


2010-10-04 TSC WGM Minutes

From HL7 TSC

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Day	Date	'	Time	Icon	Event	Chair	Scribe	Room
Monday	4 Oct 2010	AM	Q1					
			Q2					
		PM	Q3					
			Q4					
			Q5		TSC Monday Co-Chairs Dinner/Meeting	Charlie McCay	Lynn Laakso	Charles View Ballroom
			17:15 - 17:20		Welcome and TSC Chair Report - Work Group Health review - GForge presence as WGH measure - Product and Project as well as Work Group visibility statistics	Charlie McCay, TSC Chair		
			17:20 - 17:25		Update from HQ - Reminders: <ul style="list-style-type: none">■ press release forms■ meeting minutes to http://www.hl7.org/permalink/?UploadMinutes■ Updates to Facilitator List■ Rooming needs next WGM■ Draft agendas for next WGM New co-chair training – Th 7am – Room 'Paul Revere A'	Karen Van Hentenryck Lillian Bigham		
			17:25 - 17:30		Ballot Report	Don Lloyd		
			17:30 - 17:40		Electronic Services - Online Presence	Ken McCaslin		
			17:40 – 17:45		ORC	Scott Robertson		
			17:45 – 17:50		PIC Update: Decision Making Practices	Helen Stevens Love		
			17:50 - 17:55		PMO / Project Services WG Update	Dave Hamill, PMO		

		17:55 - 18:00		Methodology and Harmonization Report	Woody Beeler, MnM	
		18:00 - 18:05	Vocabulary Binding in implementation guides	Ted Klein, Vocabulary WG		
		18:05 - 18:10		CTO Report	John Quinn, HL7 CTO	
		18:10 - 18:15		ArB Report	Ron Parker and Charlie Mead, ArB Co-Chairs	
		- - -		<i>Collect food/drink from buffet in adjacent lounge</i>		
		18:15 - 18:55		TSC Co-chairs Dinner		
		18:15 - 18:55		Open Mic		Lynn Laakso
	19:05 - 20:00	Steering Division Meetings Domain Experts- Thomas Paine B Foundation and Technology - William Dawes A Structure and Semantic Design - Thomas Paine A Technical and Support Services - William Dawes B			Thomas Paine and William Dawes Rooms	

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Minutes

Meeting Information

HL7 Co-chairs dinner/meeting		Date: 2010-10-04	
Location: Charles View Ballroom		Time: 17:15-21:15pm EDT	
Facilitator	Charlie McCay	Note taker(s)	Lynn Laakso
See http://gforge.hl7.org/gf/download/docmanfileversion/5891/7615/2010Oct_Attendees_cochairdinner.pdf for Excel version			
See http://gforge.hl7.org/gf/download/docmanfileversion/5902/7631/2010Oct_cochairs_attendance_scan.pdf for sign-in sheet scans			
Quorum Requirements Met: n/a			

Agenda

1. Welcome and TSC Chair Report - Charlie McCay, TSC Chair
 - Work Group Health review
 - GForge presence as WGH measure
 - Product and Project as well as Work Group visibility statistics
2. Update from HQ - Karen Van Hentenryck, Lillian Bigham
 - Reminders:
 - press release forms
 - meeting minutes to <http://www.hl7.org/permalink/?UploadMinutes>
 - Updates to Facilitator List
 - Rooming needs next WGM
 - Draft agendas for next WGM
 - New co-chair training – Th 7am – Room TBD
3. Ballot Report - Don Lloyd
4. Electronic Services - Online Presence Ken McCaslin
5. ORC - Scott Robertson
6. PIC Update - Decision Making Practices - Helen Stevens Love
7. PMO / Project Services WG Update - Dave Hamill, PMO
8. Methodology and Harmonization Report - Woody Beeler, MnM
9. Vocabulary Binding in implementation guides - Ted Klein, Vocab
10. CTO Report - John Quinn, HL7 CTO
11. ArB Report - Ron Parker and Charlie Mead, ArB Co-Chairs
12. **Dinner**
13. Open Mic

Supporting Documents

1. http://gforge.hl7.org/gf/download/docmanfileversion/5927/7675/ES_OP_Co-Chairslides_2010Oct.ppt.

2. <http://gforge.hl7.org/gf/download/docmanfileversion/5939/7691/201010ORCreporttoCoChairs.ppt>
3. http://gforge.hl7.org/gf/download/docmanfileversion/5940/7692/CoChairPresentation-PSWGPMPMO_2010OctCambridge_v3.ppt
4. <http://gforge.hl7.org/gf/download/docmanfileversion/5928/7676/VocabularyinImplementationGuides.ppt>
5. <http://gforge.hl7.org/gf/download/docmanfileversion/5929/7677/CTOReport--CoChairsv1.0.pptx>
6. <http://gforge.hl7.org/gf/download/docmanfileversion/5930/7678/AustraliaMeetingJan.2011TSC.ppt>

Minutes

1. Welcome and TSC Chair Report - Charlie McCay, TSC Chair
 - Work Group Health review
 - GForge presence as WGH measure will be removed
 - EA IP refocus – see Weds Q4 moving to Crispus Attucks with OO and MnM.
2. Update from HQ - Karen Van Hentenryck, Lillian Bigham
 - We've gone green – no packets for co-chairs on tables.
 - Please fill out evaluation of HL7 staff online.
 - PIC will have work group evaluation on web site. Please complete the post-WGM questionnaire by end of October.
 - Updated cochair handbook on web site, but still taking suggestions for changes.
 - Meeting room reservations due one week from Wednesday.
3. Ballot Report - Don Lloyd: This Sunday is deadline for scope statements, and NIB deadline the week following on Oct 23
4. Electronic Services - Online Presence Ken McCaslin - see slide presentation (http://gforge.hl7.org/gf/download/docmanfileversion/5927/7675/ES_OP_Co-Chairslides_2010Oct.ppt.)
5. ORC - Scott Robertson: see slide show (<http://gforge.hl7.org/gf/download/docmanfileversion/5939/7691/201010ORCreporttoCoChairs.ppt>) ; Only one type of relationship in future, to be called Statement of Understanding.
6. PIC Update - Decision Making Practices - Helen Stevens Love: DMP default and template are available. Use template for closed committees to customize. Work Groups are expected to evaluate DMP in next cycle.
 - Question on customizing from default on quorum level – default is chair plus 2 you need to adapt the template with changes.
 - Post WGM co-chair questionnaire – required, will be measured on WGH.
 - Acting co-chairs, name one for Sydney if your co-chairs can't attend.
 - Co-chair handbook has been released in draft, still seeking comments.
7. PMO / Project Services WG Update - Dave Hamill, PMO - see slide show (http://gforge.hl7.org/gf/download/docmanfileversion/5940/7692/CoChairPresentation-PSWGPMPMO_2010OctCambridge_v3.ppt)
 - question on Universal Realm guidance; it's meant as guidelines, not criteria.
8. Methodology and Harmonization Report - Woody Beeler, MnM
 - Normative Edition came out in July and shooting for earlier next year.
 - Publishing adopted and heavily tested new suite of transforms for xml into MIF and then publish. January publication will also be that method. Will be rolling out publisher to see entire ballot desktop without checking out references in SVN separately.
 - Harmonization: Rethought RIM context conduction and criterion mood. Got second ballot of RIM R3 into this cycle. Negatives from his co-chairs likely to be resolved.
 - Jean asks if we could provide some temporary web space for the publishing work group.
9. Vocabulary Binding in implementation guides - Ted Klein, Vocab - see slide show (<http://gforge.hl7.org/gf/download/docmanfileversion/5928/7676/VocabularyinImplementationGuides.ppt>)
 - Charlie Mead asks what is intersection between this and CTS2? Many last minute changes to the DSTU that went to OMG were involved with this. Austin Kreisler asks what the impact to V2 is? He'd like to be able to incorporate V2 and V3 vocab but it needs more people to work upon it. (Not right now).

10. CTO Report - John Quinn, HL7 CTO see slide show
(<http://gforge.hl7.org/gf/download/docmanfileversion/5929/7677/CTOReport--CoChairsv1.0.pptx>)
11. ArB Report - John also covered ArB as well.
 - Bernd Blobel asks when we started with T3F to move towards architecture but still within the ICT development domain. This is still needed. Needs to be extended to real architectural framework.
12. Klaus adds some information on the Sydney work group meeting.
 - See the slides at
<http://gforge.hl7.org/gf/download/docmanfileversion/5930/7678/AustraliaMeetingJan.2011TSC.ppt>.
Helen adds they should not have to pay an Amora surcharge of 1.5% for reservation by credit card;
Klaus has resolved this issue.
13. Open Mic - no comments

Meeting Outcomes

Actions <ul style="list-style-type: none">■ .
Next Meeting/Preliminary Agenda Items <ul style="list-style-type: none">■ .

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