

2010-04-12 TSC Call Minutes

From HL7 TSC

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Temporary GoToMeeting for 4/12/2010

<https://www2.gotomeeting.com/join/647296076>

Meeting ID: 647-296-076

HL7 TSC Meeting Minutes Location: call 770-657-9270 using code 124466# GoToMeeting ID: 165-215-206		Date: 2010-04-12 Time: 11:00 AM EDT	
Facilitator	Charlie McCay	Note taker(s)	Mead Walker, Karen Van Hentenryck
Attendee	Name	Affiliation	Email Address
	Calvin Beebe	HL7 SSD SD	cbeebe@mayo.edu
x	Woody Beeler	HL7 FTSD	woody@beelers.com
	Austin Kreisler	HL7 DESD	austin.j.kreisler@saic.com
regrets	Lynn Laakso	HL7 HQ staff	lynn@hl7.org
x	Ken McCaslin	HL7 TSS SD	Kenneth.H.McCaslin@QuestDiagnostics.com
x	Charlie McCay (chair)	HL7 TSC Chair	charlie@ramseysystems.co.uk
regrets	Charlie Mead	HL7 ArB Chair	meadch@mail.nih.gov
x	Ravi Natarajan	HL7 Affiliate	Ravi.Natarajan@nhs.net
x	Ron Parker	HL7 ArB Alternate	rparker@infoway-inforoute.ca
x	John Quinn	HL7 CTO	jquinn@hl7.org
x	Gregg Seppala	HL7 SSD SD Alternate	gregg.seppala@va.gov
x	Helen Stevens	HL7 TSS SD Alternate	helen.stevens@shaw.ca

	Ed Tripp	HL7 DESD Alternate	Edward.tripp@estripp.com
x	D. Mead Walker	HL7 FTSD Alternate	dmead@comcast.net
Quorum Requirements (Co-chair +5 with 2 SD Reps) Met: yes			

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval
3. Approve Minutes from 2010-03-29_TSC_Call_Minutes
4. Review action items –
5. CEO Report – if available
6. CTO Report - John Quinn
7. ArB Report – Charlie Mead
8. Affiliates Report – Ravi Natarajan
9. Domain Experts – Austin Kreisler
10. Foundation & Technology – Woody Beeler
 - **Motion:** to approve Project Approval Request for Vocabulary - HL7 Evaluation of the International Health Terminology Standards Development Organisation (IHTSDO)Workbench Tool at TSC Tracker # 1512
 - **Motion:** to approve Project Approval request for Vocabulary WG - Provide guidance on the use/role of interface and reference characteristics and properties of terminologies (including display name & original text) at TSC Tracker # 1514
 - Informational item: the Steering Division approved updated Mission and Charter statement for the Vocabulary WG.
11. Structure & Semantic Design – Calvin Beebe
 - **Motion:** to approve Project Request for Orders & Observations - ACLA Test Compendium Framework Implementation Guide at TSC Tracker # 1526
 - **Motion:** to approve Project Request for EHR - Dental Health Functional Profile at TSC Tracker # 1527
 - **Motion:** to approve Project Request for Structured Documents - greenCDA modules for CCD, at TSC Tracker # 1528
 - Informational item: the Steering Division approved updated Mission and Charter statements for both the Patient Administration and Electronic Health Records Work Groups.
12. Technical & Support Services - Ken McCaslin
13. WGM Planning
14. Organizational Relations Committee update (semiweekly) - Helen Stevens
15. Discussion Topics:
 - GOM Peer Review from listserv 2010-03-30 - Charlie McCay
 - Time Limits on appeals due to inaction
 - withdrawal of informative document requiring comment-only ballot
 - Making artifacts freely available - intended definition of freely available
 - Open Issues List
 - **Updated** V2.6 and 2.7 errata for TSC discussion at TSC tracker #1523 - John Quinn

Supporting Documents

Minutes/Conclusions Reached:

1. Visitors:none
2. Agenda: no comments
3. Minutes approved by general consent
4. CEO - no report
5. CTO report: HL7 provided comments. Including submissions from the policy committee, EHR WG, Patient Administration. NHS has moved forward to make possible HL7 use of the NHS model design tool. John has asked Jane Curry to put together a plan for adoption. Ravi notes the project has been completed. Tim is working with Jane to identify gaps and needed actions.
6. ArB report: The material for the peer review of the SAIF has not been released due to the pressure of other work. The material is as ready as it will be, and the ARB will coordinate with HQ to deliver this. There is a better idea of what implementation guides will be needed to guide use of SAIF by HL7 developers. The committee hopes that comments on the material to be released will be in hand prior to Rio. There was a question about forms to be used for commenting on the material – Ron will provide the spreadsheets to be used for this purpose. The peer review will be announced on the list servers of the committees within the Foundations SD, and will also be more widely available.
7. Affiliates Report - Ravi Natarajan - Nothing to report
8. Domain Experts – Austin Kreisler - Nothing to report
9. Foundation & Technology – Woody Beeler
 - **Motion:** to approve Project Approval Request for Vocabulary - HL7 Evaluation of the International Health Terminology Standards Development Organisation (IHTSDO)Workbench Tool at TSC Tracker # 1512
 - **Vote:** Motion approved unanimously
 - **Motion:** to approve Project Approval request for Vocabulary WG - Provide guidance on the use/role of interface and reference characteristics and properties of terminologies (including display name & original text) at TSC Tracker # 1514
 - **Vote:** Motion approved unanimously
 - Informational item: the Steering Division approved updated Mission and Charter statement for the Vocabulary WG.This needs to be posted on the HL7 website.
10. Structure & Semantic Design – Calvin Beebe
 - **Motion:** to approve Project Request for Orders & Observations - ACLA Test Compendium Framework Implementation Guide at TSC Tracker # 1526
 - **Vote:** Motion approved unanimously
 - **Motion:** to approve Project Request for EHR - Dental Health Functional Profile at TSC Tracker # 1527. This is US Realm implementation.
 - **Vote:** Motion approved unanimously
 - **Motion:** to approve Project Request for Structured Documents - greenCDA modules for CCD, at TSC Tracker # 1528.
 - ITS and Conformance have been invited but hasn't confirmed their participation. Friendly amendment that they be listed as **ACTION ITEM** – Woody/Mead will CONTACT THESE TWO GROUPS to ensure they are on

board.

- **Vote:** Updated Motion approved unanimously
 - Informational item: the Steering Division approved updated Mission and Charter statements for both the Patient Administration and Electronic Health Records Work Groups. These need to be distributed to the co-chairs listserv; Calvin will do this.
11. Technical & Support Services - Ken McCaslin - They have a SD meeting this afternoon; nothing else to report.
 12. WGM Planning - Steering Divisions will send emails to their groups. Ask if there are groups or projects that won't move forward. If people say no, ask why. Promote out the agendas and focus on groups that haven't posted the agendas. HQ has asked the affiliates to market the meetings. We can include the link to the agendas in this marketing.
 13. Organizational Relations Committee update (semiweekly) - Helen Stevens - Helen wasn't on the call, and thus there was no report.
 14. Discussion Topics:
 - GOM Peer Review from listserv 2010-03-30 - Charlie McCay
 - Time Limits on appeals due to inaction
 - withdrawal of informative document requiring comment-only ballot – when we update an informative document, the update replaces the current version and the older version doesn't really need to be withdrawn. This is an important distinction from just withdrawing.
 - Making artifacts freely available - intended definition of freely available -
 - Open Issues List
 - **Updated** V2.6 and 2.7 errata for TSC discussion at TSC tracker #1523 - John Quinn -
ACTION ITEM: Strike part about deprecating and send it to Frank, and then do a recirculation ballot. John will contact Frank.
 15. Adjourned 11:54 am EDT.

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Actions *(Include Owner, Action Item, and due date)*

- ACTION ITEM – Woody/Mead will CONTACT ITS and Conformance to ensure they are on board with greenCDA modules for CCD.
- ACTION ITEM: Strike part about deprecating and send it to Frank, and then do a recirculation ballot. John will contact Frank.

Next Meeting/Preliminary Agenda Items

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Future Agenda item list

Click for TSC Action Item List

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