

2010-03-15 TSC Call Minutes

From HL7 TSC

TSC Minutes

HL7 TSC Meeting Minutes Location: call 770-657-9270 using code 124466# GoToMeeting ID: 165-215-206 (https://www.gotomeeting.com/join/165215206)		Date: 2010-03-15 Time: (11:00 am - 12:00 pm U.S. Eastern Time)	
Facilitator	Charlie McCay	Note taker(s)	Lynn Laakso
Attendee	Name	Affiliation	Email Address
regrets	Calvin Beebe	HL7 SSD SD	cbeebe@mayo.edu
x	Woody Beeler	HL7 FTSD	woody@beelers.com
?	Marc Koehn	invited Guest, HL7 EA IP PM	marc.koehn@gpinformatics.com
x	Austin Kreisler	HL7 DESD	austin.j.kreisler@saic.com
x	Lynn Laakso (scribe, non-voting)	HL7 HQ	lynn@hl7.org
regrets	Ken McCaslin	HL7 TSS SD	Kenneth.H.McCaslin@QuestDiagnostics.com
x	Charlie McCay (chair)	HL7 TSC Chair	charlie@ramseysystems.co.uk
x	Charlie Mead	HL7 ArB	Charlie.mead@booz.com
?	Ravi Natarajan	HL7 Affiliate	Ravi.Natarajan@nhs.net
	Ron Parker	HL7 ArB Alternate	rparker@infoway-inforoute.ca
x	John Quinn	HL7 CTO	jquinn@hl7.org
x	Gregg Seppala	HL7 SSD SD Alternate	gregg.seppala@va.gov

?	Helen Stevens	HL7 TSS SD Alternate	helen.stevens@shaw.ca
x	Ed Tripp	HL7 DESD Alternate	Edward.tripp@estripp.com
?	D. Mead Walker	HL7 FTSD Alternate	dmead@comcast.net
Quorum Requirements (Co-chair +5 with 2 SD Reps) Met: yes			

Agenda Topics

1. Introduction of visitors (including declaration of interests)
2. Agenda review and approval
3. Approve Minutes from 2010-03-08_TSC_Call_Minutes
4. Review action items –
 - **Review and approve items in May 2010 Ballot Approval List**
(http://gforge.hl7.org/gf/download/docmanfileversion/5511/6996/TSC_May2010_BallotReview.doc)
5. CEO Report –
6. CTO Report -
7. ArB Report –
8. Affiliates Report –
9. Domain Experts –
10. Foundation & Technology –
 - **Tabled Motion to approve:** Project Revised Scope Statement
(<http://gforge.hl7.org/gf/download/trackeritem/1475/7011/MicroITS-hData-ScopeR1.doc>) for ITS of FTSD - MicroITS and hData project at TSC Tracker # 1475 (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemEdit&tracker_item_id=1475) .
11. Structure & Semantic Design –
12. Technical & Support Services -
13. WGM Planning
 - WGM information wiki page on HL7 Wiki at http://wiki.hl7.org/index.php?title=WGM_information.
14. Discussion Topics:
 - Discuss Ken Rubin's suggestion to have the Project proponent (co-chair or project lead) attend the TSC to discuss/defend the scope statement, with the expectation that "minor" changes can be agreed on-the-spot without a cycle-back to the Steering Divisions.
 - Open Issues List (http://gforge.hl7.org/gf/project/tsc/tracker/?action=TrackerItemBrowse&tracker_id=313)

Supporting Documents

Minutes/Conclusions Reached:

1. Visitors: none; though expected someone from Mitre on ITS project
2. Agenda: approved by general consent

3. 2010-03-08_TSC_Call_Minutes approved by general consent
4. Action items: approval of Ballot Items list
 - Informative ballots: Changes to the CDS informative ballot projects; informative ballots for CDS had name changes amended. Informative ballots approved unanimously.
 - DSTU Ballots: DSTU Ballots discussed, regarding Security DAM as DSTU (on Normative track). Amended to approve as Informative for now and allow them to come back with justification.
 - **Vote:** DSTU ballots as amended approved unanimously.
 - Normative Ballots: question on Medication CMETs actually under Pharmacy Work Group, listed as Project 249 with Pharmacy CMETs but ballot request is under Orders and Observations. This was clarified by during-call confirmations with Hugh Glover and Don Lloyd.
 - **Vote:** Normative ballot content approved unanimously.
 - Alternate Ballot open dates: alternate open date for CDA R2 Implementation guides becoming prevalent. This allows 30 days and no more, but the cushion is for post-processing for ballot site preparation. It would make it simpler if all ballots could open at once and close at once. Do we ask Publishing to deal with it? See if they can identify an alternative solution. Recommendation carried by unanimous consent.
 - **Vote:** Alternate ballot open dates approved unanimously.
 - Continuing Normative ballots: not requiring TSC approval. Open ballot pool approved.
 - **Vote:** For Comment Only ballots: IDMP ballot approved unanimously.
5. CEO report - none
6. CTO report - heading to Barcelona today; Chuck and Bob already there. Committee meeting on Thursday. NIEM and process to replace HITSP are of concern.
7. ArB - all four frameworks ready to go to peer review. Two topics of interest, this past meeting ECCF, BF and GF ready to go, and SAIF Intro. The Information Framework is taking shape but not ready to go yet. Ann Wrightson has provided some input that Cecil and he are trying to incorporate. ArB and especially Cecil reviewed Privacy and Security service project and are supporting it.
 - No further alpha project charters available; need to check with Marc.
8. Affiliates: no report
9. DESD - one project approval in process this morning.
10. FTSD - Gerald Beuchelt from Mitre now identifies himself to offer resolution to questions. The word Messages in line 2 of section 4 in project scope to 'payloads'. There will be a subsequent clarification in May as to what will be balloted in September. Current project is for the research phase, with expectation that a new scope statement will be advanced for the balloted material.
 - **Vote:** unanimously approved as amended.
 - Small support group has been formed to support John's queries on NIEM.
11. SSD SD - Gregg reports no activity this past week.
12. T3SD - no representative.
13. WGM:
 - WGM information wiki page on HL7 Wiki at http://wiki.hl7.org/index.php?title=WGM_information.
 - Austin notes that one DESD WG noted that the 'leisure' destination for this meeting and the travel cost are discouraging many typical attendees from even

trying to request the permission to attend.

14. Discussion

- Discuss Ken Rubin's suggestion to have the Project proponent (co-chair or project lead) attend the TSC to discuss/defend the scope statement, with the expectation that "minor" changes can be agreed on-the-spot without a cycle-back to the Steering Divisions.
- Don't want to make it a requirement, but a proactive and directed request. Ed suggests is it a problem that if there are questions we table it a week and invite the project reps back to discuss. Let's draft some verbage to address to communicate the process to the membership.

15. Adjourned 12:02 pm EDT.

Actions *(Include Owner, Action Item, and due date)*

- Lynn to draft process on project facilitators should be aware of for being present on conference calls to address any issues.

Next Meeting/Preliminary Agenda Items

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Future Agenda item list

Click for TSC Action Item List

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