HL7 EHR SIG Meeting Minutes
HL7 May 2004 Plenary Meeting, San Antonio

Date          Time          Location
03 May 2004   Q2            Navarro Conference Room

Attendees
Name                Affiliation
See consolidated attendance sheet

Presiding Co-Chair: Linda Fischetti  Scribe: Fred Stark

Quorum Results: 52 participants

Agenda
1  Use of the Reconciliation DB and Tools - Lenel  James & Fred Stark
2  Sample of Reconciliation Process (two cases) - John Ritter & Dave Allard.
3  Review of Reconciliation Issues to-date
4  Initial Reconciliation Recommendations & Motions
5  HL7 EHR Announcements – Mark Shafarman

Minutes by Agenda Item
1  Overview of the Reconciliation workflow. Presentation of the reconciliation data model and demonstration of reconciliation tools.
   http://www.hl7.org/library/committees/ehr/Reconciliation_Overview.ppt
2  Demonstration of the reconciliation process using the Reconciliation Spreadsheet.
   http://www.hl7.org/library/committees/ehr/Worksheet_Instructions.ppt
3  Q&A on the processes and tools. Review of Affirmative Technical (Typos) and reconciliation of those comments, 23 in all.

Decisions/Tasks by Agenda Item
1  Distributed work groups will provide consensus on each line item with the individual work group leaders managing the process.

http://www.hl7.org/library/committees/ehr/EHRSIGballotreconciliationprocess20040430.pdf

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Open discussion regarding the movement of the EHR SIG to a Technical Committee led by Ed Hammond. Discussions included the scope of the current charter and the DSTU name.
### Decisions/Tasks by Agenda Item

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<td>4</td>
<td>Review of all Affirmative –T comments with resolution.</td>
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<td>5</td>
<td>Straw poll on SIG consensus regarding SIG to TC action: Passed.</td>
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### Motions

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<tr>
<th>Motion</th>
<th>Motion Statement</th>
<th>Y</th>
<th>N</th>
<th>Ab</th>
<th>Notes/Exceptions/Amendments</th>
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<tr>
<td>Lenel James / Don Mon</td>
<td>Accept suggested dispositions for all Aff-T votes, All chapters.</td>
<td>47</td>
<td>0</td>
<td>1</td>
<td>The Publication Workgroup lead by Lenel James analyzed all Typographic errors identified by the EHR-S DSTU ballot pool and have accepted and recommended corrections. 13; 35; 36; 37; 38; 39; 49; 152; 132; 452; 477; 490; 615; 737; 599; 549; 754; 554; 504; 783; 840; 989; 319</td>
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<td>Lenel James / Don Mon</td>
<td>Administrative Statement: The EHR Committee Work Groups will be empowered to conduct reconciliation activities including the recommendation of dispositions and the resolution of Affirmative comments within their respective Ballot Chapters.</td>
<td>42</td>
<td>0</td>
<td>4</td>
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<td>Ed Hammond/ Lenel James</td>
<td>General Opinion: The attendees of the EHR SIG meeting support the move of the SIG to a TC.</td>
<td>31</td>
<td>1</td>
<td>6</td>
<td>Following a broad discussion of the current and future work of the EHR SIG and the critical importance of the EHR-S DSTU. Main speaker was Ed Hammond.</td>
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