

**HL7 Board of Directors Meeting**  
**Monday, September 17, 2018**  
**Noon ET**

Board Member Participants: Calvin Beebe; Russ Leftwich, MD; Hans Buitendijk; Jennifer Covich Bordenick; Austin Kreisler; Frank Oemig; Nancy Orvis; Melva Peters; Line Saele; Walter Suarez, MD; Andrew Truscott; Ed Hammond, PhD (chair emeritus)

HL7 Staff Member Participants: Charles Jaffe, MD, PhD; Wayne Kubick; Mark McDougall; Karen Van Hentenryck

Regrets: Mary Ann Slack, Dave Shaver, Pat Van Dyke

Guests: Stan Huff, Steve Gibbons

**Agenda**

1. **Welcome, establish quorum and agenda review** – Beebe called the meeting to order at 12:05 pm ET. The agenda was reviewed, and no additional topics were added.
2. **LDNC proposal** – Huff reported that the committee is looking for approval to train 10 individuals. The cost would be \$47,700k for the training plus the travel expenses of the instructor. **MOTION** by Leftwich, seconded by Buitendijk: That the LDNC proposal go to the FC for review and brought back to the Board at the Oct WGM. The motion carried unanimously.

**3. Approval of consent agenda items:**

- Board retreat meeting minutes –
- CEO Report (Reference: CEO Report to the Board.10Sep 18.docx)
- CTO Report (Reference: CTOReport\_20180824.docx)
- PhUSE SOU (Reference: PhUSE HL7 SOU 2018\_v2w.docx)
- Appointment of Todd Cooper as HL7 Liaison to IHE and IEEE

Kubick noted a correction to the CTO report. The cost for ANSI to assume the Secretariat of ISO TC 251 will be \$1,500 - \$10k. **MOTION** by Buitendijk: To remove the CTO report from the consent agenda; seconded by Peters. The motion carried unanimously. Buitendijk suggested that cost for the ISO TC 251 Secretariat go to the Finance Committee, who can suggest what to add to the budget. The remaining consent agenda items were approved unanimously.

**4. Chair's report**

5. EC approved an agreement with HL7 Australia to host the February 1-7 2020 WGM in Australia.
6. **Updating the strategic plan goals and objectives for 2019** - Beebe noted that Mary Ann Slack has suggested that we merge the final two boxes into a single box titled HL7 Standards. The content of the two previous boxes has been merged in the single box but

remains the same. Orvis, Buitendijk and Peters spoke in favor of the updated plan. **MOTION** by Buitendijk: To accept the three-column plan as displayed; seconded by Peters. There was an amendment to add the approval date to the plan instead of including the date in the strategic plan title. The motion carried with 1 opposed (Leftwich).

7. **Update on progress against 2018 goals** – Staff walked Board members through the document outlining current progress against goals.
8. **Review of Tooling plan for in-depth discuss in Baltimore**– Kubick will provide a part B update at the WGM. He keeps updates on Confluence so those who are interested can go there for additional information.
9. **New business** – Beebe - No new business was raised.

The call adjourned at 1:30 pm ET.