

2010-04-19 TSC Call Minutes

From HL7 TSC

Contents

- 1 TSC Agenda/Minutes
 - 1.1 Meeting Info/Attendees
 - 1.2 Agenda
 - 1.3 Minutes
 - 1.4 Next Steps
- 2 Future Agenda item list
- 3 Click for TSC Action Item List

TSC Agenda/Minutes

Meeting Info/Attendees

HL7 TSC Meeting Minutes			
Location: call 770-657-9270 using code 124466# GoToMeeting ID: 165-215-206		Date: 20100419 Time: 11:00 AM - 12:00 PM EDT	
Facilitator	John Quinn	Note taker(s)	Lynn Laakso
Attendee	Name	Affiliation	Email Address
x	Calvin Beebe	HL7 SSD SD	cbeebe@mayo.edu
x	Woody Beeler	HL7 FTSD	woody@beelers.com
x	Bob Dolin	HL7 Board Chair	bobdolin@gmail.com
x	Austin Kreisler	HL7 DESD	austin.j.kreisler@saic.com
x	Lynn Laakso	HL7 staff support	lynn@hl7.org
x	Ken McCaslin	HL7 TSS SD	Kenneth.H.McCaslin@QuestDiagnostics.com
regrets	Charlie McCay	HL7 TSC Chair	charlie@ramseysystems.co.uk
x	Charlie Mead	HL7 ArB Chair	meadch@mail.nih.gov
x	Ravi Natarajan	HL7 Affiliate	Ravi.Natarajan@nhs.net

	Ron Parker	HL7 ArB Alternate	rparker@infoway-inforoute.ca
x	John Quinn	HL7 CTO	jquinn@hl7.org
regrets	Gregg Seppala	HL7 SSD SD Alternate	gregg.seppala@va.gov
x	Helen Stevens	HL7 TSS SD Alternate	helen.stevens@shaw.ca
x	Ed Tripp	HL7 DESD Alternate	Edward.tripp@estripp.com
x	D. Mead Walker	HL7 FTSD Alternate	dmead@comcast.net
x	Patrick Pyette	CBCC	ppyette@perimind.com
Quorum Requirements (Co-chair +5 with 2 SD Reps) Met: (yes/No)			

Agenda

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval - John Quinn
3. Approve 2010-04-12_TSC_Call_Minutes
4. Review action items –
5. CEO Report – if available
6. CTO Report - John Quinn
7. ArB Report – Charlie Mead/Ron Parker
8. Affiliates Report – Ravi Natarajan
9. Domain Experts – Austin Kreisler
 - **Motion:** to approve project request for Patient Care WG - Care Plan Topic; continuation of work, at TSC Tracker # 1530
 - **Motion:** to approve project request for CBCC WG - Privacy Policy Reference Catalogue, at TSC Tracker # 1531
10. Foundation & Technology – Woody Beeler
 - **Motion:** to approve project request for Vocab WG - Draft a policy for endorsement by the HL7 Technical Steering Committee on submitting HL7 proposed content change requests for SNOMED-CT to IHTSDO, at TSC Tracker # 1532
 - **Motion:** to approve project request for SOA WG - Health Interoperability Service Ontology, at TSC Tracker # 1435
 - **Motion:** to approve request for Out-of Cycle meeting for RIMBAA at TSC Tracker # 1401
11. Structure & Semantic Design – Calvin Beebe
 - **Motion:** to approve project request for EHR WG - HL7 Personal Health Record System Functional Model – Promote from DSTU to Normative and Promote to ISO TC215 under ISO/HL7 Pilot Agreement, at TSC Tracker # 1533
12. Technical & Support Services - Ken McCaslin

- Electronic Services Online Presence Project (Project Insight # 580) draft meeting minutes template for TSC review
- 13. WGM Planning -
 - Marketing and promotion - update from HQ - Mark McDougall
 - TSC preparations - Lynn Laakso
 - Reconsider Saturday agenda to give more time to impact of ONC requirements
 - Sunday Q4 written reports only for many items...
 - Working Group preparations - agendas
- 14. Discussion Topics:
 - ANSI ruling on substantive change results in change to the GOM - Information Item
 - TSC Members providing reports
 - Open Issues List
 - Issues with V3 Schemas and Instance Validation at TSC Tracker # 1536, see summary

Supporting Documents

Minutes

Minutes/Conclusions Reached:

1. Visitors: Patrick Pyette of CBCC regarding Privacy Policy Reference Catalogue
2. Agenda review and approval - John Quinn
 - Move DESD first to accommodate visitor
3. Domain Experts – Austin Kreisler
 - **Motion:** to approve project request for Patient Care WG - Care Plan Topic; continuation of work, at TSC Tracker # 1530
 - Discussion: Helen notes as a continuation of work, it's really an update. This project is continuation of objectives not completed during the first project. PMO went ahead and added a new project ID. New Project ID might be confusing, please add to existing project. Dave Hamill provided a comment that the old scope was such an old format it would be more relevant going forward.
 - **Vote:** Unanimously approved.
 - **Motion:** to approve project request for CBCC WG - Privacy Policy Reference Catalogue, at TSC Tracker # 1531
 - Discussion: scope says it will use a structured, natural language - what does that mean? Patrick notes it is identifying policies and additionally attempting to use a structured natural language to codify policies so people can read them and yet be directly executable by something that supports an access control system. Helen notes as universal realm project on normative track, is there enough consensus on a universal level? Significant level of common elements to take pieces from the catalogue to be used for jurisdictional privacy policy. Much like the EHR FM. Publishing as a document initially with OIDs to identify the top-level policies. Don't have the transforms into the executable policy language in-scope. Would be a follow-on project. Life cycle management, Ravi asks, who will maintain exposure and management. It will

not catalogue at jurisdictional level but a set of all policies. Is this more about abstract modeling requirements? It's kind of a new product. There are policies as well as vocabulary referenced. How does this relate to WS policy asks Charlie Mead? WS policy doesn't deal with policy content itself, but a grammar for publishing policies. This deals with policy content itself. You might map them into logical representations using something like WS Policy. Helen **moves to amend the scope** for an early deliverable be some type of white paper, communication or explanation of what the project is trying to do, detailed scope and deliverables and intent for use. Patrick agrees. Proposal **amendment accepted**. Woody's concern was with Security work group involvement and they are co-sponsor but it did not come to the SD for approval.

- **Vote:** Unanimously approved with amendment.

4. Approve 2010-04-12_TSC_Call_Minutes Motion passed 6/0/1 with Helen abstaining.
5. Review action items –
 - last week's action items must be carried over.
 - action item From 2010-04-12_TSC_Call_Minutes: ACTION ITEM – Woody/Mead will CONTACT ITS and Conformance to ensure they are on board with greenCDA modules for CCD.
 - John's action item carry over
 - action item From 2010-04-12_TSC_Call_Minutes: ACTION ITEM: Strike part about deprecating and send it to Frank, and then do a recirculation ballot. John will contact Frank.
 - action item From 2010-03-29 - Action Item: Ron to pull the elevator pitch out for TSC review.
 - Ron sent out elevator pitch for review with Charlie Mead; they have reviewed. Lynn will check with Ron to obtain document.
6. CEO Report – none available; general discussion on concerns over travel schedule with volcanic ash shutting down European travel.
7. CTO Report - John Quinn
 - nothing to report
8. ArB Report – Charlie Mead
 - Technical Strategy call on Friday
 - ArB formally evaluated changes in Service Ontology, working with Ken Rubin and all necessary changes made, and formally approved
 - Formally released documents for peer review; Lynn asked about the Governance Framework, Jane has not yet released - Charlie will track her down. Lynn will forward the announcement to the TSC list, and Ravi will forward to Affiliates.
 - Charlie leaves the call.
9. Affiliates Report – Ravi Natarajan
 - temporarily disconnected from audio
10. Foundation & Technology – Woody Beeler
 - **Motion:** to approve project request for Vocab WG - Draft a policy for endorsement by the HL7 Technical Steering Committee on submitting HL7 proposed content change requests for SNOMED-CT to IHTSDO, at TSC Tracker # 1532
 - **Vote:** Unanimously approved
 - **Motion:** to approve project request for SOA WG - Health Interoperability Service Ontology, at TSC Tracker # 1435

- **Vote:** Unanimously approved.
 - **Motion:** to approve request for Out-of Cycle meeting for RIMBAA at TSC Tracker # 1401
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- 11. Structure & Semantic Design – Calvin Beebe
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 - Have the implementations occurred for PHR? Implementation of PHR is profiles conformant to it - have those profiles been created? Can we get a paragraph description of the successful implementations of the DSTU? Calvin feels we could be able to ask... perhaps we seek such an assessment when they produce the normative product? Woody feels we should not make such a process change on this conference call. Helen asks for Action item on future discussion of expectation of normative ballot items having previous DSTU to have discussion on previous implementation review. John notes he'll discuss with Charlie McCay on the next Friday planning call.
 - **Vote:** Unanimously approved.
- 12. Technical & Support Services - Ken McCaslin
 - Electronic Services Online Presence Project (Project Insight # 580) draft meeting minutes template for TSC review
 - postponed as Ken was called away.
- 13. WGM Planning -
 - Marketing and promotion - update from HQ - Mark McDougall
 - 42 tutorial registrants, 148 WGM registrations. No hardcopy tutorial handouts this time, will be on CDs. Will be limited supply of projectors on site, bring your own if you can - let HQ know for resource planning for which WG you'll provide your own projector. Bring your laptops as there will be internet access, may be using GoToMeeting as well instead of projector. Will have 4 HL7 projectors from Ed Summits, up to 10 concurrent for meetings.
 - TSC preparations - Lynn Laakso
 - Calvin would like someone from HQ to send the Ed Summit projector specs; he was considering getting one. Helen suggests a message to the co-chairs explaining the situation. Lynn states that HQ is in the process of developing communications to the Working Group. Early bird rates to be extended to South American affiliates for this week. John read from an email from Mark to South American affiliate chairs on extending deadline. Helen asks if could be extended to everyone. Lynn will ask Mark to call John to discuss. - * * * Update - John sent to listserv immediately following meeting confirmation that extension of Early Bird Discounts applies to all attendees and is reflected on the web site. Expect email notification shortly.
 - Reconsider Saturday agenda to give more time to impact of ONC requirements
 - Sunday Q4 written reports only for many items...
 - Working Group preparations - agendas
- 14. Discussion Topics:
 - ANSI ruling on substantive change results in change to the GOM - Information Item
 - Bob Dolin spoke to Michelle Dougherty if an EHR FP changed should to shall,

so wouldn't accept it. Need to change GOM. ANSI disagreed that it was a non-substantive change that it was indeed substantive.

Remaining items to be continued to next week.

1. Adjourned 12:03 PM EDT.

Next Steps

Actions *(Include Owner, Action Item, and due date)*

- Charlie Mead will track down the peer review document for Governance Framework from Jane
- Lynn will forward the peer review announcement to the TSC list
- Ravi will forward peer review announcement to Affiliates.
- John will discuss with Charlie McCay on the next Friday planning call about a future discussion of expectation of normative ballot items having previous DSTU to include information on previous implementation review.

Next Meeting/Preliminary Agenda Items

1. Electronic Services Online Presence Project (Project Insight # 580) draft meeting minutes template for TSC review
2. TSC Preparations for WGM
 - Reconsider Saturday agenda to give more time to impact of ONC requirements
 - Sunday Q4 written reports only for many items...
3. Working Group preparations - agendas#TSC Members providing reports
4. Open Issues List
 - Issues with V3 Schemas and Instance Validation at TSC Tracker # 1536, see summary

Future Agenda item list

Click for TSC Action Item List

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