HL7 EHR Meeting Minutes
HL7 WGM Winter 2004

Date: 22 January, 2004
Time: Q3
Location: Sheffield Conference Room

Planned Attendees
See consolidated Attendance Sheet

Quorum Results: Met

Agenda
- Continue with breakout groups from Q2
- Address ballot, Ballot Package
- Review PIC Breakout Group’s work
- Address Memphis minutes

Minutes by Agenda Item

# Discussion

Julie: Decision making process
Presentation regarding PIC document
Quorum can be set by committee
- WGM - 30% of the average of the first 2 days of the last WGM
- Conference calls (all SIG calls) – 15 people
Proxy – not utilize proxies for meetings up to and including the next WGM
Julie made motion (see below)
Charles agree on term in front of care setting profile
Charles concerned with the term realm as in “realm-specific”
Karen recommends taking out Realm from the top definition (Realm-Specific Functional Profile Definitions)
Julie questioned What is an Illustrative profile
Lenel: RE: Illustrative Profile who is going to do the work? Give four examples within US realm of care setting profiles.
Vassil: what will be in ballot regarding US care setting profiles
Lenel: Care setting profiles in a reference document
Andy: Illustrative profile if part of ballot
### Decision by Agenda Item

**# Discussion**

**Motions and results**

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<tr>
<th>#</th>
<th>Motion/Originated/Seconded</th>
<th>Y</th>
<th>N</th>
<th>A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>To accept task force recommendations regarding Proxy and Quorum&lt;br&gt;• Quorum&lt;br&gt;  o WGM - 30% of the average of the first 2 days of the last WGM&lt;br&gt;  o Conference calls (all SIG calls) – 15 people&lt;br&gt;• Proxy&lt;br&gt;  o</td>
<td>52</td>
<td>0</td>
<td>1</td>
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<td>Motion: Harry R&lt;br&gt;Second: Peter DeVault</td>
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"Realm-Specific Care Setting Definitions<br>• Care Setting definitions will be unique to each realm and will be balloted separately by the HL7 affiliate representing that realm.

Realm Specific Care Setting Profiles<br>• Care Setting Profiles will be specified unique to each realm and will be balloted separately, per HL7 Affiliate.

Priorities<br>• Priorities will be assigned according to the timescale for implementation of EHR-S function(ality).<br>• Priorities are applied to EHR-S function(ality) within each Care Setting Profile."

To: Specific Functional Profile Definitions<br>• Functional Profiles can be defined in a variety of ways including those based on: care settings; systems; or other defined use cases.

Functional Profiles Definitions may be defined within an HL7 Realm, domain, institution, organization, etc.

Priorities<br>• Priorities will be assigned to each function in a Functional Profile according to the applicability of that Profile and the potential time scale for implementation of the function, as defined within an HL7 Realm.

| | Moved: Julie Richards<br>Second: Peter DeVault | 49 | 0 | 3 |
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