

2010-11-29 TSC Call Minutes

From HL7 TSC

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TSC Agenda/Minutes

Meeting Info/Attendees

HL7 TSC Meeting Minutes Location: Dial 770-657-9270 and enter pass code 124466#		Date: 2010-11-29 Time: 11 am EST
Facilitator: Charlie McCay		Note taker(s): Lynn Laakso
Attendee	Name	Affiliation
x	Calvin Beebe	HL7 SSD SD Co-Chair
x	Woody Beeler	HL7 FTSD Co-Chair
.	Bob Dolin	HL7 Board Chair
x	Tony Julian	invited guest, HL7 FTSD
x	Austin Kreisler	HL7 DESD Co-Chair
x	Lynn Laakso	HL7 staff support
x	Patrick Loyd	invited guest, HL7 T3SD
regrets	Ken McCaslin	HL7 TSS SD Co-Chair
x	Charlie McCay (chair)	HL7 TSC Chair, Affiliate Representative
.	Charlie Mead	HL7 ArB Chair
.	Ravi Natarajan	HL7 Affiliate Representative
.	Ron Parker	HL7 ArB Alternate

x	John Quinn	HL7 CTO
x	Gregg Seppala	HL7 SSD SD Co-Chair
x, 1st half	Helen Stevens	HL7 TSS SD Co-Chair
x	Ed Tripp	HL7 DESD Co-Chair
x	D. Mead Walker	HL7 FTSD Co-Chair
.	Jay Zimmerman	Ad-Hoc member
x	Michelle Williamson	PHER WG

Quorum Requirements (Chair +5 with 2 SD Reps) Met: yes

Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Charlie McCay
3. Approve Minutes of 2010-11-22_TSC Call Agenda
4. TSC Chair Transition planning update
5. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
6. HL7 Chair or CEO Report – if available
7. CTO Report - John Quinn
8. ArB Report – Charlie Mead/Ron Parker
9. Affiliates Report – Ravi Natarajan/ Charlie McCay
10. Domain Experts Report– Austin Kreisler/Ed Tripp
11. Foundation & Technology Report– Woody Beeler/Mead Walker
12. Structure & Semantic Design Report– Calvin Beebe/Gregg Seppala
 - **Motion:** Approve Project Scope Statement
(<http://gforge.hl7.org/gf/download/trackeritem/1725/7789/HL7PSSEHR-SPublicHealthFunctionalProfileHL7WGM.doc>) for EHR: Public Health Functional Profile Project, at TSC Tracker # 1725 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1725&start=0) , Project Insight # 704 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=704>) .
 - **Motion:** Approve Publication Request
(http://gforge.hl7.org/gf/download/trackeritem/1733/7823/Infobutton_URL_based_impl for HL7 Version 3 Implementation Guide: URL-Based Implementations of the Context-Aware Knowledge Retrieval (Infobutton) Domain; Infobutton Request, Release 3; at TSC Tracker # 1733 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1733) , Project Inisght # 130 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=130>)

13. Technical & Support Services Report- Helen Stevens
14. Membership Comments on Steering Division Reports
15. WGM Planning - agenda setting for January and May WGM (6 weeks to go!)
 - Working Group preparations - agendas (http://wiki.hl7.org/index.php?title=WGM_information)
16. Organizational Relations Committee update (semiweekly (<http://www.hl7.org/concalls/index.cfm?action=home.welcome&listofwgids=112>)) - Helen Stevens
17. Discussion Topics:
 - Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

Supporting Documents

Minutes

Minutes/Conclusions Reached:

1. Introduction of visitors (including declaration of interests) Michelle Williamson, on PHER FP
2. Agenda review and approval - Charlie McCay
 - Move PSS to top of agenda
 - agenda approved
3. **Motion:** Approve Project Scope Statement (<http://gforge.hl7.org/gf/download/trackeritem/1725/7789/HL7PSSEHR-SPublicHealthFunctionalProfileHL7WGM.doc>) for EHR: Public Health Functional Profile Project, at TSC Tracker # 1725 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1725&start=0) , Project Insight # 704 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=704>) .
 - Interest is to develop profile as superset of public health profiles. Work has begun in EHR on Oncology and other areas and need to identify representation of needs of Public Health. Common set of functional requirements for public health may help educate the needs of broader public health arena.
 - Austin notes with 2.b Public Documents being checked, has the EC been notified? Helen notes that it has been a point of confusion. Michelle noted that the FPs have been made available on the NIST website. Charlie notes we can approve it as a project for development with the advisory that it will need to be resolved. Woody noted it is U.S. Realm.
 - **Vote:** unanimously approved.
 - Charlie asks if John knows if it has been discussed on the EC. Lynn reported that Karen's been made aware of it and will be bringing it to their agenda.
 - John joins. He notes the EC has it on their agenda for today's call. Helen asks if the decision could be brought back to the TSC so the Steering Division chairs can report to the affected work groups? John agrees. He'll report back on the issue in two weeks.
 - Michelle leaves the call.

4. Approve Minutes of 2010-11-22_TSC Call Agenda Ed abstains – Austin carries the vote; unanimously approved.
5. TSC Chair Transition planning update; one nomination so far. Nominations open through today, and then Lynn will send out an e-vote. Gregg asks if it's one vote per steering division or per member. Lynn thought it was per steering division. Woody thinks it's per member. It will be per member. Jay is still an ad-hoc member. Newly elected members whose terms have not yet commenced are not eligible to vote.
 - Another issue is an SD chair for Domain Experts in Sydney. Austin thinks he will be there; decision pending this week. Helen points out if we use the ad-hoc member to fill a DESD rep then the international representative will be one vote short.
 - Charlie suggests we take that issue offline and bring back a recommendation to the TSC. Woody suggests we may suspend our DMPs and allow extra members. We could also add an extra ad-hoc, or invite an additional representative to attend but without voting rights. Can Austin serve as both chair and Steering Division representative? Can't vote but can represent their position. Need to continue to work towards creating the TSC chair as separate position rather than using ad-hoc to fill vacancy created by chair election.
6. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
7. HL7 Chair or CEO Report – none available
8. CTO Report - John Quinn – nothing to report this week; will know more after results of EC call.
9. ArB Report – no report; Tony reports they haven't met for two weeks.
10. Affiliates Report – no report.
11. Domain Experts Report– Austin Kreisler/Ed Tripp; no report
12. Foundation & Technology Report– Woody Beeler/Mead Walker; have not met; meeting tomorrow.
13. Structure & Semantic Design Report– Calvin Beebe/Gregg Seppala
 - **Motion:** Approve Publication Request
(http://gforge.hl7.org/gf/download/trackeritem/1733/7823/Infobutton_URL_based_impl for HL7 Version 3 Implementation Guide: URL-Based Implementations of the Context-Aware Knowledge Retrieval (Infobutton) Domain; Infobutton Request, Release 3; at TSC Tracker # 1733 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1733) , Project Inisght # 130 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=130>)
 - **Vote:** unanimously approved
14. Technical & Support Services Report- Helen Stevens – nothing to report from Helen. Woody notes that the ballot will open tomorrow, relatively small but relatively clean.
15. Membership Comments on Steering Division Reports
16. WGM Planning - agenda setting for January and May WGM
 - Working Group preparations - agendas (http://wiki.hl7.org/index.php?title=WGM_information)
 - Meeting brochure has been released.
 - 2011-01-08 TSC WGM Agenda review

- Should we leave Sunday night unassigned or still reserve SAIF discussion for Sunday agenda.

17. Helen leaves the call; no Organizational Relations Committee update

Adjourned 11:35 am

Next Steps

Actions <i>(Include Owner, Action Item, and due date)</i>
■ .
Next Meeting/Preliminary Agenda Items
■ .

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