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|  |  | HL7 Working Group Meeting Orlando,FL  International Council Meeting  Sunday, January 10, 2016  Wireless Network: HL7JAN2016  Password: HealthLevel7 |

## Agenda

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| Opening Session (9:00 am – 10:30am) | Melva Peters |
| 1. Opening Announcements & Call to Order (5 min)  * Welcome to Orlando * New Affiliate Chairs * Nat Wong – HL7 Australia * Lene Alsbæk Nielsen – HL7 Denmark * Sylvia Thun – HL7 Germany * Giorgio Cangioli – HL7 Italy | Melva Peters |
| 1. Introductions Round Table (10 min)  * Confirm Proxies & Quorum  |  |  |  | | --- | --- | --- | | **Proxy Held By:** | **For:** | **Affiliate:** | | Melva Peters | Miroslav Koncar | HL7 Croatia | | Rik Smithies | Philip Scott | HL7 UK | | Alexander Menses | Stefan Sabutsch | HL7 Austria | | Beat Heggli | Marco Demarmels | HL7 Switzerland | | Sylvia Thun | Bert Kabbes | HL7 Netherlands | | Peter Jordan | David Hay | HL7 New Zealand | |  |  |  | |  |  |  |  * Round table introductions * Statement of Quorum – 17 members – quorate for decisions and directions   + Current Membership = 37 Members   + Quorum for Decisions (40%=15), Directions (33%=11), Financial Decisions (51%=19) | Melva Peters |
| 1. Secretary Report (5 min)  * Review Agenda | Melva Peters |
| 1. Thursday Agenda Topics (5 min)   Please send proxies in advance of the meeting of Thursday so that we are quorate for Financial Decisions   * HL7 Switzerland presentation * May 2017 WGM Discussion * DMP | Melva Peters |
| 1. HL7 International Board Report & Welcome (15 min)  * Welcome to Orlando * Wished everyone a successful meeting * Discussion of the need to not report our efforts – need to be better and writing things down * Need to move in a strategic direction – Board had an education session in December * Will be discussions at Tuesday’s Board meeting – what does it look like to be a strategic organization * Openness and transparency in the Organization | Pat van Dyke |
| 1. CEO Report to the IC (15 min)  * Chief Technology Officer – John will be stepping down as CTO after this meeting   + There is a search underway for a CTO – will begin this process at this meeting   + Role description has been developed   + Thank you to John * Argonaut project – has expanded beyond the US   + Finance and enable implementation of FHIR   + Will be appointing Grahame Greive as FHIR Project Manager at the Board meeting on Tuesday * Consolidated CDA and ONC Grant   + Program pre-WGM – steps to enhance CDA and CCDA – refinement of the structure and closer requirements for implementations; more uniform definitions to remove ambiguities; evolution of a robust testing program * Open Health Tools and the OHT Work Group   + Will become a WG at this WG – will become part of the TSC   + Tooling will become increasingly important   + OHT will integrate with Tooling WG * HL7 Policy Summits and Genomics Initiative   + Will be continuing these in 2016 * HL7 Stakeholders – Payers, Clinicians and BioPharma   + Payer Summit will be held following this WGM   + Dramatic increase in the interest in the Clinical community – physicians, nurse, dental community, therapists   + Meeting in New York – late fall with BioPharma industry * HL7 Global Initiatives – Europe, Asia and Latin America   + Expect initiatives to accelerate in 2016 * HL7 Partners in Interoperability ™   + Interest from international community in partnerships   + New partnerships with the FDA   + Expect to hold a meeting in April – academia, clinical societies, developers, government | Chuck Jaffe |
| 1. Technical Steering Committee Report (15 min)  * Ken thanked John Quinn for his dedication to HL7, to the TSC and to him as a mentor * Dedication of the TSC members – Thank you to all of the members * Recent election cycle for the TSC – only 1 new member – helps with stability in getting the work done * Team building – superpower – be able to communicate better by being present and to better understand people and their culture * Co-Chair elections   + May 2016 – deadline to notify WQ of additions/changes/corrections to co-chair openings – Feb 12   + Call for nominations – Feb 17   + Close of nominations – Mar 18   + Co-Chair statements Due – April 1   + Co-Chair statements emailed to membership – * Publication Request Template Update * WorkGroup – Healthiness * TSC Updates   + Proposal from the TSC to Board regarding Standard     - Replace DSTU with “Standard for Trial Use”     - Large change impacting many existing processes and procedures   + Moving TSC Guidance documents to HL7.org to make them available to the membership – HL7.org/resources/ToolsandResources – will be completed by Monday, Jan 11   + Publication process update – request to publish has to be approved by the Work Group before forwarding to the TSC   + TSC working on planning processes – began the development process and will pilot with a limited group of Work Groups * Reminders   + Naming of ballots – completed pilot – GOM changes approved   + Project Scope Statements and the approval – exposes projects to the organization   + PSS Lite now available | Ken McCaslin |
| 1. Regional Reports  * HL7 Europe (10 min)   28 member states in EU  Health care is a national/regional responsibility  European – cross borders  Special agreements between countries  Directive – patients’ right to cross-border healthcare – exchange of patient summary and ePrescription  Affiliates interest is mainly on the local/national/regional markets  There are differences but also similarities and common needs  We are “good neighbours” – share experiences, tools/infrastructures, mutual support  Main Achievements and Prospects – Consolidated the role of HL7 in the EU projects – EXPAND, eStandards, OpenMedicine, ASSESS CT  Focus on contents (semantics)  New experts on HL7 Team  Increased the involvement of affiliates in the current and future projects  Cooperation with other SDOs in the EU context  Involvement of national organizations, affiliates and experts on the European policy platforms and initiatives  Involvement of national European organizations, affiliates and experts on the international platform  Approach to security  Enhanced cooperation among affiliates  EU mHealth assessment guidelines/mHealth activities  Increased awareness about computable/model based specifications and supporting tools for standard set adoption  EU building blocks repository used already in several affiliates  EU Realm  Question – what can HL7 International do to help? More cooperation   * + nnn   + NN |  |
| **Break (10:30am-11am)** | |
| **Q2 (11:00am – 12:30pm)** | |
| 1. Regional Reports (continued)  * Asia (10 min)   Was established 4 years ago with 9 members  Executive Council established last year  4th HL7 Asia Symposium in Taiwan – June 12-13, 2016 – Taipei, Taiwan  HL7 Asia meets Tuesday night at thisw WGM |  |
| 1. FHIR Update (10 min)  * Connectathon - 11 candidate tracks with 126 people registered – largest to date * DSTU 2.1 Interim release – balloting for May cycle and published in late summer – work flow is the main focus of this ballot as well as updates to draft resources – some major resources are frozen for 2.1 release * Major release in 2017 * Website FHIR.org – mechanism for implementers to ask questions – will be affiliated with HL7 – will be an implementer focuse * More content being proposed and Work Groups are moving their resources up the maturity level | Lloyd McKenzie |
| 1. IHIC 2016 (10 min)  * IHIC – Genoa, Italy * June 13 – Tutorial Day * June 14-15 – Main Conference * If there is a need for out of cycle meetings for HL7 Work Groups – please let IHIC committee know * Call for papers – 31 January 2016 – encourage everyone to submit papers! | Giorgio Cangioli |
| 1. HL7 Germany Presentation (30 min)  * Kai Heitmann – newly elected CEO of HL7 Germany * Chairs are now elected for 4 years instead of 6 years * See slide deck | Sylvia Thun |
| 1. Reports from HL7 Affiliates (20 min) – See slide decks posted as HL7 Around the World |  |
| * HL7 Argentina | |
| * HL7 Australia | |
| * HL7 Austria | |
| * HL7 Bosnia and Herzegovina | |
| * HL7 Brazil | |
| * HL7 Canada | |
| * HL7 China | |
| * HL7 Croatia | |
| * HL7 Czech Republic | |
| * HL7 Denmark | |
| * HL7 Finland | |
| * HL7 France | |
| * HL7 Germany | |
| * HL7 Hellas | |
| * HL7 Hong Kong | |
| * HL7 India | |
| * HL7 Italy | |
| * HL7 Japan | |
| * Hl7 Korea | |
| * HL7 Malaysia | |
| * HL7 Netherlands | |
| * HL7 New Zealand | |
| * HL7 Norway | |
| * HL7 Pakistan | |
| * HL7 Philippines | |
| * HL7 Puerto Rico | |
| * HL7 Romania | |
| * HL7 Russia | |
| * HL7 Serbia | |
| * HL7 Singapore | |
| * HL7 Slovenia | |
| * HL7 Spain | |
| * HL7 Sweden | |
| * HL7 Switzerland | |
| * HL7 UK | |
| * HL7 Uruguay | |
| * HL7 USA | |

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| Lunch (12:30 – 1:30pm) | | |
| Q3 (1:30 – 3:00pm) | | |
| 1. Reports from HL7 Affiliates (continued) | |  |
| Closing Remarks | Melva Peters | |
| 1. Closing Remarks |  | |
| Meeting Adjourned @ 15:00 |  | |

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| Thank you for attending the meeting. Have a successful week. |

## Affiliates Council Members:

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| Affiliate / Role | Name | Attendance Record |
| Co-Chair | Melva Peters | Yes |
| Co-Chair | Diego Kaminker |  |
| Co-Chair | Francisco Perez | Yes |
| HL7 Board of Directors  IC Representatives | Beat Heggli | Yes |
| Frank Oemig | Yes |
| Members of the Council |  |  |
| HL7 Argentina | Fernando Campos | Yes |
| HL7 Australia | Nat Wong | Yes |
| HL7 Austria | Stefan Sabutsch | Yes (by proxy) |
| HL7 Bosnia and Herzegovina | Samir Dedovic |  |
| HL7 Brazil | Marivan Abrahão | Yes |
| HL7 Canada | Melva Peters | Yes |
| HL7 China | Li Baoluo |  |
| HL7 Croatia | Miroslav Koncar | Yes (by proxy) |
| HL7 Czech Republic | Libor Seidl |  |
| HL7 Denmark | Lene Alsbæk Nielsen |  |
| HL7 Finland | Juha Mykkanen |  |
| HL7 France | Nicolas Canu |  |
| HL7 Germany | Sylvia Thun | Yes |
| HL7 Hellas | Alexander Berler |  |
| HL7 Hong Kong | Chung Ping Ho |  |
| HL7 India | Dr. Chandil Kumar Gunashekara |  |
| HL7 Italy | Giorgio Cangioli | Yes |
| HL7 Japan | Michio Kimura | Yes |
| Hl7 Korea | Byoung-Kee Yi | Yes |
| HL7 Malaysia | Mohamad Azrun Zubir |  |
| HL7 Netherlands | Bert Kabbes | Yes (by proxy) |
| HL7 New Zealand | David Hay | Yes ( by proxy) |
| HL7 Norway | Line Saele | Yes |
| HL7 Pakistan | Khalid Latif |  |
| HL7 Philippines | Michael Hussin Muin |  |
| HL7 Puerto Rico | Julio Cajigas |  |
| HL7 Romania | Florica Moldevenue |  |
| HL7 Russia | Sergey Shvyrev |  |
| HL7 Serbia | Filip Toskovic |  |
| HL7 Singapore | Adam Chee |  |
| HL7 Slovenia | Brane Leskosek |  |
| HL7 Spain | Francisco Perez | Yes |
| HL7 Sweden | Mikael Wintell |  |
| HL7 Switzerland | Marco Demarmels | Yes (by proxy) |
| HL7 UK | Philip Scott | Yes (by proxy) |
| HL7 Uruguay | Julio Leivas |  |
| HL7 USA | Ed Hammond | Yes |
| Lapsed or Unpaid Affiliates |  |  |