

2010-08-23 TSC Call Minutes

From HL7 TSC

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TSC Agenda/Minutes

Meeting Info/Attendees

HL7 TSC Meeting Minutes			
Location: call 770-657-9270 using code 124466# GoToMeeting ID: 165-215-206 (https://www.gotomeeting.com/join/165215206)		Date: 2010-08-23 Time: 11:00 AM U.S. Eastern	
Facilitator	Charlie McCay	Note taker(s)	Lynn Laakso
Attendee	Name	Affiliation	
x	Calvin Beebe	HL7 SSD SD Co-Chair	
x	Woody Beeler	HL7 FTSD Co-Chair	
x	Bob Dolin	HL7 Board Chair	
x	Austin Kreisler	HL7 DESD Co-Chair	
x	Lynn Laakso	HL7 staff support	
regrets	Ken McCaslin	HL7 TSS SD Co-Chair	
x	Charlie McCay (chair)	HL7 TSC Chair, Affiliate Representative	
x	Charlie Mead	HL7 ArB Chair	
x	Ravi Natarajan	HL7 Affiliate Representative	
	Ron Parker	HL7 ArB Alternate	
x	John Quinn	HL7 CTO	

x	Gregg Seppala	HL7 SSD SD Co-Chair
x	Helen Stevens	HL7 TSS SD Co-Chair
x	Ed Tripp	HL7 DESD Co-Chair
	D. Mead Walker	HL7 FTSD Co-Chair
x	William Goossen	PC co-chair

Quorum Requirements (Chair +5 with 2 SD Reps) Met: yes

Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Charlie McCay
3. Approve Minutes of 2010-08-16_TSC_Call_Agenda
4. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –
 - #1582 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1582) - Ed: Draft Project Scope Statement for Innovations Project (<http://gforge.hl7.org/gf/download/trackeritem/1585/7486/HL7PSSInnovationsv02.doc>)
 - #1580 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1580) - Ken, John, Charlie McCay: Draft Project Scope Statement (<http://gforge.hl7.org/gf/download/trackeritem/1636/7495/HL7USReadinessPSSv0r1.doc>) for U.S. Healthcare Readiness Plan;
 - #1579 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1579) - Create Project Scope Statement for TSC Product and Services Strategy Project - Calvin
 - #1573 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1573) - John Quinn: Identify actions needed to be taken by the TSC based on Roadmap subcommittee recommendations. See criteria (<http://gforge.hl7.org/gf/download/trackeritem/1573/7466/HL7StrategicInitiativecriteria>)
5. HL7 Chair or CEO Report – if available
6. CTO Report - John Quinn
7. ArB Report – Charlie Mead/Ron Parker
8. Affiliates Report – Ravi Natarajan/ Charlie McCay
9. Domain Experts Report– Austin Kreisler/Ed Tripp
10. Foundation & Technology Report– Woody Beeler/Mead Walker
11. Structure & Semantic Design Report– Calvin Beebe/Gregg Seppala
12. Technical & Support Services Report- Ken McCaslin/ Helen Stevens

- **Motion:** Approve Project Scope Statement
 (http://gforge.hl7.org/gf/download/trackeritem/1627/7483/PIC_Cochair_Handbook_Proj
 for PIC Co-Chair Handbook Maintenance at TSC Tracker # 1627
 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1627&start=0) , Project Insight ID 590
 (<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?action=edit&ProjectNumber=590>) .
- 13. Membership Comments on Steering Division Reports
- 14. WGM Planning -
 - Marketing and promotion - update from HQ -
 - TSC preparations -
 - Helen to review proposal on appointing interim co-chairs for WGs who are having difficulty confirming co-chair attendance at the Sydney WGM.
 - Requests for presentations at TSC Co-Chair Dinner/Meeting
 - Working Group preparations - agendas (http://wiki.hl7.org/index.php?title=WGM_information)
- 15. Organizational Relations Committee update (semiweekly
 (<http://www.hl7.org/concalls/index.cfm?action=home.welcome&listofwgids=112>)) - Helen Stevens
- 16. Discussion Topics:
 - Guidelines and instructions around related meetings co-located with HL7
 - Update and Status on DCM activities.
 - Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

Supporting Documents

1. <http://gforge.hl7.org/gf/download/trackeritem/1585/7486/HL7PSSInnovationsv02.doc>
2. <http://gforge.hl7.org/gf/download/trackeritem/1636/7495/HL7USReadinessPSSv0r1.doc>
3. <http://gforge.hl7.org/gf/download/trackeritem/1573/7466/HL7StrategicInitiativecriteria03Aug>
4. http://gforge.hl7.org/gf/download/trackeritem/1627/7483/PIC_Cochair_Handbook_Project_Sc

Minutes

Minutes/Conclusions Reached:

1. Introduction of visitors (including declaration of interests) – William Goossen, PC Co-Chair, DCM facilitator.
2. Agenda review and approval - Charlie McCay
 - No ORC update, DMP deployment plan update. Move DCM activities update to top of agenda. Agenda accepted by general consent.
3. Update and Status on DCM activities.
 - Comment on Results4Care DCM training occurring at same location in Cambridge.
 - William notes they are working internationally on DCM projects one with ISO working with Australia moving through JIC as formal project. This will affect current HL7 work. Two projects in HL7 # 320 on instances of DCM (e.g. top 10) 5 of which are in the

current ballot cycle. DEV is creating full blown DAM including the smaller DCM pieces in a later stage. January cycle plan to have the other 5 of the top 10 DCM in ballot.

- Helen questioned the material on the ballot website. DCM/DAM? Cardiology DAM etc are the first 5 of the top 10. Devices project is the second item. The ballot website has as a PDF, no introduction or description. Is this an interim approach or is there plan to produce this inline with ballot desktop? Austin notes the other DAMs out there are published that same way. Woody notes from the Publishing perspective that each domain would model in technology that made sense to them, and PDF has been the choice. Ultimately if to be useful as HL7 models, there needs to be linkage intended for them to implementations based on HL7 Datatypes, Vocab and RIM. This does not appear to be happening and Woody finds it worrisome. William notes that it is not part of the current effort, though they have asked HL7 for templates since 2005 and work has now started on the Template Registry, which would be the publishing environment for these materials. This is an interim publication method. They are working on transformation into proper HL7 template, working toward what can be hostable in the clinical statement template. They had created RMIM specs in the past which fit into clinical statement but if multitude of variations in messages it was improbable to create so many variations. William notes the Assessment Scales RMIM which is a constraint on the clinical statement, and the DCM specifies the clinical content. Woody acknowledges the lack of preferred representations is a problem. William would be anxious to discuss how to move this forward with MnM or whomever can advance this issue.
- Ravi asks if the text is in Dutch or English. William notes there are both. With time constraints to ballot their export had to include both. They can remove the Dutch language paragraphs in a future cycle. American English is the formal language of HL7. The ballot notes it is Universal realm but the interspersal of language interrupts the flow of reading. William notes you may read it as "double dutch". (grin)
- ISO 13972 is a project with CEN for quality criteria for these kind of models. Requests to bring it to JIC for harmonization were discussed in the Rio meeting. JIC formally requested it on the agenda and ISO WG1. UML modeling will be removed and determine how relationships between data elements can be identified and specified without such drawings.
- DCM Master class organized alongside HL7 in Cambridge – Karen will address with EC the obtaining of more guidance. Discussion in TSC indicates its development is still considered innovative and its place in HL7 not clear, but yet many are requesting education on it. William would be happy to address it as a candidate for an HL7 tutorial. Charlie suggests William take it up with Karen.

4. Approve Minutes of 2010-08-16_TSC_Call_Agenda – unanimously approved

5. Review action items (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=494) –

- #1582 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1582) - Ed: Draft Project Scope Statement for Innovations Project
(<http://gforge.hl7.org/gf/download/trackeritem/1585/7486/HL7PSSInnovationsv02.doc>)

- Ed discussed the changes to the scope statement that were sent to the list. Some comments received were whether it was necessary to have a process to manage this rather than let things develop in the work groups. Helen notes this could be a clever project but could also be a beast that gets out of control and will require special monitoring. It should be feeding issues to existing committees rather than risk duplicating work that existing committees are doing.

- **Vote:** unanimously approved in committee; distribution to cochairs and then back to committee next week with feedback.

- #1580 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1580) - Ken, John, Charlie McCay: Draft Project Scope Statement (<http://gforge.hl7.org/gf/download/trackeritem/1636/7495/HL7USReadinessPSSv0r1.doc> for U.S. Healthcare Readiness Plan;
- Charlie reviewed the project description, to ensure HL7 can deliver on expectations that may be imposed. Bob asks how this will help keep the v2.x's listed in the Meaningful Use (MU) up-to-date. Austin notes that updates to the versions would need to be fast-tracked, and how can this grease the skids for that? Charlie notes that CCD would bring in GreenCDA as relevant, and help support the process. It should support marketing to allow all to see what HL7 is doing as an organization and what HL7 is doing to be helpful. John notes that to respond to ONC we need to devise a method for accelerating targeted projects. Will maintenance process do gap analysis for other standards referenced by MU initiatives? That may be another thread... we may want to pick out in this project statement. John states he's receiving RFPs from Latin American and other countries on EHR and other initiatives. Charlie's concern is to manage expectations of what HL7 can and cannot deliver, and to ensure there is a revenue stream that allows us to deliver those.
- Ravi asks if it's Universal or US realm. Helen notes that we can 'use' the U.S. to get our act together but other countries are definitely going to be interested. This needs to answer not just the U.S. question, and then describe the generic toolkit or service we can provide to any large customer. John notes the ONC is the biggest, and first, hurdle.
- Ed asks if EHR needs to be its own Steering Division and subdivide the sections? EHR wg needs to be aware of the different nations' interest.
- Remainder of discussion take offline through email; provide input so that a draft can be reviewed next week.

6. **Motion:** Approve Project Scope Statement

(http://gforge.hl7.org/gf/download/trackeritem/1627/7483/PIC_Cochair_Handbook_Project_S for PIC Co-Chair Handbook Maintenance at TSC Tracker # 1627

(<http://gforge.hl7.org/gf/project/tsc/tracker/?>

action=TrackerItemEdit&tracker_item_id=1627&start=0) , Project Insight ID 590

(<http://www.hl7.org/special/Committees/projman/searchableProjectIndex.cfm?>

action=edit&ProjectNumber=590) .

- Ed asks on process to approve a project that happens periodically does it need to be approved as a project? This update to the handbook occurs every two years so nice to be able to have a finite time line and close the project.

- **Vote:** unanimously approved

7. HL7 Chair or CEO Report – no report

8. CTO Report - John Quinn; 2010NE out using new publishing tools, thanks to Woody, Publishing Group, co-chairs. Woody notes the improvement.
9. ArB Report – no report
10. Affiliates Report – Ravi Natarajan – going through strategic initiatives document with Italian affiliate participant.
11. Domain Experts Report– no report
12. Foundation & Technology Report– no report
13. Structure & Semantic Design Report– no report
14. Technical & Support Services Report- Helen Stevens – defer other topics to next week.
15. Adjourned 11:59 AM EDT

Next Steps

Actions *(Include Owner, Action Item, and due date)*

- . Helen to review proposal on appointing interim co-chairs for WGs who are having difficulty with co-chair attendance at the Sydney WGM. – Lynn to pull motion out of PIC minutes for next week.

Next Meeting/Preliminary Agenda Items

- #1579 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1579) Create Project Scope Statement for TSC Product and Services Strategy Project – Calvin
- #1573 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1573) John Quinn: Identify actions needed to be taken by the TSC based on Roadmap subcommittee recommendations. See criteria (<http://gforge.hl7.org/gf/download/trackeritem/1573/7466/HL7StrategicInitiativecriteria03Aug2010.pdf>)
- Helen to review proposal on appointing interim co-chairs for WGs who are having difficulty with co-chair attendance at the Sydney WGM. – pull motion out of PIC minutes for next week.
- Deployment of Decision Making Practices

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