiliate Committee member approval (Beat)
 | Bernd Blobel |
| HL7 Around the World Regions | Michael van Campen |
| * Regional Reports
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| * Europe
 | Kai Heitman |
| * Latin America
 | Diego Kaminker |
| * Asia
 | Ken Toyoda |

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| Lunch | 1:00 | 12:30 | - | 13:30 |  |
| HL7 Around the World Reports |  |  |  |  | Michael van Campen |
| * Reports from HL7 Affiliates
 | 1:25 | 13:30 | -  | 14:55 |  |
| * HL7 Argentina
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| Closing Remarks |  |  |  |  | Bernd Blobel |
| * Closing Remarks
 | 0:05 | 14:55 | - | 15:00 |  |
| Meeting Adjourned @ 15:00 |  |  |  |  |  |

## Affiliates Council Members:

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| HL7 Australia | Patricia Williams |  |
| HL7 Austria | Stefan Sabutsch |  |
| HL7 Bosnia & Herzegovina | Samir Dedovic |  |
| HL7 Brazil  | Marivan Abrahão |  |
| HL7 Canada | Melva Peters |  |
| HL7 China | Li Baoluo  |  |
| HL7 Croatia | Miroslav Koncar |  |
| HL7 Czech Republic | Libor Seidl |  |
| HL7 Finland | Juha Mykkanen |  |
| HL7 France | Nicolas Canu |  |
| HL7 Germany  | Christof Gessner |  |
| HL7 Hellas  | Catherine Chronaki for Alexander Berler |  |
| HL7 Hong Kong | Chung Ping Ho |  |
| HL7 India  | Lavanian Dorairaj |  |
| HL7 Italy | Stefano Lotti |  |
| HL7 Japan | Ken Toydo for Michio Kimura |  |
| Hl7 Korea | Byoung-Kee Yi |  |
| HL7 Malaysia | Mohamad Azrin Zubir |  |
| HL7 The Netherlands | Robert Stegwee |  |
| HL7 New Zealand  | David Hay |  |
| HL7 Norway | Line Saele |  |
| HL7 Pakistan | Maajid Maqbool |  |
| HL7 Philippines | Michael Hussin Muin |  |
| HL7 Puerto Rico | Julio Cajigas |  |
| HL7 Romania | Florica Moldevenue |  |
| HL7 Russia | Tatyana Zarubina |  |
| HL7 Singapore | Adam Chee |  |
| HL7 Spain  | Francisco Perez |  |
| HL7 Sweden | Mikael Wintell |  |
| HL7 Switzerland | Marco Demarmels |  |
| HL7 Taiwan | Chih-Chan (Chad) Yen |  |
| HL7 Turkey | Ergin Soysal |  |
| HL7 UK | Philip Scott |  |
| HL7 Uruguay  | Julio Leivas |  |
| HL7 USA  | Ed Hammond |  |
| Lapsed Affiliates |  |  |
| HL7 Luxembourg | Stefan Benzschawel |  |
| HL7 Mexico |  |  |