2010-05-03 TSC Call Agenda

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Meeting Info/Attendees

HL7 TSC Meeting Minutes **Location: call 770-657-9270 using code 124466#** GoToMeeting ID: 165-215-206		**Date: 2010-05-03** **Time: 11:00 am - 12:00 pm EDT**	
Facilitator	Charlie McCay	**Note taker(s)**	Lynn Laakso
Attendee	**Name**	**Affiliation**	**Email Address**
x	Calvin Beebe	HL7 SSD SD	cbeebe@mayo.edu
x	Woody Beeler	HL7 FTSD	woody@beelers.com
x	Bob Dolin	HL7 Board Chair	bobdolin@gmail.com
regrets	Austin Kreisler	HL7 DESD	austin.j.kreisler@saic.com
x	Lynn Laakso	HL7 staff support	lynn@hl7.org
regrets	Ken McCaslin	HL7 TSS SD	Kenneth.H.McCaslin@QuestDiagnostics.com
x	Charlie McCay (chair)	HL7 TSC Chair	charlie@ramseysystems.co.uk
x	Charlie Mead	HL7 ArB Chair	meadch@mail.nih.gov
	Ravi Natarajan	HL7 Affiliate	Ravi.Natarajan@nhs.net

	Ron Parker	HL7 ArB Alternate	rparker@infoway-inforoute.ca
x	John Quinn	HL7 CTO	jquinn@hl7.org
x	Gregg Seppala	HL7 SSD SD Alternate	gregg.seppala@va.gov
x	Helen Stevens	HL7 TSS SD Alternate	helen.stevens@shaw.ca
regrets	Ed Tripp	HL7 DESD Alternate	Edward.tripp@estripp.com
	D. Mead Walker	HL7 FTSD Alternate	dmead@comcast.net
Quorum Requirements (Co-chair +5 with 2 SD Reps) Met: yes			

Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - Charlie McCay
3. Approve Minutes
4. Review action items –
   - From 2010-04-12_TSC_Call_Minutes: ACTION ITEM – Woody/Mead will CONTACT ITS and Conformance to ensure they are on board with greenCDA modules for CCD. (#1537)
   - Lynn to draft process on project facilitators should be aware of for being present on conference calls to address any issues (TSC To-Do # 1543)
     - Update: Action Item completed: This is being documented in the Project Approval Process being revised by the Project Services work group. The PSC tracker for this development is # 778.
   - From 2010-04-12_TSC_Call_Minutes:ACTION ITEM: Strike part about deprecating and send it to Frank, and then do a recirculation ballot. John will contact Frank. (TSC To-Do # 1538)
     - Update: Proceeding with recirculation ballot.
   - From 2010-03-29 - Action Item: Ron to pull the elevator pitch out for TSC review. [#1539]
   - From 2010-02-22Lynn will look into options for version control for a common approach, with John's and Austin's help [#1544]
5. CEO Report – if available
6. CTO Report - John Quinn
7. ArB Report – Charlie Mead/Ron Parker
8. Affiliates Report – Ravi Natarajan
9. Domain Experts – if available
10. Foundation & Technology – Woody Beeler
11. Structure & Semantic Design – Calvin Beebe

12. Technical & Support Services - Ken McCaslin
13. WGM Planning -
    - Marketing and promotion - update from HQ -
    - TSC preparations - Lynn Laakso
        - Monday night co-chair agenda - review presenter topics
        - PMO/Project Services WG Update
            - PMO Accomplishments Since Last WGM
                Project Approval Process Revisions
                Searchable Project Database Enhancement
                Project Review and Clean Up
                Project Follow Up
            - Introduction to SAIF and Sound: Fast Track to Standard Development
        - Ken/ Online Presence slides
        - Expecting R&I agenda
        - Reconsider Saturday agenda to give more time to impact of ONC requirements
    - Working Group preparations - agendas
14. Organizational Relations Committee update (semiweekly) - Helen Stevens
15. Discussion Topics:
    - TSC identify a representative to serve on the Sydney WGM Organizing Committee - at request of HL7 Chair. The role of the TSC representative will be to liason between Sydney planning and TSC concerns around WGM productivity.
    - Open Issues List
    - NIST issues, at TSC Tracker # 1546

Supporting Documents

Minutes

Minutes/Conclusions Reached:

1. Visitors:none
2. Agenda: approved by general consent
3. Minutes of approved by general consent
4. Action items:
    - Woody/Mead to contact ITS and Conformance to ensure they are on board
        - Not yet completed. Forward to another meeting; Woody won't be on next week.
    - Helen joins
    - Lynn to draft process on project facilitators should be aware of for being present on conference calls to address any issues (TSC To-Do # 1543)
        - Update: Action Item completed: This is being documented in the Project Approval Process being revised by the Project Services work group. The PSC tracker for this development is # 778.
    - From 2010-04-12_TSC_Call_Minutes:ACTION ITEM: Strike part about deprecating and send it to Frank, and then do a recirculation ballot. John will contact Frank. (TSC To-Do # 1538)
        - Update: Proceeding with recirculation ballot. Has not opened, requires 30

days. Will not have results in time for discussion at the May WGM. When will the ballot open? Need to check with Karen. John will forward a copy of the email requesting the ballot.
- From 2010-03-29 - Action Item: Ron to pull the elevator pitch out for TSC review. [#1539].
  - Carry forward
- From 2010-02-22Lynn will look into options for version control for a common approach, with John's and Austin's help [#1544]
  - Project scope statements pending review and revision need a format for providing version control. Carry forward.

5. CEO
6. CTO: John published newsletter article to AMIA last night. Covers the meeting schedule and SAIF. Attended monthly HIT Standards meeting with Jaffe. ONC is distracted by requirement in the reform bill on creating a website for insurance plan registrations for high-risk groups. Issue of Attachments will come up in August or September and HL7 will be asked to testify. CMS doesn't want to do it, pushed to ONC, changed date to 2014 instead of 2011. Probably a general query rather than specific attachment types. And John finally got his visa to go to Rio.
7. ArB- Charlie notes the peer review documents have gone out. Question asked of Charlie by Ken Buetow for a one-to –three bullet point comparison of SAIF and NIEM. Would HL7 folks like to review? Woody notes that NIEM doesn't work with anything modern. Charlie notes if you take the methodology and apply to modern static semantics and associated behavioral semantics it would make sense. Woody found it defined a collaborative process for applying and adopting standards. Otherwise it's an old data-dictionary process. Charlie suggests to forget the content developed by NIEM, and bind the idea to some formal semantics. John notes that he discussed this with Doug Fridsma some weeks ago but Ken was not in the conversation, to take NIEM and replace its information model with the RIM. Should HL7 take a formal position? Until ONC announces the process they're going to use with NIEM we don't know where we fit in. One sheet overview, reviewed by ArB with the HL7 position would be helpful. John and Charlie Mead will work on it.
8. Affiliates: not available
9. DESD: don't have
10. FTSD: Woody has no report.
11. SSD SD: Calvin had no report
12. T3SD: Helen had no report.
13. WGM: 188 registrants
    - TSC asked by HQ to determine a policy for doling out the limited # of projectors and/or GoToMeeting sessions; HQ renting 10 projectors. Charlie suggests he and John discuss on Friday and come up with a recommendation for the TSC to discuss next Monday.
    - SAIF and Sound presentation to be discussed – discussion on MnM call last Friday per Gregg. Some issues and questions raised. Changes were made by Ioana, Lynn will send the updated version link to the list. Put on the agenda for next week.
    - Review Ken's slides for discussion next week.
    - Reconsider Saturday agenda for ONC; done.
14. ORC: met 4/26. A number of agreements expired and new agreements being made. No progress with Mohawk. Global Harmonization Task Force starting an agreement, and

ADMIS. IEEE, Liberty Alliance, Safe BioPharma, EHI expired. MedBiquitous, NAACR, NCPDP due to expire this year and will need renewal. Need liaisons for some other groups, may have already identified liaisons but if you know of volunteers let Helen know. Meeting in Rio on the Monday or Tuesday.

- Charlie asked about the Sunday Q4 meeting with changing the ORC to organize this session "HL7 Activities with Other SDOs". Chaired by the TSC/Charlie for Rio. Lynn will send agenda link on wiki to Helen.

15. Discussion
- TSC identify a representative to serve on the Sydney WGM Organizing Committee - at request of HL7 Chair. The role of the TSC representative will be to liaison between Sydney planning and TSC concerns around WGM productivity.
  - Helen volunteers. Helen accepted by general consent. Bob will send her the information.
  - Charlie asks if we have one for Boston? So far only have plans to do something for Sydney. Boston as a plenary will have a group working on it already. Something to
- Open Issues List
- NIST issues, at TSC Tracker # 1546
  - Lisa Carnahan sent an email to a bunch of people in HL7 on progress on NIST's work on requirements. Need some coordination and visibility to respond to this important consumer. John notes that will be a primary topic to address with Lisa tomorrow.

Adjourned 11:43 am EDT.

Next Steps

Actions
- John will forward a copy of the email requesting the ballot. Update: sent to Gregg.   - John and Charlie Mead will work on a one sheet overview of SAIF vs NIEM, reviewed by ArB with the HL7 position.   - Lynn will send the updated version link of the SAIF and Sound" to the list.   - Charlie and John to come up with a recommendation for the TSC to discuss next Monday on prioritizing projector lending at WGM.   - Lynn will send agenda link on wiki to Helen on HL7 Activities with Other SDOs
Next Meeting/Preliminary Agenda Items
Likely conflict next week with ISO meetings; John will already be in Rio.

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