

2010-06-07 TSC Call Minutes

From HL7 TSC

Contents

- 1 TSC Agenda/Minutes
 - 1.1 Meeting Info/Attendees
 - 1.2 Agenda
 - 1.3 Minutes
 - 1.4 Next Steps

TSC Agenda/Minutes

Meeting Info/Attendees

HL7 TSC Meeting Minutes		Date: 2010-06-07	
Location: call 770-657-9270 using code 124466#		Time: 11:00 AM U.S. Eastern	
GoToMeeting ID: 165-215-206			
Facilitator	Charlie McCay	Note taker(s)	Lynn Laakso
Attendee	Name	Affiliation	
	Calvin Beebe	HL7 SSD SD Co-Chair	
x	Woody Beeler	HL7 FTSD Co-Chair	
	Bob Dolin	HL7 Board Chair	
	William Goossen	HL7 Project Facilitator, invited Guest	
	Freida Hall	HL7 Project Facilitator, invited Guest	
x	Dave Hamill	HL7 PMO, Project Facilitator, invited Guest	
	Martin Hurrell	HL7 GAS co-chair, invited Guest	
regrets	Austin Kreisler	HL7 DESD Co-Chair	
x	Lynn Laakso	HL7 staff support	
x	Ken McCaslin	HL7 TSS SD Co-Chair	
x	Charlie McCay (chair)	HL7 TSC Chair	
x	Charlie Mead	HL7 ArB Chair	
regrets	Ravi Natarajan	HL7 Affiliate	
	Alan Nicol	HL7 GAS co-chair, invited Guest	
	Ron Parker	HL7 ArB Co-Chair	
x	John Quinn	HL7 CTO	

	Jason Rock	HL7 Project Facilitator, invited guest
x	Gregg Seppala	HL7 SSD SD Co-Chair
	Andy Stechishin	HL7 Project Facilitator, invited guest
x	Helen Stevens	HL7 TSS SD Co-Chair
x	Ed Tripp	HL7 DESD Co-Chair
x	D. Mead Walker	HL7 FTSD Co-Chair
Quorum Requirements (Chair +5 with 2 SD Reps) Met: yes		

Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Charlie McCay
3. Approve Minutes
 - 2010-05-03 TSC Call Minutes
 - 2010-05-15 TSC WGM Minutes, Saturday Meeting
 - 2010-05-16 TSC Minutes, Sunday Q4: *HL7 Activities with other SDOs*
 - 2010-05-16 TSC WGM Minutes, Sunday Evening Meeting
 - 2010-05-17 TSC WGM Minutes, Monday Co-Chairs Meeting
 - 2010-05-18 TSC WGM Minutes, Tuesday Luncheon Meeting
 - 2010-05-19 TSC Minutes: Enterprise Architecture Alpha Projects Wednesday Q4
 - 2010-05-20 TSC WGM Minutes:Innovations Workshop Thursday Q1 & Q2
4. Review action items –
 - Pending: see tracker
 - Completed:
 - For WGM Development - Lynn to find out if more Asian attendees came to Phoenix as a result of having the WGM in Kyoto. See chart
5. HL7 Chair or CEO Report – if available
6. CTO Report - John Quinn
7. ArB Report – Charlie Mead/Ron Parker
8. Affiliates Report – Ravi sends regrets, and notes: I have not been able to proceed on the Communication project at this moment.
9. Domain Experts Report– Ed Tripp
 - per Austin: One project vote in progress, other than that nothing new to report.
 - **MOTION:** Request to approve Out of Cycle meeting for Generation of Anaesthesiology Standards WG (GAS) at TSC Tracker # 1567; Requested by Alan Nicol
 - **MOTION:** Request to publish DSTU for Patient Care: Care Provision: Care Composition Topic at TSC Tracker # 1566, Project Insight ID # 106; Requested by William Goossen
 - **MOTION:** Request to publish DSTU for RCRIM: HL7 Version 3 Standard: Regulated Studies; CDISC Content to Message - Study Design, Release 1; at TSC Tracker # 1570, Project Insight # 205; Requested by Ed Tripp
 - **MOTION:** Request to publish DSTU for RCRIM: HL7 Version 3 Standard: Regulated Studies; CDISC Content to Message - Study Participation, Release 1; at TSC

Tracker # 1571, Project Insight # 205; Requested by Ed Tripp

10. Foundation & Technology Report– Woody Beeler
 - New Mission and Charter for RIMBAA approved
11. Structure & Semantic Design Report– Calvin Beebe
12. Technical & Support Services Report- Ken McCaslin
 - **MOTION:** Project Approval Request - MIF-based Publishing Project – Phase II; for Tooling WG of T3SD, Co-sponsored by V3 Publishing, at TSC Tracker # 1552; Requested by Andy Stechishin
 - **MOTION:** Project Approval Request - Monitor and Maintain the HL7 Project Approval Process; for Project Services WG of T3SD, at TSC Tracker # 1568; Requested by Dave Hamill
13. Membership Comments on Steering Division Reports
14. WGM Planning -
 - Marketing and promotion - update from HQ -
 - TSC preparations - Lynn Laakso
 - Working Group preparations - agendas
15. Organizational Relations Committee update (semiweekly) - Helen Stevens
16. Discussion Topics:
 - "TSC nominations committee" - volunteer to ensure we have candidates for each of the open posts
 - Open Issues List

Supporting Documents

Minutes

Minutes/Conclusions Reached:

1. Introduction of visitors (Dave Hamill, project approval process)
2. Agenda review and approval - Charlie McCay
 - Bring forward project approval for Project Approval Process; agenda accepted.
3. **MOTION:** Project Approval Request - Monitor and Maintain the HL7 Project Approval Process; for Project Services WG of T3SD, at TSC Tracker # 1568; Requested by Dave Hamill
 - Ed asks where the document will reside? Dave notes it will be available in the zip file where you open the project scope statement. Ken adds it will be in GForge under Project Services. Dave also adds it will be available from the web site under Participate, and Procedures, with a permalink.
 - **VOTE:** Unanimously approved.
4. Approve Minutes
 - 2010-05-03 TSC Call Minutes
 - **VOTE:** unanimously approved
 - 2010-05-15 TSC WGM Minutes, Saturday Meeting,
 - **VOTE:** quorum not reached with 5/0/1 [DESD/FTSD/SSD SD/T3SD/CTO,Charlie Mead abstains]
 - 2010-05-16 TSC Minutes, Sunday Q4: *HL7 Activities with other SDOs*,
 - **VOTE:** motion carries unanimously

- 2010-05-16 TSC WGM Minutes, Sunday Evening Meeting,
 - **VOTE:** unanimously approved
 - 2010-05-17 TSC WGM Minutes, Monday Co-Chairs Meeting,
 - Ken McCaslin notes that his presentation was poorly received. Does there need to be note in the minutes that it will be taken back to the project team for further consideration? Woody notes the heaviest weight was on the idea that they would have to manage minutes twice, to add them to the HL7 website if already being tracked on the wiki. Carry forward those minutes for review again next week.
 - 2010-05-18 TSC WGM Minutes, Tuesday Luncheon Meeting,
 - **VOTE:** unanimously approved
 - 2010-05-19 TSC Minutes: Enterprise Architecture Alpha Projects Wednesday Q4,
 - **VOTE:** quorum not reached with 3/0/3 [FTSD, CTO, ArB for; T3SD, DESD, and SSD all abstain]
 - 2010-05-20 TSC WGM Minutes: Innovations Workshop Thursday Q1 & Q2,
 - **VOTE:** quorum not reached with approved with 5/0/1 [ArB/FTSD/SSD SD/T3SD/CTO; DESD abstains]
5. Review action items –
- Pending: see tracker
 - Completed:
 - For WGM Development - Lynn to find out if more Asian attendees came to Phoenix as a result of having the WGM in Kyoto. See chart
 - ACTION Item – Lynn forward to Hans for international WGM consideration.
6. HL7 Chair or CEO Report – not available
7. CTO Report - John Quinn
- John spoke about attached report. Activity with GS1 will be involving SPL and he'll work with Ed on that.
 - Charlie Mead asks if CDISC was at the FDA meeting; John says they were not, but he had spoken with Becky prior to the meeting. Charlie discussed a report sent to CDISC from the FDA and suggested John ask Becky for the document.
8. ArB Report – Charlie Mead
- Both Ron and Charlie have been swamped with day job and have not had a meeting since Rio. In Rio went through all comments, categorized and sorted. Working on strategy. ECCF comments straightforward and Charlie working on those. BF has comments both technical and religious and they're working on dealing with those. NCI pushing very hard on implementation of SAIF and particularly ECCF, which will inform HL7 implementation of ECCF. NCI is close to officially stating they will base semantic infrastructure on RIM as of last week's St. Louis meeting. Version anticipated around July 1 may be ready to flow into HL7 work. GF and IF still anticipated. NCI has hired Cecil Lynch to work on those pieces for NCI; may have IF by next week. They will try to get it into peer review as quickly as possible. GF work being done by Charlie and will require work to make appropriate for HL7 as his version for NCI is only regarding services.
 - Charlie McCay asks how are we doing with planning and expectation setting as discussed at the WGMs. Communication plan is on the radar, notes Charlie Mead. They want some candidate documentation available for the entire framework. Charlie Mead met with Implementation and Conformance WG to take over Implementation Guide for ECCF, which is headed in that direction.

9. Affiliates Report – Ravi sends regrets, and notes: I have not been able to proceed on the Communication plan project at this moment.
10. Domain Experts Report– Ed Tripp
 - per Austin: One project vote in progress, other than that nothing new to report. Ed adds it should be closing in the next couple weeks; it is a scope statement for an existing project which pre-dates requirements for scope statements.
 - **MOTION:** Request to approve Out of Cycle meeting for Generation of Anaesthesiology Standards WG (GAS) at TSC Tracker # 1567; Requested by Alan Nicol
 - questions sent to the cochairs have not received answers; postpone vote to 14th June.
 - **MOTION:** Request to publish DSTU for Patient Care: Care Provision: Care Composition Topic at TSC Tracker # 1566, Project Insight ID # 106; Requested by William Goossen
 - **VOTE:** unanimously approved.
 - **MOTION:** Request to publish DSTU for RCRIM: HL7 Version 3 Standard: Regulated Studies; CDISC Content to Message - Study Design, Release 1; at TSC Tracker # 1570, Project Insight # 205; Requested by Ed Tripp
 - **VOTE:** unanimously approved
 - **MOTION:** Request to publish DSTU for RCRIM: HL7 Version 3 Standard: Regulated Studies; CDISC Content to Message - Study Participation, Release 1; at TSC Tracker # 1571, Project Insight # 205; Requested by Ed Tripp
 - **VOTE:** unanimously approved.
11. Foundation & Technology Report– Woody Beeler
 - Informational item: New Mission and Charter for RIMBAA approved
 - Approved project scope for Neutral Mapping Notation by ITS Work Group. There are amendments pending before it is sent to the cochairs.
12. Structure & Semantic Design Report– Gregg Seppala
 - No activity on list nor a meeting.
13. Technical & Support Services Report- Ken McCaslin
 - **MOTION:** Project Approval Request - MIF-based Publishing Project – Phase II; for Tooling WG of T3SD, Co-sponsored by V3 Publishing, at TSC Tracker # 1552; Requested by Andy Stechishin
 - Actually to be completed by Jan 2011. It's more to support Tooling contracts. Conversion of publishing process to MIF file basis to get away from old tools, publication database, etc. Completing migration for September Ballot. Contract has been issued, whether or not intended to be registered as a project.
 - **Vote:** unanimously approved.
 - Monitor and Maintain the HL7 Project Approval Process; for Project Services WG of T3SD – moved to beginning of agenda.
14. Membership Comments on Steering Division Reports – not applicable, discussed all reports verbally.
15. WGM Planning – nothing at the moment
16. Organizational Relations Committee update (semiweekly) - Helen Stevens – have a call this week.
17. Discussion Topics:
 - 'TSC nominations committee' - volunteer to ensure we have candidates for each of

the open posts

- Ken volunteers.
- Woody notes that if Ken is part of a 'nominations committee' he might be ineligible for nomination, perhaps call it an overseer rather than a committee. Ken's not up for election this year but we'll call it something else.
- Nominations open today, for 30 days, then 30 days for ballot. Positions start January 1st 2011.
- Open Issues List
 - Do we want to keep the IP issue open? We can close this issue as deferred to other group.
 - tracking items on the Roadmap with assignments? How we, as the TSC, use the Roadmap on the agenda for next week.

18. Adjourned 11:52 am EDT.

Next Steps

Actions <i>(Include Owner, Action Item, and due date)</i>
<ul style="list-style-type: none">■ ACTION Item – Lynn forward International attendance chart to Hans for international WGM consideration.
Next Meeting/Preliminary Agenda Items
<ul style="list-style-type: none">■ How we, as the TSC, use the Roadmap on the agenda for next week.

Retrieved from "http://hl7t3f.org/wiki/index.php?title=2010-06-07_TSC_Call_Minutes"

Category: 2010 TSC Minutes

- This page was last modified on June 17, 2010, at 17:21.