HL7 EHR SIG Meeting Minutes
Weekly Status Report

Date          Time          Location
01/27/2004    3:30 PM ET   703-788-0600 / Conference ID 337192#

Attendees

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>HL7</th>
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<tbody>
<tr>
<td>John Ritter</td>
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<td>Don Mon</td>
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<tr>
<td>Sean O’Connor &amp;</td>
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<td>Sam Heard &amp;</td>
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<td>Lenel James</td>
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<td>Bob Spena</td>
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<td>Ed Miller</td>
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<td>Jorge Ferrer</td>
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<td>Kathleen Conner</td>
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<td>Andy Ury</td>
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<td>Linda Fischetti &amp;</td>
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<td>Gary Dickinson &amp;</td>
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<td>Vassil Peytchev</td>
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<td>Sam Shippley</td>
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<td>Tom Kim</td>
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% Co-Chair & Scribe

Quorum Results: Quorum Met

Agenda

- Short Summary of San Diego meeting
- Report on Outreach
- Report on Profiling and Validation Efforts, including Care Categories and Settings
- Review and Approval of San Diego revisions to EHR-S Functional Outline
- Schedule of upcoming events
- Report from Publication Group
- Information Infrastructure Leadership

Minutes by Agenda Item

Action Items:
- Intention to ballot: Gary
- Notice on website and to list serve regarding Tuesday meetings 3:30pm ET
- Notify March 9 special conference RE: ballot package call 3:30 – 5:00pm ET need agenda
- Ballot close on April 16th

Report on outreach: Don Mon
- Teleconferences to be held weekly as early as next week
- 2/4 functional model will be placed at kiosks to allow for a straw vote via EHR collaborative website
- HIMSS will tally straw vote and report back to EHR collaborative group
- Comments will be back by end of Feb
- Don will work with Gary D to report findings

Working on new format for definitions

At least 1 profile needs to be ready for February 4th
- Hospital will be ready

Are there 2 flavors of Ambulatory? No. Combined into 1 profile.

Need to get as much feedback from profiles back to group.

Proposing:
  - If descriptors are constraining or specialization to profile
  - Add alpha character to function e.g. c.1.1.3a
  - Add “z” to function c.1.1.3z and will be parked and addressed
  - EHR SIG will work with MM

Need to contact Fred to renumerate Functional Model

Outline:
- Need to review changes
- Summary from breakout groups
- Get Draft available for next week
  - Direct Care – Don Mon
    - Mary Jo Deering forwarded the work
    - Changes
      - Added new phrases
      - Collapsed 1.1.7 and 1.1.13 into 1 function
      - Modified functions regarding “deviations”
      - Added 2 functions and want feedback
  - Supportive – Vassil Peytchev
    - Edits from San Diego will go out today to group
    - Bed assignments
      - Added provision for capacity management
  - Information Infrastructure – Harry Rhodes
    - Eliminated 11 functions (rolled up into parent function)
    - Call for help to work on roll up of 25 functions
    - Eliminate some child functions and reword parent function to include child functionality
    - Hope to have done by end of week
    - Check with Bill Yasnoff about resources for help
    - Conference call for tomorrow 1/28/2004 and Friday 1/30/2004 2:00pm ET number TBD
    - Target is 36 functions
    - Ioana concerned with rollup and how it is being handled
    - Maintain continuity of leadership
    - Harry to take over as Chair
    - John Ritter to Co-chair

“Subject of Care” resolution:
  - Proposal: drop “Subject of Care” and use patient, client, or
  - Add this to next call agenda

Ed Miller to word

Publication Group
- 10 people volunteered
- need to have model “frozen”
- will reuse previous work
- need to avoid having a ‘massive’ document
Minutes by Agenda Item

simple and clear

Agenda for conference call next week:

To address each of the groups concerns and needed resolutions
Groups should send agenda items to list serve

Decisions/Tasks by Agenda Item

<table>
<thead>
<tr>
<th>Task description</th>
<th>Assigned to</th>
<th>Date Due</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check with Bill Yasnoff about resources for</td>
<td>Harry Rhodes</td>
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<tr>
<td>Information Infrastructure assistance</td>
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<tr>
<td>All edits from San Diego due to the EHR list</td>
<td>All WG Leaders</td>
<td>Friday, January 30, 2004</td>
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<tr>
<td>serve</td>
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<tr>
<td>Schedule Publication Workgroup meeting</td>
<td>Fred Stark</td>
<td>Thursday, January 29 6:00 PM ET</td>
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Future Agenda Items

To address each of the groups concerns and needed resolutions
Groups should send agenda items to list serve

Administration

Minutes Author: Sean O'Connor

Co-Chair acceptance: 

Approved on: _________