# Pharmacy Working Group Meeting Minutes

## Cambridge, MA

### September 23-27, 2013

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## Action Items

Action: V3 for Implementers - Education will review and contact Jean (Mary Ann) 5

Action: Add Tutorial Specification link to Education Portal 5

Action: Melva to post approved Minutes to HL7 Education Website and Wiki 7

Action: Melva and Sharon to discuss next steps related to producing HL7 Around the World in conjunction with International Council 7

Action: PSS - Anita will talk to CIC to see if there is an interest in a joint project with Education related to Education for clinical community 7

Action: David to update FHIR unit for current edition. Melva will review for wording/readability. 7

Action: Heather will share the documents that have been created by Vocab for Vocab Facilitator Training 8

Action: Melva to share co-chairs wiki page with Heather 8

Action: Melva to update action item list on Wiki based on discussion 11

Action: Melva to create 3 year plan item for Sample and Certification Exam Language Project 11

Action: Sharon will start to work on the steps to operationalize Sample and Certification Exam Language Project 11

Action: Send updated Strategic Plan to Sharon and publish to Wiki 11

Action: Melva to create monthly teleconference 13

Action: Patrick to update Wiki related to Roles and Responsibilites and be ready to discuss further for November 2013 Teleconference 13

Action: Discuss HL7 Education cirriculum on upcoming teleconference – Melva to add as an agenda item 13

## Monday 23 September 2013 Education Facilitators Lunch

Attendees

|  |  |
| --- | --- |
| Name | Email |
| Abdul Malik Shakir |  |
| Harry Solomon | [Harry.solomon@ge.com](mailto:Harry.solomon@ge.com) |
| Rene Spronk | [Rene.spronk@ringholm.com](mailto:Rene.spronk@ringholm.com) |
| Sharon Chaplock | [Sharon@hl7.org](mailto:Sharon@hl7.org) |
| Jean Duteau | [jean@duteaudesign.com](mailto:jean@duteaudesign.com) |
| Katherine Duteau | [Katherine@duteaudesign.com](mailto:Katherine@duteaudesign.com) |
| Lorraine Constable | [Lorraine@constable.ca](mailto:Lorraine@constable.ca) |
| Diego Kaminker | [Kaminker.diego@gmail.com](mailto:Kaminker.diego@gmail.com) |
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| Mead Walker | [dmead@comcast.net](mailto:dmead@comcast.net) |
| Kai Heitmann | [Hl7@kheitmann.de](mailto:Hl7@kheitmann.de) |
| Keith Boone | [Keith.boone@ge.com](mailto:Keith.boone@ge.com) |
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| Melva Peters (Chair) | [Melva.peters@gpinformatics.com](mailto:Melva.peters@gpinformatics.com) |
| Patrick Loyd (Scribe) | Patrick.e.loyd@gmail.com |
| Fernando Campos | [Fernando.campos@gmail.com](mailto:Fernando.campos@gmail.com) |
| Rob Savage | [Hzv3@cdc.gov](mailto:Hzv3@cdc.gov) |
| Brett Marquard | [brett@riverrockassociates.com](mailto:brett@riverrockassociates.com) |
| Virginia Lorenzi | vlorenzi@nyp.org |
| David Hay | David.hay25@gmail.com |
| Ewout Kramer | e.kramer@furore.com |
| Quorum Met: Yes | |

Agenda Topics

* Roll Call
* Agenda
* Welcome
* January 2014 Tutorial Grid Review
* Webinar Topics for the Future
* Requirements for “Developing and Delivering an HL7 Tutorial”
* Education Portal
* SDO Content in HL7 Tutorials – Update
* Other Agenda Items

Supporting Documents

* Agenda
* <http://wiki.hl7.org/index.php?title=September_2013_WGM_Education_Agenda>

Minutes/Conclusions Reached

* January 2014 Tutorial Grid Review

Fewer rooms due to late change in WGM venue (3 each day)

V3 For Implementers - expected that this will would be on agenda

MaryAnn - there are a few open sessions

MaryAnn- FHIR requested free attendance for the session for co-chairs on Sundays

Heather- bring community up to date on informatics glossary (need a tutorial specification to consider). Might consider as a webinar.

Melva – QRDA on the schedule. Do we hold this session? Keith suggests we also look at HQMF for next year (start as a webinar??). UML is also on the schedule waiting materials from JD Baker

* Webinar Topics for the Future

Reviewed the wiki list (<http://wiki.hl7.org/index.php?title=Educational_Offerings_Wishlist>)

SAIF tutorial webinar

Ballot Desktop

Please make any suggestions to Education co-chairs or Sharon at HQ or the education listserv

* Requirements for ‘Developing and Delivering an HL7 Tutorial’

Required by all speakers

Ensure if content is changed, the Tutorial Specification should change to reflect

Heather has reviewed all Tutorial Specs and presentation content and will be contacting speakers to review her findings

Should be on the education portal vs. wiki etc. Education will consider Keith’s suggestion.

* Education Portal

Portal is live

Link is from the main HL7.org web page (as well as on the resources tab)

Should add a link to future suggested webinar topics

Should make sure webinar authors have access to their materials (Sharon – via coupon code)

Suggestions about the education portal should be sent to either Sharon or Education listserv

Keith suggests we look at what it would take to develop the education portal which follows the design of the rest of the hl7 site and integrate signon, etc.

* SDO content in HL7 Tutorial – update

Melva – email about considering adding other SDO content to HL7 tutorials

Melva has contacted Mark McDougall about whether the current MOUs have sufficient language for HL7 to include other SDO materials in HL7 tutorials. Is the authority at the HL7 org level or at the individual speaker.

Patrick – is this adding to current tutorials? Or that of creating new tutorials, at a different level (how to implement healthcare interoperability) where HL7 as well as other SDO content where presented as a set of solutions. These seems to me like to completed different tasks.

Rene – if one teaches v2 and doesn’t include materials about IHE, then from an implementers perspective we’re missing pieces.

* Other Agenda Items

TSC – Facilitator and Co-chair training to be scheduled for Monday Q1/Q2 – request maybe creation of webinars, facilitator training is not happening, and something other than Thursday 7am co-chairs session.

Melva – we have an existing project (in education) to create this type of training and wwe are expecting the WGs to develop these webinars

Presentation of the “Healthiest Work Group” stars for Education

Remember to Vote for Co-chair

Action Items

Action: V3 for Implementers - Education will review and contact Jean (Mary Ann)

Action: Add Tutorial Specification link to Education Portal

## Monday 23 September 2013 Q3

Attendees

|  |  |
| --- | --- |
| Name | Email |
| Harry Solomon | [Harry.solomon@ge.com](mailto:Harry.solomon@ge.com) |
| Sharon Chaplock | [Sharon@hl7.org](mailto:Sharon@hl7.org) |
| Heather Grain | [h.grain@ehe.edu.au](mailto:jean@duteaudesign.com) |
| Anita Walden | [Anita.walden@duke.edu](mailto:Anita.walden@duke.edu) |
| Diego Kaminker | [Kaminker.diego@gmail.com](mailto:Kaminker.diego@gmail.com) |
| Melva Peters (Chair) | [Melva.peters@gpinformatics.com](mailto:Melva.peters@gpinformatics.com) |
| Fernando Campos | [Fernando.campos@gmail.com](mailto:Fernando.campos@gmail.com) |
| David Hay | [David.hay25@gmail.com](mailto:David.hay25@gmail.com) |
| Quorum Met: Yes | |

Agenda Topics

* Approve Agenda
* Introductions
* Approve Minutes from Atlanta
* January 2014 WGM Planning
* Participants to other WG
* Education for Clinical Community
* Review of FHIR Module from HL7 Fundamentals Course
* Training Components – Heather
* FAQs – Heather
* Liaison with other Standards bodies re: education materials

Supporting Documents

* Agenda
* <http://wiki.hl7.org/index.php?title=September_2013_WGM_Education_Agenda>
* Atlanta Minutes
* <http://www.hl7.org/documentcenter/public/wg/education/minutes/HL7%20Education%20WG%20Meeting%20Minutes%20-%20May%202013%20Atlanta%20DRAFT.doc>

Minutes/Conclusions Reached

* Approve agenda
* Introductions
* Approve minutes - Atlanta WGM September 2013
* Moved by heather, seconded by David
* 4/1/0 - Carried
* HL7 Around the World - discussed in International Council
* need to determine next steps
* Planning - January 2014 WGM
* Heather's tutorial - should be done as a webinar as well
* Participants to other WG
* none
* Education for Clinical Community
* CIC is discussion how to get clinicians involved
* Ambassadors program
* CME credits will be important - HL7 looking for a partner for CMEs
* Review of FHIR Module from eLearning Course
* FHIR unit was launched at the end of the course
* 11 students out of 200 completed the unit exercise
* 63 students took the quiz
* 116 students looked at the reading materials
* Considering to make mandatory Unit once FHIR is DSTU
* Needs to be updated - David to work on updating; Melva will take a second attempt - has to be updated for this Course in 2 weeks.
* Training Components - Heather
* Facilitator Training - from Vocabulary
* Heather reviewed the process to date for vocabulary
* Have identified all of the skills and competencies that are needed
* This could help with other groups as they walk through the training that is needed - could use the same process
* FAQs - Heather
* Could create a wiki page with "best practices", etc
* Liaison with other standards bodies re: Education materials
* need to engage with other SDO education committees
* Dicom has just created a committee

Action Items

Action: Melva to post approved Minutes to HL7 Education Website and Wiki

Action: Melva and Sharon to discuss next steps related to producing HL7 Around the World in conjunction with International Council

Action: PSS - Anita will talk to CIC to see if there is an interest in a joint project with Education related to Education for clinical community

Action: David to update FHIR unit for current edition. Melva will review for wording/readability.

Action: Heather will share the documents that have been created by Vocab for Vocab Facilitator Training

Action: Melva to share co-chairs wiki page with Heather

## 

## Thursday 26 September 2013 Q1

Attendees

|  |  |
| --- | --- |
| Name | Email |
| Patrick Loyd | [patrick.e.loyd@gmail.com](mailto:Harry.solomon@ge.com) |
| Sharon Chaplock | [Sharon@hl7.org](mailto:Sharon@hl7.org) |
| Rene Spronk | [Rene.spronk@ringholm.com](mailto:Rene.spronk@ringholm.com) |
| Diego Kaminker | [Kaminker.diego@gmail.com](mailto:Kaminker.diego@gmail.com) |
| Melva Peters (Chair and Scribe) | [Melva.peters@gpinformatics.com](mailto:Melva.peters@gpinformatics.com) |
| Fernando Campos | [Fernando.campos@gmail.com](mailto:Fernando.campos@gmail.com) |
| Dr. Lavanian Dorairaj |  |
| Quorum Met: Yes | |

Agenda Topics

* Review of Action Items
* Webinars
* Sample and Certification Exam Language Project
* Strategic Plan

Supporting Documents

* Agenda
* <http://wiki.hl7.org/index.php?title=September_2013_WGM_Education_Agenda>

Minutes/Conclusions Reached

* Review of action items

HL7 Around the World

publish the presentations

work with HQ and International Council to determine how to record and where we will publish

Certification Exams

Need to provide information to the Affiliates

Need to update the instructors doing the prep course

Create a set of FAQs

Draft Affiliate agreement has changes made

Adding other SDO content - IP should not be a concern

Outreach to Kenya - no response - close

SAIF Webinar - Ron Parker is working on this

Education should be a co-sponsor

December - have recordings done

Tutorial Specification - in next couple of weeks

* Webinars

followup with Mary Ann - Heather's Tutorial

HQMF - Keith or Bob or ?

Need Tutorial Specification and slide deck

maybe will be someone from CQI

May WGM and Webinar earlier

Co-Chair - make as a webinar

Facilitator training - need to try to use Vocab's process in the other work groups

Get information from Heather

Webinar information on Dashboard

FHIR - have a member advantage webinar

webinars to introduce FHIR to non-implementers/clinicians

Introduction to FHIR (from Sunday afternoon)

* EHRS FM - maybe need a track for this
* Need to develop a plan for getting the webinars done for next year
* Practical CDA  - end of next year
* Sharon will take this information and work on planning the tracks
* Sample and Certification Exam Language Project
* look at our exam questions and review from the perspective of English as a Second Language
* How do we attack this project?  Could we focus on questions that are typically missed from non-US candidates
* Simplified English Wiki page

There are some rules that should be used

* How does this relate to our material?
* Create a 3 year plan item for this work with a start date - 1 year from now

evaluate in May 2014

role of the track leads in this work

* Need to look at how Education works with Education Director
* Education needs to be considered as a governance group where decisions, procedures and processes are brought to the WG for review and comment
* Strategic Plan
* Tutorial specifications Review - Heather is started to work on this, but need to need to figure out how we action this
* Are we missing something wrt enabling our tutorial speakers in getting better and supporting them
* Pull out action items for 2014 and prioritize and review on Teleconference

Action Items

Action: Melva to update action item list on Wiki based on discussion

Action: Melva to create 3 year plan item for Sample and Certification Exam Language Project

Action: Sharon will start to work on the steps to operationalize Sample and Certification Exam Language Project

Action: Send updated Strategic Plan to Sharon and publish to Wiki

## Thursday 26 September 2013 Q2

Attendees

|  |  |
| --- | --- |
| Name | Email |
| Patrick Loyd | [patrick.e.loyd@gmail.com](mailto:Harry.solomon@ge.com) |
| Sharon Chaplock | [Sharon@hl7.org](mailto:Sharon@hl7.org) |
| Rene Spronk | [Rene.spronk@ringholm.com](mailto:Rene.spronk@ringholm.com) |
| Diego Kaminker | [Kaminker.diego@gmail.com](mailto:Kaminker.diego@gmail.com) |
| Melva Peters (Chair and Scribe) | [Melva.peters@gpinformatics.com](mailto:Melva.peters@gpinformatics.com) |
| Fernando Campos | [Fernando.campos@gmail.com](mailto:Fernando.campos@gmail.com) |
| Quorum Met: Yes | |

Agenda Topics

* Education Teleconference Day/time
* Strategic Plan Review continued
* Roles and Responsibilities Review
* HL7 Education Cirriculum

Supporting Documents

* Agenda

<http://wiki.hl7.org/index.php?title=September_2013_Pharmacy_WGM_Agenda>

Minutes/Conclusions Reached

* Education Teleconferences

move to Monthly

Wednesday

11am Eastern

re-evaluate in San Antonio

Upcoming Meetings:  Oct 9, Nov 13, Dec 11 and Jan 8

* Strategic Plan Review

See updated strategic plan document

* Roles and Responsibilities

Patrick reviewed Wiki Page

Patrick will update the wiki based on the discussion

Target November 2013 Teleconference

* HL7 Education Curriculum

what do we suggest to those that are interested?

Role based education plan

Sharon will start on this work

Add to agenda for upcoming call

Action Items

Action: Melva to create monthly teleconference

Action: Patrick to update Wiki related to Roles and Responsibilites and be ready to discuss further for November 2013 Teleconference

Action: Discuss HL7 Education cirriculum on upcoming teleconference – Melva to add as an agenda item

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