EST Teleconference - February 2, 2016

HL7 EST Meeting Minutes  Date: 2016-02-02

Facilitator: Andy Stechishin  Note taker(s): Andy Stechishin

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<tr>
<th>Present</th>
<th>Name</th>
<th>Affiliation</th>
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<tr>
<td></td>
<td>Lorraine Constable</td>
<td>Constable Consulting</td>
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<td>×</td>
<td>Andy Stechishin</td>
<td>CANA Software &amp; Services</td>
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<td>Tamara Kamara</td>
<td>HL7 International</td>
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<td>Laura Mitter</td>
<td>HL7 International</td>
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<td>Dave Hamill</td>
<td>HL7 International</td>
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<td>Nat Wong</td>
<td>HL7 Australia</td>
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<td>Jeff Brown</td>
<td>ASCO</td>
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<td>David Burgess</td>
<td>LabCorp</td>
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Quorum Requirements Met: Yes

Agenda

1. Role call and agenda
2. Minutes
3. Wiki Issues updates
Minutes

1. Role call and agenda
   1. Meeting called to order 3:010 PM Eastern
   2. Agenda as proposed Jeff/Nat unanimous

2. Minutes Review
   1. Motion: Approve January 2016 WGM minutes Jeff/Nat unanimous
   2. Motion: Approve minutes January 19 minutes Nat/Jeff unanimous

3. Wiki Issues
   1. Many of the ‘orphaned pages’ are not as orphaned as thought,
      many are category, some are ‘work in progress’. Still analyzing but
      problem is not as bad as originally thought.
   2. Have not received the escalation template from Jonathan, Tamara
      will ask for this.

4. Open Source Work Group
   1. Tamara reported that the request for a list serve from Ken Rubin for
      the OSWG had been forwarded to Ken. Tamara wondered if we
      needed a ‘special process’ for unusual requests but the group agreed
      that following the regular process ensured that nothing was missed.
      Andy felt that this issue was not under EST’s responsibility and we
      should await further direction from the TSC chair.
   2. Nat commented on Michael managing Ken Rubin’s request to talk to
      EST and welcomed the opportunity. Andy thought we should schedule
for the next call, and would ask Michael to contact Ken and arrange.

5. Additional Items
   ○ None

6. Next Meeting
   ○ Nat is unavailable on Feb 16

7. Meeting adjourned at 3:43 PM Eastern