

2011-04-04 TSC Call Minutes

From HL7 TSC

Contents

TSC Agenda/Minutes

Meeting Info/Attendees

Standing Conference Calls

TSC will hold a Conference Call at 11AM Eastern time, each Monday except during scheduled face-to-face Working Group Meetings unless otherwise noted at TSC_Minutes_and_Agendas.

Conference Call: Uses HL7 Conference Call Service (<http://www.hl7.org/concalls/index.cfm?action=home.welcome>)

Dial **770-657-9270** and enter pass code **124466#**

GoToMeeting at <https://www.gotomeeting.com/join/165215206>

GoToMeeting ID: 165-215-206

HL7 TSC Meeting Minutes

Location: call 770-657-9270 using code 124466#

GoToMeeting ID: 432-583-113 (<https://www.gotomeeting.com/join/432583113>)

Date: 2011-04-04

Time: 11:00 AM U.S. Eastern (EDT)

Facilitator: Austin Kreisler

Note taker(s): Tony Julian

Attendee	Name	Affiliation
X	Calvin Beebe	HL7 SSD SD Co-Chair
X	Woody Beeler	HL7 FTSD Co-Chair
?	Bob Dolin	HL7 Board Chair
X	Tony Julian	HL7 FTSD Co-Chair
X	Austin Kreisler	HL7 TSC Chair, DESD Co-Chair
X	Lynn Laakso	HL7 staff support
X	Patrick Loyd	HL7 T3SD Co-Chair
regrets	Ken McCaslin	HL7 TSS SD Co-Chair
regrets	Charlie Mead	HL7 ArB Chair
?	Ravi Natarajan	HL7 Affiliate Representative

X	Ron Parker	HL7 ArB Alternate
X	John Quinn	HL7 CTO
X	Gregg Seppala	HL7 SSD SD Co-Chair
X	Ed Tripp	HL7 DESD Co-Chair
X	Jay Zimmerman	HL7 Affiliate Representative

Quorum Requirements (Chair +5 with 2 SD Reps) Met: (Yes)

Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Austin Kreisler
3. Approve Minutes of 2011-03-28_TSC_Call_Agenda
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
5. Approval items:
 - Out of cycle meeting request for RIMBAA for 2011-11-15 in Amsterdam, NL, at TSC Tracker # 1879 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1879&start=0)
 - PHER has voted to withdraw the project for eSurveillance (HL7 Version 2.5.1 Implementation Guide: eSurveillance, Release 1 (US Realm)) which balloted as DSTU in 2010Jan. See Project Insight # 515 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=515>) .
 - Per GOM 14.14 (<http://www.hl7.org/permalink/?GOM>) , a Work Group may petition the TSC to discontinue a standards project... The TSC shall have the final decision on a request to discontinue a standards project.
 - RCRIM wishes to withdraw the standard *HL7 Version 3 Standard: Regulated Studies - Periodic Reporting of Clinical Trials Laboratory Results, Release 1* recognized as ANSI/HL7 V3 PORT, R1-2004; and discontinue the release 2 project at Project Insight # 271 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=271>)
1. Discussion topics:
2. Reports: (attach written reports below from Steering Divisions et al.)
 - Work Group Health previews: identification of our "Healthiest" work groups at the 2011May WGM
 - What should be the withdrawal process for a standards project - do we need a form to be submitted or maintain a lightweight process? What should the role of the Steering Division be?
 - Status of approval of HQMF Project Scope Statement (http://gforge.hl7.org/gf/download/trackeritem/1871/8183/HL7PSS_HQMF_ImplementationGuide_02-24-11.doc) for Structured Documents WG and CDS of SSD SD. See TSC Tracker # 1871 (<http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&>

tracker_item_id=1871&start=0) , Project Insight ID# 756 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=756>)

3. Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

Supporting Documents

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Minutes

Minutes/Conclusions Reached:

1. CTO at 10:06am
2. Approve Minutes of 2011-03-28_TSC_Call_Agenda Unanimous
3. Approval items:
 1. Out of cycle meeting request for RIMBAA for 2011-11-15 in Amsterdam, NL, at TSC Tracker # 1879 expecting 25 people - in line with previous requests - in addition to regular WGM, no HL7 funding.
 1. MMS Patrick/Ed (9-0-0))
 2. PHER has voted to withdraw the project for eSurveillance (HL7 Version 2.5.1 Implementation Guide: eSurveillance, Release 1 (US Realm)) which balloted as DSTU in 2010Jan. See Project Insight # 515.
 1. MMS to approve Ed/Woody (11-0-0) (Calvin Joined)
 2. Per GOM 14.14, a Work Group may petition the TSC to discontinue a standards project... The TSC shall have the final decision on a request to discontinue a standards project.
 3. RCRIM wishes to withdraw the standard HL7 Version 3 Standard: Regulated Studies - Periodic Reporting of Clinical Trials Laboratory Results, Release 1 recognized as ANSI/HL7 V3 PORT, R1-2004; and discontinue the release 2 project at Project Insight # 271
 1. Will be re-started by RCRIM and Clinical Genomics.
 2. MMS (Ed/Woody) to approve withdrawal of the Periodic Reporting Clinical Trials Laboratory Results release 2 project# 271 (11-0-0)
 3. MMS (Ed/John) to withdraw Periodic Reporting of Clinical Trials Laboratory Results, Release 1 (11-0-0)
1. Discussion topics:
2. Reports: (attach written reports below from Steering Divisions et al.)
3. Status of approval of HQMF Project Scope Statement for Structured Documents WG and CDS of SSD SD. See TSC Tracker # 1871, Project Insight ID# 756
 1. Now officially approved. Will not ballot this cycle.
4. Work Group Health previews: identification of our "Healthiest" work groups at the 2011May WGM
 1. Want to proceed with id of "Healthiest" work groups - publically identify
 2. Pick by "perfect scores"?
 3. Allow the SD co-chairs to identify?
 4. Suggest to be done annually.
 5. Task of SD to recogize healthiest workgroups.
 1. Why should we choose one over another?

2. Goal is to get everybody green.
3. Those with perfect scores would be marked healthiest.
4. Should we limit the number? No limit to the number.
5. Would be part of TSC's report - ask the members to be recognized.
6. Poll the groups to find their secret recipe for success.
5. What should be the withdrawal process for a standards project - do we need a form to be submitted or maintain a lightweight process? What should the role of the Steering Division be? (Discussion around GOM 15.02 Maintenance of HL7 American National Standards)
 1. Should they go through the Steering Division first?
 1. Yes - and advertised in the same way as new projects.
 2. We need to make clear the consequence, get the workgroups approval, and communicate.
 3. Advertise for those who have interest.
 4. Not a ballot - administrative function of oversight group.
 5. Must communicate to membership at large.
 6. Should touch on Intellectual Properties implications.
 7. Suggested if standard has run its five years, and no work is forthcoming to reaffirmation, or upgrade.
 8. Suggested project to oversee maintenance of standards.

Adjourned at 11:55am A julian 15:58, 4 April 2011 (UTC)

Next Steps

Actions <i>(Include Owner, Action Item, and due date)</i>
■ .Austin will develop straw-man poll on withdrawal procedures
Next Meeting/Preliminary Agenda Items
■ .

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